



## Leicestershire & Rutland County FA Non-Executive Director & Inclusion Advisory Group Application Pack

### Contents

1. The Role
2. Volunteering as a Board Director
3. Role Description
4. How to apply
5. Selection Process

### 1. The Role

Leicestershire & Rutland County FA is inviting applications to join the Board of Directors as a Non-Executive Director & Inclusion Advisory Group Chair. We are looking for individuals with skills and experience in equality, diversity & inclusion who have a passion for developing grassroots football in Leicestershire & Rutland.

The IAG acts as the check and balance to LRCFA's wider operational plans, work programmes and strategy. The successful candidate for this role will be instrumental in helping the County become a more inclusive organisation.

### 2. Volunteering as a Board Director

This is a volunteer role in which you will be expected to attend Board meetings up to 12 times per year and to collaborate with Board Directors and other stakeholders in the strategic development of the organisation.

You will support with the recruitment of the Inclusion Advisory Group members and chair a minimum of 4 meetings each year as well as the associated communications and group engagement.

#### What can we offer?

- An exciting opportunity to be part of a forward-thinking progressing business.
- To work with key stakeholders within grassroots and the professional game.
- Access and commitment to personal development and training opportunities.

### 3. Role Description

Please refer to the Role Description Document.



#### **4. How to apply**

- Complete the *Application Form* and submit to [Jobs@LeicestershireFA.com](mailto:Jobs@LeicestershireFA.com) no later than **Friday 20<sup>th</sup> March 2020**. Please note that no applications will be accepted after this time.
- Complete the Equality and Diversity Monitoring Form and return to [Jobs@LeicestershireFA.com](mailto:Jobs@LeicestershireFA.com) - Please note that completing this form is entirely voluntary.

#### **5. Selection Process**

- Shortlisted applicants will be contacted by email to arrange a mutually convenient interview time and date at the end of March, start of April.
- If required, second interviews may be held in order to determine the most suitable candidate for the role.

If you have any queries regarding the role, please contact Kelly Ellis, Chief Executive Officer, Email: [Kelly.Ellis@LeicestershireFA.com](mailto:Kelly.Ellis@LeicestershireFA.com)