



LANCASHIRE FA

MEMBERSHIP GUIDE

SEASON 2021/22



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Abbreviations	Explanation
CFA	County Football Association
CPD	Continual Professional Development
DBS	Data Barring Service
DSO	Designated Safeguarding Officer
FA	The Football Association
FDO	Football Development Officer

Abbreviations	Explanation
LFA	Lancashire Football Association
SGW	Safeguarding Workshop
WGS	Whole Game System
WO	Welfare Officer
WOW	Welfare Officer Workshop
YLWO	Youth League Welfare Officer

THE FOOTBALL SERVICES TEAM

2021/2022

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THE FOOTBALL SERVICES TEAM ARE ON HAND TO HELP WITH THE FOLLOWING:

Club Affiliation

League Sanction

Small Sided Affiliation

Referee Registration

County Cups

**Competitions &
Tournament Sanction**

**Football Disciplinary
Matters**

**Discrimination
Complaints**

Football Debt Recovery

Appeals

Player Registration

**Complaints Relating
to Matches**



INTRODUCTION

CHIEF EXECUTIVE



SIMON GERRARD
CHIEF EXECUTIVE

WELCOME TO LANCASHIRE FA'S AFFILIATION GUIDE FOR THE 2021-22 SEASON.

Firstly, a huge welcome back to our long-standing clubs who have experienced unprecedented uncertainty and disruption during the last season. Secondly, a very warm welcome to all the new clubs who are joining us for the first time this year. We very much hope that our entire football community experiences a much more settled season in 2021-22, where we can all enjoy our beautiful game, and all leagues & competitions are completed as planned.

With this in mind, it is important that we all continue to adhere to government and FA measures and guidance to reduce the possibility of another lockdown, as this would likely impact on us all playing the game – we have included best practice around this area to assist you.

RECENT CHANGES

During the current season in the periods without football, we continued to meet with our members on a weekly basis to provide updates as the situation evolved, and to gain valuable feedback on how best we can grow and develop the game. These weekly online meetings will continue for as long as they are required by our members.

We have also had some changes within the staff team at Lancashire FA. Hayley Mather has been appointed Head of Football Services and her team are very keen to ensure that the affiliation process is completed with as little disruption as possible to Club Secretaries, who we consider to be invaluable in their role ensuring hundreds of games go ahead each week. The Football Services team recognise the frustrations that clubs have experienced in previous seasons when trying to get their affiliation issues resolved in a reasonable time and have pledged to ensure that all queries or help is acknowledged and, ideally and wherever possible, resolved within 48 hours of receipt. The team will be on hand full time in the first three weeks of the affiliation window opening so that they can achieve this goal, so affiliate early and make use of the team's support when needed.

FINANCIAL SUPPORT

The financial impact that the pandemic has had on our member clubs cannot be underestimated and, to assist, a reduced affiliation price of £55 per club, regardless of size, will be charged in line with the assistance provided last season.

In addition, during the year, we will continue to work hard to apply for grants and funding to support football facilities and pitch improvements. We use the data that you provide when you affiliate to evidence requirements to our funding partners, so please make sure all details that you submit are fully complete and up-to-date as this is vital data to secure funding.

A FINAL WORD

There are many members of our football family who are either no longer with us or are no longer able to continue their involvement with football, and we would like to take a moment to thank them and pay tribute for their invaluable time and service supporting football.

Finally, we wish everyone in our football community all the very best for the season ahead, starting off with a smooth affiliation supported by the Football Services team.

OPT IN

From Lancashire FA's perspective we are keen to see all our customers opt in so that we can communicate opportunities based on legitimate interests to you from a Voluntary or Playing perspective, by 'opting in' you allow Lancashire FA to connect with you (Club, League, Volunteer, Player and Referee) on a much broader level in respect of Football and how we can enhance and improve your experience as the customer.

