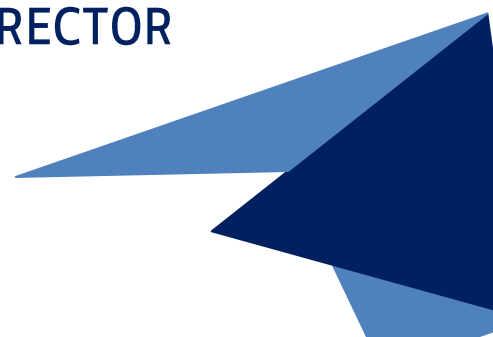




LCFA SEFTON CIC RECRUITMENT PACK

INDEPENDENT NON-EXECUTIVE DIRECTOR





ABOUT LCFA SEFTON CIC

Liverpool County FA Sefton (LCFA Sefton) CIC is a not-for-profit organisation responsible for the management and operation of community football facilities in Sefton, Liverpool.

LCFA Sefton CIC is a subsidiary of Liverpool County FA (LCFA) Limited, one of the most prestigious County FAs in the country, serving in excess of 55,000 players, 500 clubs and 3,500 teams.

As the governing body of the game across Merseyside, LCFA is responsible for delivering a positive football experience for grassroots and semi-professional football.

By promoting 'Football for All', we encourage participation across all sections of society, regardless of age, ability, disability, gender, sexual orientation, race, religion or socio-economic status.

LCFA Sefton CIC's Board reports directly to the LCFA Board and is responsible for making recommendations in relation to the strategic direction of LCFA Sefton – the community football hub in Sefton, Liverpool.

This is an exciting time for LCFA Sefton, with planning permission and significant investment in place to deliver wholesale improvements to the existing community facilities. The proposed works are due to commence in July 2021 and will see the creation of a state-of-the-art community hub – one of the first in Sefton. Further information is available <https://www.liverpoolfa.com/news/2021/mar/23/planning-approved-for-new-3g-pitch-at-lcfa-sefton>.

The LCFA Sefton CIC Board meets a minimum of six times a year with all positions voluntary.

ABOUT THE ROLE

We're are seeking to recruit an INED with a passion for grassroots football and who recognises the value and role football can play in wider society and local communities. The successful INED must also have experience of influencing at Board or senior executive level.

More specifically, LCFA Sefton CIC is looking to recruit an INED with proven knowledge and experience in the following areas in order to enhance the existing skillset of the Board and to help drive the organisation forwards.

- Marketing, Communications & Branding
- Business Development
- Digital & Technology
- Asset/Facility Management.

The new INED will positively contribute to the diversity of the LCFA Sefton CIC's thoughts, ideas and approach. In your role as a Director, you will advise, guide, challenge and support the Executive Team in their delivery of key strategic programmes.

In return, LCFA Sefton CIC can offer you an exciting opportunity to join a passionate and forward thinking not-for-profit, focussed on positively impacting grassroots football and communities in Sefton.



HOW TO APPLY

The closing date for applications is **Monday 5 July at midday**. Interviews for the positions will be held during July 2021 with LCFA's Chairman, an Elected Director and Chief Executive Officer.

For an informal discussion about LCFA Sefton CIC and the role of INED, please contact Daniel Green, Chief Executive Officer, daniel.green@liverpoolfa.com.

To apply for the role of INED please submit a CV and covering letter detailing the qualities and attributes you would bring to compliment LCFA Sefton CIC's Board. Before applying, please see the relevant role profile below for more information.

Completed applications can be sent to recruitment@liverpoolfa.com along with a completed Equality & Diversity Form.

All applications should be marked '**Private & Confidential – LCFA Sefton CIC INED**'

Liverpool County FA promotes inclusion and values diversity and welcomes applications from everyone. If you have any particular requirements in respect of the recruitment or interview process, please mention this in your application.



JOB DESCRIPTION & PERSON SPECIFICATION

Job Title: Independent Non-Executive Director (INED), LCFA Sefton CIC

Reports To: Chair, LCFA Sefton CIC

Location: LCFA Sefton (Thornton, Liverpool) / Homebased

Job Purpose(s):

- To direct and support the development of the LCFA Sefton Community Hub.
 - To provide informed advice, expertise and support to the Board on Marketing, Communications & Branding, Business Development, Digital & Technology or Asset/Facility Management.
 - To contribute to the effective monitoring of strategic objectives and provide informed challenge and debate in relation to all aspects of LCFA Sefton CIC's activity.
 - Promote and foster effective working relationships with key football, community and private sector stakeholders.
 - Ensure the Board and LCFA Sefton CIC applies principles of good governance in all its work to ensure fair and consistent decision making.
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Skills & Experience:

- First class non-executive skills capable of contributing to a not-for-profit Board using sound judgement and decision-making to ensure successful delivery across the organisation.
 - An integral commitment to equality and diversity to ensure the LCFA Sefton CIC is representative and inclusive of grassroots football and its customers.
 - Personal integrity and the ability to operate at the highest levels, commanding respect of key internal and external stakeholders to deliver the aims of LCFA Sefton CIC with authority.
 - The ability to build strong and trusting relationships in a multi-stakeholder environment, encouraging discussion with a nonconflicted agenda.
 - A passion for the football and/or sport and leisure, and a broad understanding of managing, operating or promoting facilities.
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Essential

- Understanding of good corporate governance
- Passion for grassroots football and/or sport and leisure
- Experience of developing and delivering successful strategy within a not-for-profit
- Established local, regional and national networks
- Experience of operating in a Board and/or Executive Level
- Strong leadership skills
- Strategy development/management experience
- Financial management experience
- Strong communication and influencing skills
- A commitment to equality, diversity and inclusion

Desirable

- Extensive experience and knowledge of Marketing, Communications & Branding and/or Commercial/Business Development and/or Technology and/or Facility Management
 - Experience of working/volunteering in football and/or sport
 - Experience of group and/or 1-1 coaching, development and mentoring
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Enhanced DBS Check required? **Yes**

Clean, full driving license required? **Yes**

Check required on Companies House disqualified Directors' Register? **Yes**

JOB DESCRIPTION & PERSON SPECIFICATION

The successful applicant will be expected to work in accordance with the values of Liverpool County FA at all time.

Liverpool County FA Values & Behaviours

- Teamwork
 - Inclusivity
 - Passion
 - Integrity
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Job Description authorised by: Daniel Green, Chief Executive Officer

Date Job Description authorised: June 2021

Signed by job holder
(on appointment)

Date signed: