

Lancashire FA Internal Verification Strategy

Version #4 <January 2021 – January 2024>

Introduction

The purpose of this strategy is to provide realistic strategic objectives devised to ensure that we will effectively comply with 1st4sport's and any College partners internal verification/moderation requirements and/or the national standards. In devising an IV strategy, we are also effectively complying with our own IV policy.

Strategic objectives

There are a number of strategic objectives whereby we propose to ensure:

- all personnel with internal verification/moderation responsibilities are suitably qualified to undertake this role
- that all assessment, internal verification and/or moderation personnel are aware of the internal verification policy and strategic objectives and can facilitate the implementation
- assessment/internal verification/moderation personnel development needs are taken into consideration
- that developing and newly qualified internal verifiers are given the necessary support to fulfil their duties effectively
- a selected sample across assessors and of learners evidence and assessor feedback is internally verified to meet the requirements of each awarding body
- all assessors and all types of assessment (including direct observation of assessment practice) are internally verified across a selection of active assessment sites, over a twelve month period
- that records and documentation of assessment, internal verification and moderation decisions are maintained for external verification purposes
- that all assessment and internal verification records per learner are maintained for a period of five years after certification has occurred.

Internal Verification Interventions

The following internal verification interventions aim to ensure the consistency of assessment across all assessors, at selected number of sites.

Internal Verification interventions include:

- observation of assessments
- sampling of assessment evidence
- learner interviews (face to face/via telephone)
- standardisation activities and/or meetings.

Sample Internal Verification Procedure