By 'opting out' this reduces communication from Lancashire FA and restricts our communication with the customer, therefore you will not have first sight of grassroots football opportunities relevant to you the customer as our engagement with you will be restricted based on this choice.'

[CLICK HERE TO SEE THE OPT IN GUIDANCE](#)





CLUB AFFILIATION 2021/22

At the start of each season, ALL clubs playing in FA sanctioned leagues and competitions must affiliate to their local county Football Association. By affiliating with Lancashire FA this will help to ensure that all clubs/ teams have the correct level of insurance, as well as providing you affiliated league who will have access to qualified match officials.

Should a serious incident arise, whether that be from a discipline or a safeguarding point of view, by affiliating with a Lancashire FA this will ensure you have somewhere to raise your concerns and we will be able to offer advice or to investigate the concern for you.

Once you affiliate to a Lancashire FA you must affiliate with them every season, for as long as the club exists. Affiliation is the process by which clubs “register” with their County Football Association, allowing them to play affiliated football for the season. Every club must affiliate each season, this involves supplying details of the teams, as well as the key officers and team officials involved in the running of your club to the Lancashire FA .

The information that is entered at the point of affiliation is vital data, this is the data that we use to be able to apply for funding pots and data that Sports England use to establish areas of need and provide money for pitch improvements and facilities.

As this information is so important for generating better facilities, we would ask you to ensure that all details are correct when entering so that nobody misses out on funding opportunities.

We are not going to issue fines for late affiliation, however it is important that the League Sanction process is not delayed and your affiliation process is fully completed as soon as possible and **no later than 1st July 2021**.

We expect that some things may change from when you affiliate to when the 2021-22 season starts, and we have devised an easy form to complete for any changes you wish to make.

If there are significant changes and additions, we may consider an additional **administration fee of £50**.

If you are a new club and are unsure which Lancashire FA you would affiliate to please contact hayley.mather@lancashirefa.com

2021/2022 club affiliation window will open 17th May 2021. Please ensure you submitted your application early to ensure that we can open the league sanctions on the 9th July 2021

AFFILIATION PROCESS

To commence the affiliation process the Club Secretary will need to log into the Whole Game System with their email address and password.

If, when you try to log into the system, you receive an error message “This email exists on more than one account. Please contact myaccount@thefa.com to resolve the issue”.

IN PROGRESS

Once you have logged into the system you will be able to commence the affiliation process. Once you have completed the following, you will be able to submit your application

1. Club Details *
2. Club Officials
3. Club Grounds **
 - correct venues,
 - address of training / match play venues etc.
 - Correct Districts / Borough Council's that the club is based in
 - Some duplications as well.
4. Teams *** and County Cup entries
5. Supporting Documents (Personal Accident & Public Liability)
6. Membership Fees and NGIS can be purchased
7. Summary Page
8. Submit for Approval

We have created an in-depth guide which explains each stage in greater detail. To access this guide please [click here](#).

* Any club wanting to change their name will need to email info@lancashirefa.com with full details of the current name and the proposed change. Lancashire FA will review the request and inform the club in due course of the decision.

**If due to the current situation regarding Covid-19 you are unable to confirm your venue for home matches and training, please enter the venues you used last season and update us if and when this changes.

*** The FA have completed the team migration of data, this will copy drafts of last season's teams, club/team officials etc which clubs will need to review. Any amendments need to be forwarded to info@lancashirefa.com



NEW CLUB

A new club playing their home matches in Lancashire will need to complete [this form](#) and a member of the football service team will be in contact.

