



****FOR THE ATTENTION OF ALL EXTERNAL BOOKINGS****

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REPORTING SAFEGUARDING CONCERNS

IF YOU HAVE ANY CONCERNS REGARDING SAFEGUARDING, PLEASE CONTACT US OR USE THE CONTACT DETAILS BELOW.

POLICE
999

REPORTING SAFEGUARDING

NSPCC
0808 800
5000

LIVERPOOL COUNTY FA SAFEGUARDING TEAM
SAFEGUARDING@LIVERPOOLFA.COM

DESIGNATED SAFEGUARDING OFFICER (DSO)
LYSTRA LANDON
LYSTRA.LANDON@LIVERPOOLFA.COM
0151 523 4488

DEPUTY DESIGNATED SAFEGUARDING OFFICER (DDSO)
STEVEN SWINNERTON
STEVEN.SWINNERTON@LIVERPOOLFA.COM
0151 523 4488

SENIOR SAFEGUARDING LEAD (SSL)
DANIEL GREEN
DANIEL.GREEN@LIVERPOOLFA.COM
0151 523 4488

DEPUTY SENIOR SAFEGUARDING LEAD (DSSL)
TONY SMITH
ANTHONY.SMITH@LIVERPOOLFA.COM
0151 523 4488



FOR THE GAME. FOR THE COMMUNITY.

*****TEMPORARY COVID19 MEASURES*****

IN ACCORDANCE WITH UK GOVERNMENT GUIDELINES FOR FACILITY OPERATORS, LCFA SEFTON CIC HAS INTRODUCED THE FOLLOWING TEMPORARY MEASURES TO ENSURE THE HEALTH, SAFETY AND WELLBEING OF ITS STAFF AND CUSTOMERS.

- PLEASE FOLLOW THE ONE-WAY SYSTEM WHERE POSSIBLE (KEEPING TO THE LEFT WHEN DIRECTED TO DO SO BY THE FLOOR MARKINGS).
- CUSTOMERS MAY EXIT THE PITCH(ES) VIA THE MAIN ENTRANCE WHEN USING THE TOILET FACILITIES.
 - CHANGING ROOMS ARE TO BE USED ONLY IN ACCORDANCE WITH UK GOVERNMENT GUIDELINES – ALL CUSTOMERS ARE ENCOURAGED TO ARRIVE READY TO PLAY AND DEPART WITHOUT USE OF THE SHOWER FACILITIES.
 - TOILETS ARE LIMITED TO ONE PERSON AT A TIME.
- FACE COVERINGS SHOULD BE WORN AT ALL TIME WHILST INDOORS (UNLESS EXEMPT FOR MEDICAL REASONS).
- GLOVES SHOULD BE WORN WHEN MOVING GOALS AND/OR EQUIPMENT (RECOMMENDED)
 - SPECTATORS ARE ALLOWED INSIDE LCFA SEFTON IN ACCORDANCE WITH UK GOVERNMENT GUIDELINES.
- THE BOOKING 'LEAD CONTACT' MUST INFORM LCFA SEFTON STAFF SHOULD ANY MEMBER OF THE BOOKING AND/OR DIRECT FAMILY TEST POSITIVE FOR CORONAVIRUS WITHIN 7 DAYS OF VISITING THE SITE.
- ALL PLAYERS, COACHES AND SPECTATORS MUST SANITISE THEIR HANDS UPON ENTERING AND EXITING THE SITE.
 - THE 'LEAD CONTACT' IS RESPONSIBLE FOR THE CONDUCT AND BEHAVIOUR OF ALL PARTICIPANTS AT ALL TIMES, ENSURING UK GOVERNMENT GUIDELINES ARE FOLLOWED BEFORE AND AFTER USE OF THE FACILITIES.
 - IN ACCORDANCE WITH TRACK & TRACE, THE 'LEAD CONTACT' MUST ENSURE ALL PARTICIPANTS NAMES AND CONTACT DETAILS ARE PROVIDED AT THE LCFA SEFTON RECEPTION. DETAILS WILL BE HELD FOR 28 DAYS AND IN THE EVENT A CUSTOMER TESTS POSITIVE, LCFA SEFTON STAFF WILL CONTACT THE 'LEAD CONTACT' FOR ANY BOOKINGS AFFECTED. IT IS THE RESPONSIBILITY OF THE 'LEAD CONTACT' TO INFORM ALL ASSOCIATED PARTICIPANTS.
- ALL CUSTOMERS ARE EXPECTED TO MAINTAIN A TWO-METER DISTANCE WHILST ON SITE
- LCFA SEFTON IS RECOMMENDING CUSTOMERS MAKE PAYMENTS VIA CARD/CONTACTLESS WHEREVER POSSIBLE.

