



Liverpool County FA

County Action Plan – Club Welfare Officer

This policy should be used in conjunction with The Football Association's Safeguarding Operating Standards, Rules & Regulations. These files are all available to download from the Shared (W) Drive. Should you have any difficulty accessing these documents then please contact the Designated Safeguarding Officer, Gordon Johnson or Senior Safeguarding Lead, David Pugh.

Safeguarding children in football is a priority for Liverpool County FA and as such we have a process to ensure that it is embedded across all of our football processes & procedures.

Club Welfare Officer- Recruitment following registration

Every club with u18 teams must have:

A named club welfare officer holding an in-date FA accepted DBS check along with a safeguarding Children Workshop (SCW) certification, a Welfare Officer Workshop (WOW) certification and must also have completed the online Safeguarding for Committee Members (SCM) course.

Liverpool County FA recognise that when a CWO resigns this can create additional pressures on a Club. As such LCFA are happy to support our Clubs in the recruitment of their new CWO. In order to be registered as a 'Provisional' CWO the participant must complete an FA DBS check and SCM Course. To ensure that the Club's affiliation is not affected, the CWO must book onto the

next available Safeguarding Children Course and Welfare Officer Workshop. Failure to attend the SCW and/or WOW within a three month period may affect a Club's affiliation which can be suspended with immediate effect.

Responsible Recruitment

A responsible recruitment process should be used when appointing any Coach or Club Official and particularly when considering a participant as Club Welfare Officer. Clubs should be encouraged to use the CWO network to verify information about former members of Clubs. For more information on appointing a Club Welfare Officer please visit the FA's website; <http://www.thefa.com/football-rules-governance/safeguarding/thinking-of-becoming-a-welfare-officer> or contact the County FA's DSO, Gordon Johnson, at gordon.johnson@liverpoolfa.com

All Clubs should be encouraged to have a qualified assistant or additional CWO. This would ensure a smooth transition should a CWO need to take a step away from the game or resign their position. Please actively promote this as much as possible within your networks.

Any questions should be directed to the County FA DSO or SSL.

Let's keep football safe not sorry.