AFFILIATION PROCESS - FOR EXISTING CLUBS AND NEW CLUBS

Pre-Affiliation	Affiliation Window Apply	LFA Review	LFA Approval
Contact LFA	Login to WGS	Receive Any Queries by Email	Receive Affiliation Number
Receive Information Request	Set Up Key Officials	Update Affiliation	Receive Invoice From LFA
Complete Smartsheet Form – Send to LFA	Ensure Coaches Complete DBS		Pay Invoice
Receive WGS Credentials	Set Up Grounds		Ensure Coaches Complete Courses
Buy PA / PL Insurance	Set Up Teams Assign League		
Gather Club Information	Upload Insurance		
	Submit Application		
	Access Support (if needed): WGS Demo		



REVIEW



Once you have submitted for approval at Step 8, the affiliation is then reviewed by Lancashire FA staff. A member of staff will check each step to ensure that it meets our requirements. If there is any information missing, then a member of staff will be in contact with the Club Secretary via email to explain the missing parts of the application. This could include a missing coach, no DBS for a Coach, no league provided etc.

We endeavour to look at all application that have been submitted within 48 hours. Please be mindful of busy periods during affiliation.

SUBMITTED AND INVOICED

If your Club has had no amendments to make or they have already been altered, then the application is then Submitted to be Invoiced. The system will automatically create an invoice which can be paid via Whole Game System. If you have any issues with making payment via the Whole game system please email info@lancashirefa.com

APPROVED

Once payment has been submitted the affiliation will be checked one final time before being submitted for approval.

Please note that any Disciplinary fines & overdue invoices from the previous season must be paid in full before your affiliation application will be approved.

COMPLETED

The Lancashire FA has submitted the affiliation for approval which will then be marked Completed by the system. This can take a couple of days to complete but once completed a unique affiliation number is created.

SAFEGUARDING REQUIREMENTS



The FA continues to be committed to ensure all necessary steps are taken to protect children, young people and vulnerable adults who participate in grassroots football from harm. It is therefore vital that all youth teams must ensure that all safeguarding requirements are met in order for their application to be accepted and approved.

To ensure safeguarding standards are met, the mandatory requirements for youth teams are as follows:

1. Chairman, Secretary, Treasurer and Club Welfare Officer must have completed the Online Safeguarding Commitment for Committee Members course.

You can access the course [here](#). If participants have completed the course since 2017, they will not need to renew until three years have passed.

2. All clubs with youth teams must have a Club Welfare Officer who has attended an FA Safeguarding Workshop or renewed their qualification online to ensure the qualification is in date. In addition, the CWO must have attended a Welfare Officer Workshop AND have a COMPLETED valid FA DBS.

3. All managers and coaches must have a COMPLETED, valid FA DBS. At the Lancashire FA we monitor DBS Expiry dates so if you have coaches with DBS's due to expire, it is advisable these are addressed as soon as possible to avoid any delays in us being able to approve your affiliation application.

Any clubs that have not received their affiliation number for the 2021-22 season due to an invalid DBS will not be permitted to start their fixtures for the 2021-2022 season.

With this in mind, we ask that affiliation applications are submitted no later than Friday 23rd July 2021. This will enable us to support clubs in ensuring they are fully compliant for the start of the season.



FAQs

Q - Can I add a Welfare Officer in the Portal Affiliation form without a current FA DBS check?

A - No a Welfare Officer needs to have an in date DBS.

Q - Can I add a Welfare Officer in the Portal Affiliation form without a SGW or WOW?

A - No, you will receive warnings, and this won't allow you to affiliate.

Q - Can I add a Youth Team Manager or Coach in the Portal Affiliation form without an FA DBS?

A - No, with face-to-face FA DBS checks reinstated, all Youth Team Managers and Coaches must have a current FA DBS.

Q - Can I add a new Welfare Officer in the Portal Club Officials page without an FA DBS, SGW or WOW?

A - No, this is not allowed. If you need to have a new Welfare Officer who does not have any of these, you will need to contact your Lancashire FA who can support getting the FA DBS check and can record the need for an action plan for the Safeguarding and Welfare Officer Workshops.

Q - Can I add a new Youth Team Manager or Coach in the Portal Team Officials page without an FA DBS?

A - No, this is not allowed. With face-to-face DBS verification now reinstated, all Youth Team Managers and Coaches must have a current FA DBS.