BOOKING POLICY

COST OF HIRE FOR ALL EXTERNAL CUSTOMERS

3G FOOTBALL PITCHES – PEAK PERIOD			
MONDAY TO FRIDAY: 1 SEPTEMBER – 30 APRIL (6-10PM)			
	PARTNER RATE	COMMUNITY RATE	COMMERCIAL
5v5 3G Cage	£25	£35	£45
Quarter Pitch 3G			
Half Pitch	£40	£45	£70
Full Pitch 3G	£80	£85	£100

3G FOOTBALL PITCHES – OFF PEAK PERIOD			
MONDAY TO FRIDAY: 1 SEPTEMBER – 30 APRIL (9-6PM)			
MONDAY TO FRIDAY: 1 MAY – 31 AUGUST (6-10PM)			
	PARTNER RATE	COMMUNITY RATE	COMMERCIAL
5v5 3G Cage	£25	£35	£45
Quarter Pitch 3G			
Half Pitch 3G	£30	£30	£50
Full Pitch 3G	£50	£55	£80

3G FOOTBALL PITCHES			
MATCH PLAY – CASUAL BOOKINGS			
	CASUAL	SEASONAL (YOUTH)	SEASONAL (ADULT)
5v5 3G Cage	TBC OCTOBER 21	TBC OCTOBER 21	TBC OCTOBER 21
5v5 3G	TBC OCTOBER 21	TBC OCTOBER 21	TBC OCTOBER 21
7v7 3G	TBC OCTOBER 21	TBC OCTOBER 21	TBC OCTOBER 21
9v9 3G	TBC OCTOBER 21	TBC OCTOBER 21	TBC OCTOBER 21
11v11 3G	TBC	£450	£750

GRASS FOOTBALL PITCHES			
MONDAY – SUNDAY: 1 SEPTEMBER – 30 APRIL			
	CASUAL	SEASONAL (YOUTH)	SEASONAL (ADULT)
YOUTH 11V11	£50	£450	
ADULT 11V11	£80		£750

GRASS FOOTBALL PITCHES			
MONDAY – SUNDAY: 1 MAY – 31 AUGUST			
	CASUAL		
YOUTH 11V11	£50		
ADULT 11V11	£80		

EVENTS & FUNCTIONS		
*IT & CATERING ALSO AVAILABLE UPON REQUEST		
	CASUAL	BLOCK
Meeting Room (>6 Persons)	CALL TO DISCUSS	CALL TO DISCUSS
Boardroom (>12 Persons)	CALL TO DISCUSS	CALL TO DISCUSS
Education Suite (>24 Persons)	CALL TO DISCUSS	CALL TO DISCUSS
Function Room (>30 Persons)	CALL TO DISCUSS	CALL TO DISCUSS
Function Room (>100 Persons)	CALL TO DISCUSS	CALL TO DISCUSS

TERMS & CONDITIONS

FOR THE ATTENTION OF ALL EXTERNAL CUSTOMERS

All Terms & Conditions set out in the below must be adhered to and may not be varied without the written consent of LCFA Sefton CIC. The “Hirer” shall be the person responsible for securing the letting, and this person will be held personally responsible for all aspects of the letting and payment of all fees and/or other sums due in respect of the letting.

Please Note LCFA Sefton CIC’s commitment to Safeguarding Children & Vulnerable Adults is our primary concern whilst working with external bodies and organisations – please refer to point two below. Please also note that copies of LCFA Sefton CIC’s ‘Reporting Safeguarding Concerns’ and our ‘Safeguarding Operating Standards for Staff’ are included within this Facility Hire Booklet.

1. Cancellation Policy

The Hirer agrees that they are liable for all sessions between INSERT DATE – INSERT DATE (excluding Bank Holidays and Christmas closure).

2. Hirer Status

Lettings will not be made to persons under the age of 18, or to any organization or group with an unlawful and/or extremist background.

The hire agreement is personal to the Hirer only, and nothing in it is intended to have the effect of giving exclusive possession of any part of LCFA Sefton or of creating any tenancy between LCFA Sefton CIC and the Hirer. Persons may have to undergo, at the discretion of LCFA Sefton CIC Management, a criminal records check via the Criminal Records Bureau (DBS).

3. Safeguarding

As part of Liverpool County FA and LCFA Sefton CIC’s Safeguarding Policy, we require all clubs and community organisations to confirm that all adults working with children and/or vulnerable adults have a current DBS Certificate and are able to provide details of their club and/or community organisation’s Safeguarding Policy upon booking.

4. General

No failure or delay by LCFA Sefton CIC in exercising our rights under this contract shall be deemed to be a waiver of that right. In the event circumstances beyond our control result in LCFA Sefton CIC being unable to provide our services, we shall have no liability in respect of any losses or damages arising directly or indirectly from such circumstances. This contract shall be governed by the laws of England.

5. Statutory Legislation

LCFA Sefton CIC is subject to statutory regulations, without limitation; liquor licensing, Fire Regulations, Health, Safety and Environment. Hirers, their guests and any associated third parties must therefore comply with these requirements as may be directed and enforced by LCFA Sefton CIC. Any equipment brought to LCFA Sefton by the Hirer, guests or third parties will be required to comply with all statutory requirements including Health & Safety regulations and to provide liability insurance, proportionate with the risks involved.

6. Priority of Use

LCFA Sefton CIC will resolve conflicting requests for the use of LCFA Sefton, with priority at all times being given to LCFA Sefton CIC and/or Liverpool County FA bookings. Dates are confirmed at the time of booking however there may be days when LCFA Sefton facilities are unavailable due to ‘last minute LCFA Sefton CIC and/or Liverpool County FA bookings.

7. Attendance

The Hirer shall ensure that the number of persons using the facilities does not exceed that for which the booking was made and approval given.

8. Behaviour

The Hirer shall be responsible for ensuring the preservation of good order for the full duration of the letting and until the premises are vacated.

9. Public Safety

Prior to the event, the Hirer will be made aware of all Health and Safety and security issues. The Hirer will then be responsible for the dissemination of this information to all supervisors of the event or letting. The Hirer shall be responsible for the prevention of overcrowding (such as would endanger public safety), and for keeping clear all gangways, passages and exits. The Hirer shall be responsible for providing adequate supervision to maintain order and good conduct, (including the receiving and dismissal of participants). The Hirer should be aware of the Fire Safety Policy and emergency evacuation procedures. Any agent acting on behalf of the hire should be aware of all applicable public safety and security policies.

10. Own Risk

It is the Hirer's responsibility to ensure that all those attending are made aware of the fact that they do so in all respects at their own risk.

11. Damage, Loss or Injury

LCFA Sefton has arranged appropriate public liability insurance to cover all legal liabilities for accidents resulting in injuries to persons (including all participants in the activity for which the premises are being hired), and/or loss of or damage to property, including the hired premises, arising out of the letting. Any damage or loss not covered by public liability insurance will be charged to the hirer. Lettings for commercial, entertainment purposes will be subject to the hirer having suitable public liability insurance (evidence of which should be presented to LCFA Sefton before the hiring).

12. Furniture and Fittings

- a) The moving of furniture and fittings is strictly prohibited; this is inclusive of the dividing net on the 3G Pitch. Please ask for assistance from a member of the LCFA Sefton staff.
- b) No fittings or decorating of any kind necessitating drilling, or the fixing of nails or screws into fixtures which are part of the LCFA Sefton fabric, are permitted.
- c) In the event of any damage to premises or property arising from the letting, the Hirer shall pay the cost of any repairs required.

