**Role Description & Person Specification**

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| **Role title** | LCFA CORE Lead |
| **Reports to** | CFA RDO |

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| **Job purpose(s)** |
| The LCFA County CORE Lead is responsible for the coordination of the County CORE activities involving LCFA referees within the referee promotion scheme and operating as a Level 4 or above. The role will also assist the LCFA Referee Development Officer (RDO) in deciding the training and development needs of ambitious and progressive LCFA Referees.  |
| **Direct reports** | None |

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| **Location** | **Liverpool County FA Head Office****Walton Hall Park, Walton Hall Avenue, Liverpool, L4 9XP** |
| **Working hours** | Flexible |
| **Contract type**  | Voluntary |

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| **Responsibilities** |
| * Ensure all members of County CORE have a County CORE Coach.
* Ensure the ambitious referee workforce are appropriately challenged throughout the season.
* Highlight to the RDO any referees not performing at the appropriate level.
* Work collaboratively with the Referee Development Team (RDT), assisting the RDO in organising County CORE meetings, ensuring that the content is relevant to any problems that have been recurring within the game.
* Work closely with the Referee Observer Coordinator and RDO in providing names of referees who are consistently performing to a high standard.
* Attend RDT meetings.
* Write a report each quarter to share with the RDO and RDT.
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| **Person specification** |
| **Essential** * Experience as a referee.
* An ability to give guidance and advice through verbal or written feedback in a constructive manner.
* Experience in presenting or delivering sessions.
* An understanding of the promotion scheme and FA CORE.
* Good communication and IT skills.
* Availability to attend a quarterly RDT meeting and provide an appropriate report.
* A valid FA DBS Check.
* A valid FA Safeguarding Children Qualification.
 | **Desirable** * Experience supporting referees.
* Experience as an FA CORE Participant
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| **The role holder will be expected to understand and work in accordance with the values and behaviours described below**  |
| **FA value** | **Behaviours** |
| Teamwork | * 11 passionate and experienced individuals working as 1 team for the benefit of grassroots football in Merseyside
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| Integrity | * We strive to do the right thing always, acting truthfully and respectfully to safeguard the integrity of the game
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| Inclusive | * We’ve got the World in One City and no one will be left on the sidelines, football is for everyone
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| Passionate | * To always have our best starting 11 bringing their love of football, passion, pride and promise to you all, every time.
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| **Role description reviewed and modified by:** | Natasha Wilson |
| **Date role description reviewed and modified:** | August 2021 |
| **Role description authorisedby:** |  |

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| **Signed by role holder (on appointment):**  |  |
| **Date signed:** |  |

One copy to be retained by the role holder, one signed copy to be stored confidentially by the employer.