SAFEGUARDING



As part of our safeguarding children strategy, The FA requires those working in eligible* roles with children and young people to pass a DBS check. This is in line with legislation and government guidance and is standard practice.

We provide the framework and guidance for DBS checks in football. The leagues and clubs then have to implement this to ensure those required to have DBS Checks have them. Where the DBS Check highlights relevant information, this is investigated further and a risk assessment is carried out to establish whether or not they will be accepted to work with children and young people in football.

ACTIVITIES THAT REQUIRE A DBS CHECK (ELIGIBILITY*)

* Eligibility is governed by legislation and government guidance. In brief this means a DBS Check is required for anyone aged 16 years or over who undertakes any potentially unsupervised roles working directly with children and young people under the age of 18.

These activities include managing, training, coaching and supervising as well as giving advice or guidance on wellbeing, caring for children or driving a vehicle solely for children on behalf of a club or organisation. All coaches and managers working directly with under-18 players must hold a current, FA-accepted DBS Check.

New guidelines on face-to-face ID document verifications for DBS checks have been produced in line with the Government guidance issued on 1 June 2020, which sees the easing of lockdown restrictions on gatherings, public spaces, and outdoor activities and the phased return of outdoor sport and recreation.

This means that face-to-face ID document verification can now take place as long as the verifier and those requiring their ID to be verified observe all Government guidelines.

Click on the button below for further information:

**CARRYING OUT FACE-TO -FACE IDENTITY (ID) DOCUMENT
VERIFICATION FOR DBS CHECKS IN LINE WITH GOVERNMENT
COVID-19 GUIDELINES**



REQUIRED ROLES AND QUALIFICATIONS

Qualification Team Role	FA Enhanced DBS	Safeguarding Children Workshop	Online Safeguarding for Committee Members	Welfare Officer Workshop	FA Emergency First Aid	FA Level 1 Coaching Certificate
Adult Team Manager (CS)	Best practice	No	No	No	Yes	Best practice
Adult Team Manager (Non-CS)	Best practice	No	No	No	Best practice	Best practice
Adult Team Coach (CS)	Best practice	No	No	No	Best practice	Best practice
Adult Team Coach (Non-CS)	Best practice	No	No	No	Best practice	Best practice
Youth Team Manager (CS)	Yes	Yes	No	No	Yes	Yes
Youth Team Manager (Non-CS)	Yes	Best practice	No	No	Best practice	Best practice
Youth Team Coach (CS)	Yes	Best practice	No	No	Best practice	Best practice
Youth Team Coach (Non-CS)	Yes	Best practice	No	No	Best practice	Best practice
First Aider	Yes	Yes	No	No	Yes	No
Parent Helper	Yes	Best Practice	No	No	Best practice	No
Club Referee (adult)	No	No	No	No	No	No
Club Assistant Referee (adult)	No	No	No	No	No	No
Club Referee (youth)	Yes	Best practice	No	No	Best practice	No
Club Assistant Referee (youth)	Best practice	Best practice	No	No	Best practice	No
Respect Monitor	Best practice	Best practice	No	No	Best practice	No

Running a football club is a large project which requires time and effort. This means there are several roles which are mandated by The FA for the club to run successfully. The below table provides clarification for clubs, of the roles and the required qualifications for each role:

Club Role	FA Enhanced DBS	Safeguarding Children Workshop	Online Safeguarding for Committee Members	Welfare Officer Workshop	FA Emergency First Aid	FA Level 1 Coaching Certificate
Chairperson	No	No	Yes	No	No	No
Secretary	No	No	Yes	No	No	No
Treasurer	No	No	Yes	No	No	No
Club Welfare Officer	Yes	Yes	Yes	Yes	No	No
Committee Member	No	No	Yes	No	No	No
Charter Standard Co-ordinator	No	No	Best practice	No	No	No
Player Registration Officer	No	No	Best practice	No	No	No



WHAT IS THE NATIONAL GAME INSURANCE SCHEME (NGIS)?