13. Grounds

No Markings may be made on the 3G pitch, grassed or hard areas (e.g. car parks).

14. Dogs

No dogs (except Guide Dogs) are allowed on site at any time during the hire of LCFA Sefton.

15. Electrical Equipment

Any electrical equipment brought by the Hirer onto the LCFA Sefton site MUST have a certificate of safety from a qualified electrical engineer or be inspected by LCFA Sefton. The intention to use any electrical equipment must be notified on the application.

16. Car Parking Facilities

Subject to availability, these may be used by the Hirer and other adults involved in the letting. No guarantee of availability is given. Vehicles are left at the owners risk and LCFA Sefton will not accept responsibility for any damage, accidents or losses.

17. Toilet Facilities

Access to appropriate toilet facilities is included as part of the hire arrangements.

18. First Aid Facilities

There is no legal requirement for LCFA Sefton to provide first aid facilities for the Hirer. It is the Hirer's responsibility to make their own arrangements, such as the provision of first aid training for supervising personnel, and the provision of a first aid kit.

19. Litter

All litter must be placed in the bins provided.

20. Intoxicating Liquor

No intoxicants shall be brought on to or consumed on the premises.

21. Smoking

Smoking is not permitted the LCFA Sefton premises.

22. Sub-letting

The Hirer shall not sub-let the premises to another person.

23. Conclusion of the Letting

You will be responsible for ensuring the venue is left in the same condition as prior to the booking. Any damage to the venue will result in a charge to remedy the damage. LCFA Sefton accepts no liability for the loss or damage to any equipment or personal belongings brought onto the property by you or your guests.

24. Vacation of Premises

The Hirer is responsible for supervising any children taking part in an activity until they are collected by a responsible adult.

25. Emergency Evacuation

All hirers should be aware of the emergency evacuation points from the part of the building they are hiring and the designated assembly points. All hirers should ensure that any other responsible adults are made equally aware of these.

In the event of an emergency evacuation the Hirer will be responsible for the evacuation of, and accounting for, all members and staff of the group involved.

They should follow the usual emergency evacuation procedures and meet at the designated assembly points. The incident will be managed by the member of LCFA Staff on duty and the Hirer should follow the instructions of LCFA Sefton Staff. Following an emergency evacuation, there should not be a return to the building until an 'all clear' has been given by LCFA Sefton Staff. In the event of it not being possible to return, once everyone has been accounted for, they should leave the site as quickly as possible.

26. Suitable Footwear (3G Pitch)

*****LETTINGS & PRICING POLICY*****

FOR THE ATTENTION OF ALL EXTERNAL CUSTOMERS

These conditions and regulations are binding upon any persons, club or organization hiring the facilities at LCFA Sefton CIC's premises and relate to all parts thereof.

All correspondence in connection with the hiring of the premises shall be addressed to:

LCFA Sefton CIC, Drummond Road, Thornton, Liverpool, L23 9YP.

INTERPRETATION

In these terms and conditions:

A. The Company means LCFA Sefton CIC

B. The Premises means LCFA Sefton, Drummond Road, Thornton, Liverpool, L23 9YP, including all associated buildings and land

C. Hire Agreement means the contract entered into by the person making the booking

D. Period of Hire means the specified period of use for an activity or resource as stipulated by the Hire Agreement

E. Hired Facilities means the scope of facilities granted for use as stipulated by the Hire Agreement

F. Hire Charge means the amount payable by The Hirer as stipulated by the Hire Agreement

G. The Hirer shall be deemed to include any person using The Premises or any of its facilities in consequence of the hiring whether or not a charge has been taken and shall also include a spectator(s)

1. Premises

In all correspondence, advertising, publicity and media coverage, The Premises shall be referred to as LCFA Sefton.

2. Bookings

Transfer of bookings will be allowed only with the written consent of the General Manager. The Premises may, at the discretion of the General Manager, be booked for an Event more than one year in advance subject to the strict understanding that the scale of charges at the date of the event will apply unless payment is made in full at the time of booking.

