



JERSEY FA RECRUITMENT PACK

NON-EXECUTIVE DIRECTOR





FOOTBALL FOR ALL

Established in 1905, the Jersey Football Association is the governing body for football in Jersey.

Our mission is to provide Football For All.

The Jersey FA, affiliated to the FA in England, is a registered Jersey charity and aims to grow participation levels, encourage diversity, promote best practices and create a safe learning environment for all to enjoy the game. The JFA is also a Registered Childcare Provider.

There are over 2,000 players of all ages involved in football in the island, supported by 500+ volunteers working alongside us to ensure the grassroots game flourishes, grows and continues to be the island's number one participation sport. 25 clubs affiliated to the JFA for the 2021/22 season.

We run the local league and cup competitions through our JFA Combination League.





ABOUT THE ROLE

We are looking for a dynamic, self-motivated and proactive individual with a thorough working knowledge of the main business functions (marketing / H.R) who wants to make a positive contribution to the governance of grassroots football in Jersey.

- To serve as a Non- Executive Director of the Association and to actively participate in its strategic management.
- To execute the responsibilities of Company Directors in accordance with the Companies (Jersey) Law 1991 and other relevant legislation.
- To safeguard the interests of the Membership and stakeholders of the Association.
- To fully participate in Board induction, training or development and performance monitoring.
- To work with the CEO and, where appropriate, relevant sub-committees, to ensure timely, accurate information for presentation and approval by the Board of Directors on a regular basis.
- Approve audit reports, budgets, and business decisions.
- Contribute to the development of policies and strategic plans.
- Ensure the Association complies with legal requirements.

The successful applicant must also be able to demonstrate excellent communication and influencing skills.

What can we offer?

- A seat as a Non-Executive Director on the Jersey FA Board
- An exciting opportunity to be part of a forward thinking, progressive business
- To work with key stakeholders within the grassroots and game
- A commitment to empower and support personal development

Recruitment for the voluntary role will be based on both the technical ability to fulfil the role and also the following key behavioural competencies, as defined in the Jersey Football Association's Competency Model:

- Honesty
- Efficiency
- Respect
- Teamwork
- Trust

We would appreciate if you could complete Jersey FA's Diversity Monitoring form along with your application. Completion of this form is entirely optional however it does, on a generalised level, provide the Association with the opportunity to track the breadth and depth of the applications from different parts of the community. This form should be filled out anonymously and sent to us separately to your application form. This data will then be collected and collated anonymously.





APPLICATIONS

22**AUGUST**

Application
process opens

17**SEPTEMBER**

Application deadline
at 5pm

19**SEPTEMBER**

Applicants who have not heard
back by this date should assume
they have been unsuccessful

27**SEPTEMBER**

Likely interview
date

The Jersey FA is committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake an enhanced Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Jersey FA Ltd is an equal opportunities employer and would actively encourage people from diverse backgrounds to apply.

The interview process:

The date for applications to close will be at 5pm on Friday 10th September 2021.

Applications will be shortlisted and we will invite some candidates for an interview. The interviews will take place on Monday 20th September 2021 and will be hosted by Jersey FA. We can be flexible with interview times where required. A formal induction process will take place once we have appointed to the role. This process will be adapted for anyone who has a disability or any other accessibility requirements.



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