In 2011, The FA set out to raise the standards of insurances that could be made available to its affiliated members, to enable access to a uniformity of cover across the grassroots game that hadn't been seen before.

The overarching objective for the NGIS has been to ensure that insurance products, specifically tailored to the needs of grassroots football, could be made available to all.

In 2012, Bluefin Sport was appointed by The FA to deliver the NGIS.

The NGIS provides two core covers – Public Liability and Personal Accident.

It is compulsory for all affiliated clubs to have public liability insurance and all affiliated teams to have personal accident insurance.

When affiliating to Lancashire FA via the Whole Game System, Clubs may choose to opt-in to the NGIS public liability insurance.

Personal accident insurance can be purchased from Bluefin Sport online, or by completing an application form and returning it to them in the post, with a cheque in remittance of the premium payable.

Details of the minimum cover required by Lancashire FA can be found on the Bluefin Sport website, please [click here](#).

Clubs have the option to purchase the compulsory insurances either via the NGIS or elsewhere.

Other products are available and independent advice can be sourced from a licensed insurance broker.



HOW CAN I FIND OUT MORE ABOUT THE NGIS?



To learn more about the NGIS, please refer to the Bluefin Sport website [click here](#).



[Click here](#) to view a video produced by Bluefin Sport about the NGIS.

Lancashire FA is an introducer to Marsh Ltd.

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COUNTY CUPS

2021/22 COUNTY CUP COMPETITIONS

For the 2021/22 season, we will once again be running 19 County Cup competitions and you can enter your team into the relevant County Cup as part of the affiliation process.

Reaching the final of the County Cup is a prestigious event and over the past few years we have worked hard in trying to make the event befitting of its status and reward the hard work of each finalist. We hold the event at Lancashire FA Headquarters and include pre and post-match hospitality for a number of your guests, goody bags, trophy presentation, professional photography and also highlights videos

Further information on our Cups, including the Rules and Help Guides can be found on the [County Cups section of the Lancashire FA website](#).

The deadline for this year's competition entry is 1st July 2021.

Entry fees for competitions are as follows:

Senior Cup	£70.00
Challenge Trophy	£70.00
Pro Youth Cup	£35.00
Sunday Trophy	£35.00
Women's Challenge	£35.00
Amateur Cup	£35.00
Amateur Shield	£35.00
Un 18 County Youth Cup	£30.00
Un 16 County Youth Cup	£30.00
Un 15 County Youth Cup	£30.00
Un 14 County Youth Cup	£30.00
Un 13 County Youth Cup	£30.00
Un 12 County Youth Cup	£30.00
Un 18 Girls County Cup	£30.00
Un 16 Girls County Cup	£30.00
Un 15 Girls County Cup	£30.00
Un 14 Girls County Cup	£30.00
Un 13 Girls County Cup	£30.00
Un 12 Girls County Cup	£30.00

We have many sponsorship opportunities and packages at Lancashire FA including sponsoring a County Cup, if you are interested in learning more about this, please contact our Commercial and Lyndsay Riding, Sales.

Lyndsay.riding@lancashirefa.com



POLICIES AND PROCEDURES – TEMPLATES

Every football club must have a Safeguarding Children Policy; this could be considered the cornerstone of your club. For your policy to be truly effective members need to understand what it means for them and that includes how it's integrated into daily football activities.

A Safeguarding Children Policy should be based on sound straightforward principles and is the foundation of a well-run and effective club. By signing up to The FA's safeguarding Children Policy and Procedures and implementing key policies and procedures, best practice will soon become common practice.

It's important to make sure that this information is shared with all new members and that your club has a process to check that this is happening. The FA's current affiliation requirements for youth football mean every club with youth teams must have a CWO; they are key to ensuring everyone is aware of the Safeguarding Children Policy and what this really means for the club.

Having an information event such as a pre-season open evening for new players and their parents/carers is an excellent way of introducing your club's officials including the CWO and sharing the philosophy and expectations of the club.

