HOW TO CANCEL A REGISTRATION

Step one - To cancel a player's registration, you will first need to find them in the list of 'All players' in your Competitions Portal. Use the search bar and/or filters to find specific players easier.

Step Two - Once you have found the player click into it, and then click "Registrations"
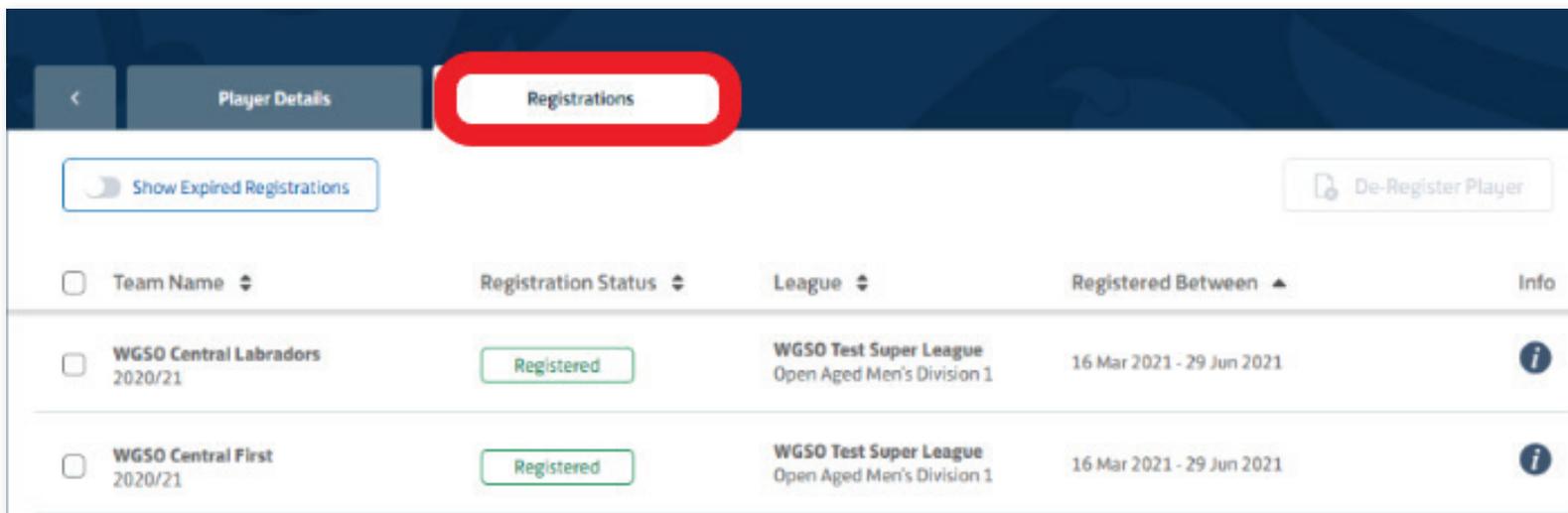
Step Three - You can then select which league registrations you would like to cancel, by using the tick boxes on the left-hand side. Ticking the one next to 'Team Name' will select all. Then just click on 'De-Register Player' on the right-hand side.
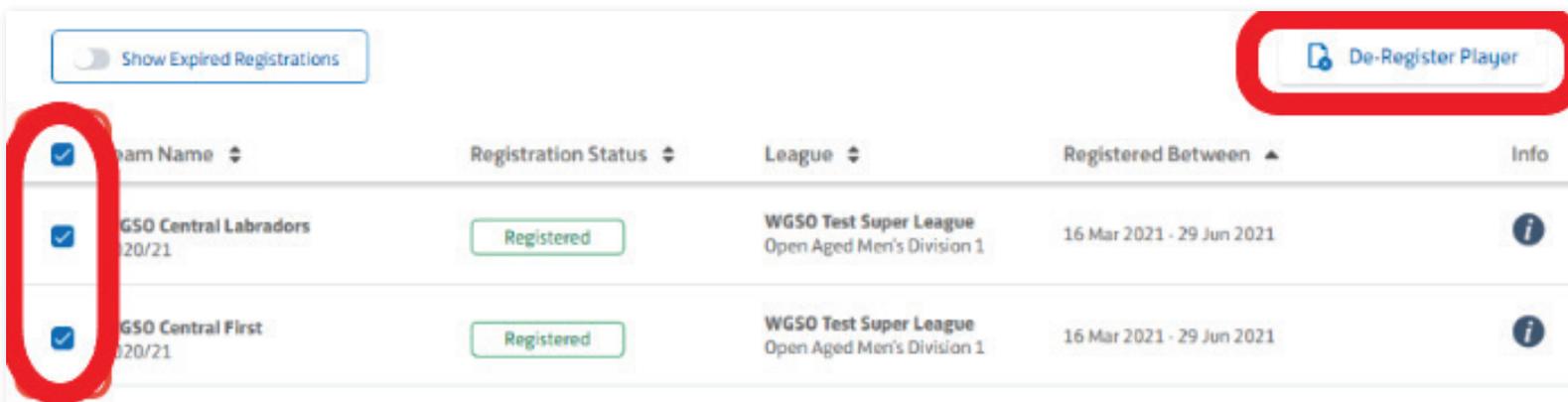
Step Four - This screen will then pop up asking you to confirm and will show you how many registrations you are cancelling. Just click on 'Confirm cancellation' to complete the process. You can also backdate the cancellation if you need to.