2A. Casual Bookings

Casual Bookings can be made up to 24 hours in advance and may be made by persons aged 12 or above. Casual Bookings are defined as single bookings for the specified Period of Hire.

2B. Block Bookings

Block Bookings are defined as ten or more bookings for the specified Period of Hire that qualify for VAT exemption under VAT Notice 742. Block Bookings must be made by persons aged 18 or over.

2C. Event Bookings

An Event Booking is defined as a Casual booking which requires The Company to provide additional services either themselves or through the procurement of a third party. Application's for Events must be made on the correct form at least fourteen days before the first day of hire. No Event Booking will be deemed to have been accepted without written confirmation. Event Bookings must be made by persons aged 18 or above.

3. Charges

A scale of charges for Bookings is detailed above in this document as well as displayed in the reception area at The Premises.

3A. Payment of Charges

- i. Online Casual Bookings (Pitches) payment must be made in full via PitchBooking at the time of booking.
- ii. Online Block Bookings (Pitches) payment can be made in full via PitchBooking at the time of booking or alternatively, a weekly Direct Debit can be setup.
- iii. Event Bookings; a non-refundable deposit of 25% must be submitted with the application form. If total fees are less than £50, the full amount is to be paid at the time of the booking(s); this amount is

- non-refundable. The Company will require payment for additional services to be provided prior to The Company entering any contractual arrangement with third party providers. The full amount outstanding must be paid at least fourteen days prior to the Event.
- iv. The Company reserves the right to increase the charges for use at any time by giving at least one months' notice to The Hirer.

4. Cancellations

4A. Cancellation by The Company

- i. The Company reserves the right to cancel a booking. At least seven days' notice of the cancellation will be given except in cases mentioned in paragraphs 4a(iv) below whereby possible suitable alternative may be offered.
- ii. The Company reserves the right to prohibit the use of any of the facilities at any time if in its opinion the facilities are unfit for use, or such use will and/or is likely to render the facilities unfit.
- iii. All monies paid in respect of a booking cancelled in accordance with paragraphs 4a(i) and 4a(ii) above will be refunded unless alternative facilities have been offered by The Company and accepted by The Hirer. The Company will not be liable for any other expenditure incurred, or loss sustained directly or indirectly by The Hirer arising from the cancellation.
- iv. If any circumstances over which The Company has no control render the facilities unavailable to The Hirer on any day of the proposed hire and/or any part of such day, The Hirer shall not be entitled to compensation in consequence thereof or in connection therewith other than the return of the hiring charge.

4B. Cancellation by The Hirer

- i. Cancellation of a casual booking must be made at least 48 hours before the commencement of the booking period. If a cancellation is received after this time The Hirer is liable for full payment.
- ii. A request for cancellation of a Block Booking (Vatable) or any part thereof must be made in writing at least seven days in advance of the period of hire. If such notice is not received, The Hirer is liable for full payment. This condition is not applicable to Non-Vatable Block Bookings as no refunds can be given.
- iii. A request for cancellation of an Event Booking must be made in writing at least seven days in advance of the period of hire. If such notice is not received, The Hirer is liable for full payment.

5. Hire Period Late Fee

5A. Where The Hirer overruns the agreed Period of Hire, a late fee will be incurred. This will be calculated in 30-minute intervals, at a rate equivalent to the hire charge, up until such time as the facility is vacated for the next hirer or closure.

5B. The Hirer shall be liable for any other additional expenses incurred by The Company if The Hirer overruns the pre-arrange period of hire.

6. Conditions of Hire.

6A. The Hirer shall not use The Premises or any purposes other than that for which they are hired.

6B. The Hirer shall not use any part of The Premises not specified in the Hire Agreement.

6C. The Hirer shall not assign or sublet The Premises or any part thereof.

6D. The Hirer will use the Hired Facilities for The Period of Hire only and shall vacate the Hired Facilities promptly on conclusion of the Period of Hire.

6E. The Hirer shall carry out and observe all instruction(s) of The Company relating to the use of The Premise and conduct therein which may from time to time be published by notice on The Premises or otherwise.

6F. Fire doors and doors fitted with automatic closures must not be interfered by The Hirer. The Hirer shall keep every corridor, passage, entrance and exit of The Premises clear of obstruction and ready for use in an emergency.