POLICY CHECK LIST

Policy	In place	In progress	Last revised
Safeguarding Children			
Selection and Recruitment Policy			
A Whistleblowing Policy			
Health and Safety Policy			
Anti-Bullying Policy			
Equality Policy			
Codes of Conduct for Coaches, Players, Officials and Parents/Spectators			

PROCEDURES CHECK LIST

Procedures	In place	In progress	Last revised
Procedures for reporting concerns about the welfare of a child or young person			
Complaints and disciplinary procedures			
A system for gathering player and parental consent			
A system for gathering medical information about a child or young person			
A system for gathering information about a child or young person's specific needs			
An avenue for young people to express their views and have them heard - information for parents, carers and players			
A committee representative of the wider local community, one that is inclusive representing current members and potential members (e.g. representing age, gender, disability and ethnicity)			
Travel and overnight stay procedures			
The FA's Respect programme			

Over the years The FA has been asked for advice and guidance to help clubs create fun, safe and inclusive environments. We have gathered all the Guidance Notes as a complete directory below for easy reference.

[CLICK HERE TO DOWNLOAD GUIDANCE NOTES](#)

DISABILITY FOOTBALL TALENT IDENTIFICATION

There are an estimated 6% of players within mainstream leagues that are eligible for an England Disability Team.

There may be a future England International currently playing in your team or at your club, who currently doesn't know about the possibility of representing their Country.

The FA eligible impairments to play for an England Para football team are:

Deaf Female, Deaf Male, Cerebral Palsy, Visually Impaired (B2 and B3), Blind and Powerchair.

If you have a player at your club who has one of the above impairments, then please [click here](#) to refer this player to the FA Talent ID team.

Further information relating to the Disability Football Performance Pathway can be found by [clicking here](#).

For more information relating to Disability Football either playing or establishing a disability team within Lancashire, please contact Andrew Whitaker FDO leading on Disability & Inclusion andrew.whitaker@lancashirefa.com





The FA have a wide range of safeguarding best practice guidance which aims to guide clubs on topics such as changing rooms and showering facilities, ensuring safer recruitment of volunteers and organising trips away.

Contact the DSO or visit:

www.thefa.com/football-rules-governance/safeguarding to find out more about:

- Appointing a CWO
- CWO roles and responsibilities
- Appointing a YLWO
- YLWO roles and responsibilities
- Safer recruitment
- Club annual membership and consent form
- Choosing a club for your child
- Travel, trips and tournaments
- Safe away cards
- Changing rooms and showering facilities
- Photography guidelines
- Advice and support; for individuals receiving a disclosure
- Advice and support; for those against whom a complaint of poor practice or an allegation of abuse has been made
- Best practice guidance on including and safeguarding deaf and disabled children

EDUCATION

COACH EDUCATION UPDATE:

The new format of FA Online Courses, are due to start on the dates below:

- *Introduction to Coaching Football (I2CF)*: Week commencing the 14th June, the Introduction to Coaching Football course will be open for bookings on the [Boot Room](#). Courses will initially be available for learners from July through until November 2021.
- *Safeguarding Children Course (SCC)*: The new Safeguarding Children Course will launch on 22nd April. The course page on the [Boot Room](#) will be updated and will include a booking link.
- *Introducing First Aid in Football (IFAIF)*: The course is now planned to be launched the week commencing the 10th May. The course page on the [Boot Room](#) will be updated and will include a booking link.

To enable you to access the above Online courses, and other CPD opportunities, please follow this Boot room [link](#). Here you can access links to all the FA Online Courses as well as Articles, Playlists and Online CPD

Also introducing the all-new FA Learning YouTube channel [link](#), giving you direct access to our latest coaching webinars, sessions, interviews and ideas to stay active.





FACILITIES

THE STRENGTH OF OUR PARTNERSHIP IMPROVES FACILITIES IN LANCASHIRE

You probably know that we have a dedicated service that provides support to clubs, leagues, education establishments, local authorities and community organisations, to create plans, access funding support via sports biggest charity, The Football Foundation and many other fundraising ideas, simple practical tips you can consider.

