## LANCASHIRE FA

## **Lancashire FA Cancellation Policy**

Cancellations more than 14 working days before the course start date are eligible for a refund minus £10 fee.

Cancellations less than 14 working days before the course start date are not eligible for a refund.

Cancellations will only be accepted when in writing. Learners, who fail to email us about their cancellation requests, will not be eligible for a refund.

Learners, who fail to notify Lancashire FA of their non-attendance prior to the course start date, are not eligible for any refund, and not eligible for a transfer to another course.

## **Lancashire FA Transfer Policy**

Transfers to alternative courses more than 14 working days before the course start date are free of charge.

Transfers to alternative courses less than 14 working days before the course start date are subject to £10 fee.

Transfers will only be accepted when in writing. Learners, who fail to email us about their transfer requests, will not be eligible for a transfer.

Each learner can only transfer once between courses, and if they are unable to attend the course they transferred to, they are not eligible for a refund, even if they cancel more than 14 working days before the new course start date.