6G. The Hirer shall make The Company aware if they have a disability that will require a Personal Emergency Evacuation Plan to be provided.

6H. The Hirer shall be responsible for ensuring that the limits of accommodation/equipment provided are observed and that all rules and regulations of The Company, or any other relevant authority are complied with.

6I. Parking and unloading is permitted within the designated areas of The Premises at the discretion of The Company.

6J. No structural alterations or other shall be made to the fabric of The Premises, nor to any of The Company's installations, furniture, fixtures, fittings, or other property of The Premises without express written permission and under the supervision of The Company and any other appropriately qualified person The Company may nominate. Should any alterations be made, all costs will be borne by The Hirer including any making good that The Company requires.

6K. No additional water, gas or electrical equipment shall be installed/used in The Premises or alterations to such equipment made without the written permission of The Company. In the event of such permission being granted the necessary work is to be carried out to the satisfaction and under the supervision of the General Manager and any other appropriately qualified person The Company may nominate. All work must be made by a deadline specified by The Company. All work must comply with the appropriate Building Regulations. Any electrical equipment brought onto The Premises must have an earth leakage circuit attached and should be PAT tested.

6L. The Hirer shall return The Premises in the same clean and tidy condition to the entire satisfaction of The Company. Failure to comply with this requirement will result in The Hirer being charged the full cost to return The Premises to a clean and tidy condition ready for public use. For Casual and/or Block Bookings at The Premise, The Hirer may be charged the equivalent of the hourly rate for the facilities if The Company deem The Premises have not be returned in a clean and tidy condition.

6M. Where The Hirer represents a club and/or organization, they shall ensure that there are at least two adults (aged 18 or over) supervising at all times. It is a requirement that all adults working with children and young people under the age of 18 and/or vulnerable adults, have completed a CRC check (DBS).

6N. The Company reserves the reasonable right of entry to any of The Premises by its staff or any other duly authorized person(s) and reserves the right to remove any disorderly person(s) or any article which is or may be a source of damage or danger.

6O. The Hirer is not allowed to bring or permit to be brought onto The Premises any illegal or banned substances.

6P. The Hirer is not allowed to bring or permit to be brought onto The Premises any intoxicating liquor.

6Q. Smoking is not permitted anywhere on The Premises.

7. Health & Safety

7A. The Hirer shall comply with all the Health & Safety regulations of The Company. Copies of risk assessment, Emergency and Normal Operating Procedures are available on request from the General Manager.

7B. The Hirer is advised to provide a First Aid box.

7C. The Hirer shall familiarise themselves with the location of the nearest public telephone for use in emergencies or have use of a mobile telephone.

7D. The Hirer shall notify The Company of any accident by completing the relevant accident form from The Company.

8. Code of Conduct

8A. The Hirer shall at all times be responsible for the maintenance of good order and discipline of those attending The Premises in connection with their hiring.

8B. The Hirer shall refrain from any conduct which is dangerous, inappropriate, unseemly or unsporting or which might cause annoyance, nuisance or damage to other users of The Premises.

8C. The Hirer shall keep all noise at a level which is acceptable to The Company and the Environmental Health Officer and which does not cause any disturbance or nuisance to the local residents. The Hirer shall comply immediately with any instruction to reduce the noise levels given by The Company or any other authorized officer. The Hirer shall not be entitled to any compensation in consequences such as these.

8D. The Hirer shall ensure they leave The Premises quietly, minimizing any disturbance to occupiers of The Premises and/or buildings near to The Premises.

8E. The Hirer shall ensure the No Smoking Policy of The Premises is adhered to at all times.

9. Insurance and Liability

9A. The Hirer must not do or allow to be done anything which may render payable an increased premium under policies of insurance effected by The Company in respect of The Premises or which may render void any such policies.

9B. The Hirer may be required to provide evidence of appropriate Public Liability Insurance. Evidence should be provided prior to the hire period commencing.

