**Lincolnshire Football Association**

**Service Recognition Awards**

The Lincolnshire Football Association has in place an awards programme to reflect those volunteers that are currently active and who have given long service to administering, supporting, officiating and developing the game throughout Lincolnshire. Further information on the awards and the process is outlined below. There are three award categories: -

**Long Service**

For league secretaries, club secretaries and Lincolnshire FA Council Members who have completed not less than 10 years consecutive service.

**Valued Service**

For individuals who have represented their club administratively, or, have contributed to football in Lincolnshire in any other form considered outstanding, not merely worthy of merit, for a period of not less than 20 years consecutive service. The nominees record of service to the game must not include service as a player or referee.

**Referee Long Service**

Referees who have completed a minimum of 20 consecutive years in active service.

Please complete this form fully and submit to the County Headquarters no later than 31st December for the nomination to be considered. All applications must be made on behalf of the proposed recipient. No personal applications will be considered. Any proposed nominee must fully meet the criteria before recognition is considered. All applications received will be considered by the Lincolnshire FA’s Chair, Vice Chair and CEO who will put forward their recommendations to the full Council of the Lincolnshire Football Association for a final decision.

Nominees who meet the criteria will be presented with their award at the following years Annual General Meeting of the Lincolnshire Football Association. Written notification of approval or otherwise will be sent to the applicant within four weeks of the relevant Council meeting.

The Lincolnshire FA can choose to further honour individuals by awarding nominees the Meritorious Service Award. This award is the highest honour the Lincolnshire FA can bestow, and its awarding is at the discretion of the Lincolnshire FA Council. The Award will only be bestowed to those who have evidenced outstanding and distinguishing service, across the game.

Please complete the nomination form fully and provide as much evidence to support the nomination.

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| **Personal Details of the Nominee** |
| **Full Name** |
| **Address:** | **Date of birth:** |
|  | **Telephone Day:** |
|  | **Telephone Evening:** |
|  | **Mobile:** |
| **Postcode:** | **Email address** |

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| **Personal Details of the Nominator** |
| **Full Name** |
| **Address:** | **Date of birth:** |
|  | **Telephone Day:** |
|  | **Telephone Evening:** |
|  | **Mobile:** |
| **Postcode:** | **Email address** |
| **Position held in club/league/organisation:** |

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| Nomination |
| **Is this nomination a surprise yes / no** |

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| **Category (Please tick appropriate box)** |
| **Award** | **Description**  | **Tick** |
| **Long Service** | For league secretaries, club secretaries and Lincolnshire FA Council Members who have completed not less than 10 years consecutive service. |  |
| **Valued Service** | For individuals who have represented their club administratively, or, have held any other position in football providing outstanding service to Lincolnshire Football for a period of not less than 20 years consecutive service. The nominees record of service to the game must not include service as a player or referee.  |  |
| **Referee Long Service** | Referees who have completed a minimum of 20 consecutive years in active service. |  |

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| **Evidence** |
| **Name of club / league / association / organisation involved with** |
| **Position (s) held** | **Period Position (s) held for (i.e. 2000-2010)** |
| **1)****2)****3)** | **1)****2)****3)** |

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| **Supporting Statement** |
| **Please detail in a maximum of 200 words why this award should be granted** |

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| **Declaration** |
| **I confirm that to the best of my knowledge the information provided is true and accurate.** |
| **Signature of nominator** |  | **Date** |  |

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| **Submission** |
| **Please return this nomination form & supporting evidence by no later than 31st December to:** |
| Stuart HoultonLincolnshire Football AssociationDeepdale Enterprise Park Deepdale LaneNettlehamLincolnLN2 2LL | **Email address:**Stuart.houlton@lincolnshirefa.com**Telephone:**01522 596580 |

**Office Use only**

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| **Action** | **Responsibility** | **Date** | **Signed** |
| **Date form Received** |  |  |  |
| **Date form checked** |  |  |  |
| **Date presented to Council** |  |  |  |
| **Decision of Council** |  |  |
| **Date Nominee informed** |  |  |  |
| **Date nominator informed** |  |  |  |
| **Date nominee invited to AGM** |  |  |  |