But we really provide much more and its all possible by working in close partnership with many partners, from all sectors here across our affiliated region.

Over the last few years we have seen significant investment, into the area via schemes such as:

- Football Stadia Improvement Fund.
- Small Grants Schemes.
- Large scale community grassroots game projects, with brand new 3G pitches in several areas and more on the way.
- Pitch Preparation Fund in 2020 to support clubs to prepare during the pandemic.
- Return to Play Programmes.
- Goalpost Schemes.
- Enhanced Grass Pitch Maintenance, with over fifteen sites in 2020 supported, working closely with the Grounds Management Association.

To make this possible it's the partnerships above that we value and thank for their continued support, advice, proactive approach and to all local grassroots providers for their dedication that we are fortunate to see. Lancashire has many great examples of ever-improving facilities, but still much needs to be done, which is highlighted in the work carried out on Local Football Facilities Plans. You can see your area plan here:

<https://footballfoundation.org.uk/local-plans>

The plans will evolve over the years and our partnerships will be more crucial than ever, as we keep striving for better facilities as the game grows.

We are keen to hear from you if you are interested in any of the areas highlighted above or if you are interested in:

- Bespoke Workshops on Funding advice, grant support, grass pitch maintenance, innovation and efficiency with your facility.
- Help with getting your grass pitches tested, so you know what they really need to improve.
- Technical guidance.
- Future planning.

The world of football facilities is varied and exciting but no doubt challenging as the demand is great. Together we are making significant progress in this area and look forward to greater contributions in 2021/22.

Visit our dedicated [web pages](#), or contact us at info@lancashirefa.com



ONLINE SUPPORT

The FA Grassroots Technology team have support portals that offer 24/7 support with different FAQs.

The Lancashire FA portal covers all Lancashire FA services from courses to refereeing to facilities and The FA Grassroots Technology portal covers all FA systems including Whole Game System, Player Registrations, Full-Time etc.

To visit them please click on the below links:

[The FA Grassroots Technology Support Portal](#)

USEFUL LINKS

[LANCASHIRE FA WEBSITE](#)

[THE FA WEBSITE](#)

[FOOTBALL FOUNDATION WEBSITE](#)

[THE FA GRASSROOTS TECHNOLOGY SUPPORT PORTAL](#)
[WHOLE GAME SYSTEM](#)

[FULL-TIME](#)



WILDCATS



The FA wildcats programme is a great opportunity to give young girls aged 5-11 a chance to try football for the first time and provide regular sessions to play. You can register your interest to become a wildcat's centre [here](#).

DISCIPLINE

It is possible that during a match a complaint or discipline charge is made against you. This can occur if a Match Official submits a card or raises misconduct issues that have been experienced during the match. This will be investigated by Lancashire FA.

If you find yourself in this position, you will be able to acknowledge or respond to cases using the Whole Game System and an email will be sent to you if this happens.

We appreciate that you may not have gone through this process before and would offer anybody who would like any support to contact us as soon as they get this notification. We can guide and advise accordingly. Cases will have a response due date and if that date is not met it could lead to additional costs and sine die suspensions for teams and individuals. Please contact us as soon as you receive a charge and we will guide you through the process.

You may also be in a position where you need to make a complaint or raise a concern. We have made this process a lot simpler for you and have specific forms for you to raise these.

These are the links:

[Raise a concern regarding a Match Official](#)

[Raise a concern regarding a Club or Participant](#)

[Make a complaint regarding discrimination](#)

[Make an application for debt recovery](#)

[Apply to appeal against a League decision](#)

RESPECT

Use the FA Respect programme to set up a positive season – download your resources here: <https://www.thefa.com/get-involved/respect/resources>

Head here for more Clubs and League resource:
<https://www.thefa.com/get-involved/respect/resources>