9C. The Company will compensate The Hirer for any loss or damage suffered if it fails to carry out its obligations to a reasonable standard or breach any duties imposed on it by law (including if it causes the death or personal injury to The Hirer by its negligence) unless that failure is accountable to:

- i. The Hirer's own fault;
- ii. A third-party unconnected with the provision of services under this agreement or
- iii. Events which neither The Company nor its suppliers could have foreseen or forestalled even if they had taken all reasonable care.

9D. The Hirer shall indemnify The Company against all loss, expenses or damage to third party property and in respect of death or injury to any person in conjunction with The Hirer's or its contractor's use of The Premises. The Hirer shall indemnify The Company against all claims which may be made against them in respect of such matters except injury, loss or damage resulting from negligence of The Company as defined in clause 9C.

9E. The Company's staff, agents and subcontractors are not medically qualified. If The Hirer has any doubts about their fitness or ability to undertake physical activity, The Company strongly recommends The Hirer seek independent medical advice before exercising.

9F. The Company's liability to compensate The Hirer for any loss, damage or theft of The Hirer's property caused by the negligence or fault of The Company, its employees, agents or subcontractors will be limited to a total of £500 (for any one incident).

9G. The Hirer shall be liable and accept full responsibility for injury, loss and cost of repair of any damage to The premises (fair wear and tear expected) which may be occasioned, done or committed during the Period of Hire of The Premises or any part thereof, or to any furniture or fittings to the other property on The premises, whether or not belonging to The Company or The Company's contractors, agent licensees or employees and for any loss or removal of any such furniture, fitting or other property and shall fully indemnify The Company from any such claims which are pursuant to this condition.

9H. In the event of any damage to The Premises arising as a result of the hiring, The Company shall determine the sum to be paid by The Hirer to The Company for the purpose of making good the damage and in respect of any financial loss suffered as a result of facilities at The Premises being rendered unavailable for hiring on account of the damage caused. Such a charge shall be restricted to liquidated damages and not as a penalty.

10. Catering for Event Bookings

10A. No food or drink of any description may be brought into The Premises by The Hirer without the written agreement of the General Manager.

10B. Where a caterer other than The Company's nominated caterer is permitted to be used, The Hirer must supply The Company with all requested licenses 7 working days prior to the Period of Hire. The Hirer must indemnify The Company of any consequences or actions arising out of the use of a caterer other than that nominated by The Company.

11. Miscellaneous

11A. The Hirer shall comply with the law of the land.

11B. If The Hirer is using The Premises for the purposes of children's entertainment, The Hirer shall arrange for adequate adult supervision by persons accustomed to the care and control of children.

11C. Charity collections shall not be permitted of The Premises without the express written permission of The Company.

11D. Except with the written permission of The Company, The Hirer shall not:

- i. Sell or supply to other users of The Premises, goods of any description whatsoever.
- ii. Display, distribute, affix or post any bill, placard of notice into or upon any part of The Premises.
- iii. Advertise or publicly announce any event due to take place at The Premises.
- iv. Use other than the proper footwear appropriate to the activity involved or wear outdoor footwear in activity areas. Suitable footwear for 3G facilities is listed at The Premises.
- v. Admit or permit to The Premises any glassware or article of a flammable, explosive, dangerous, noxious or offensive nature.

12. Additional Terms & Conditions

The Company reserves the right to refuse any application for hiring, to attach additional conditions to any particular hiring and to vary the scale of charges in the case of any particular hiring.

13. Amendment of Terms & Conditions

The Company reserves the right to amend or vary these conditions.

14. Breach of Conditions

In the event of a breach by The Hirer of any of the forgoing Terms & Conditions, The Company will give notice to The Hirer of which conditions have been breached. The Company may suspend/cancel the hire until The Hirer has proven to The Company that all conditions are adhered to and can show what actions have been taken to ensure no further breach of the same nature will occur. In doing so, The Company shall not be liable to refund any portion of the Hire Charge to The Hirer or be liable to The Hirer or any third party for any compensation in respect of such cancellation of the hiring. Any such cancellation is to be without prejudice to any claim which The Company may have against The Hirer.

15. Complaints

Any complaints connected with the hire of The Premises should be made to the General Manager of The Premises within five days of the hire period.