

JERSEY FOOTBALL ASSOCIATION LIMITED



JERSEY FA RULES

SEASON 2020 – 2021

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THE RULES

This document contains the rules developed by Jersey Football Association Limited (**JFA**) for football in Jersey (**Rules**).

The Rules are in general applicable and mandatory for each Competition although certain Rules specifically apply to the league Competitions (Schedule C), to the cup Competitions (Schedule D) and to Youth Football (Schedule E).

INTERPRETATION

1. DEFINITIONS AND INTERPRETATION

1.1. In these Rules the following words have the following meanings:

AGM	the annual general meeting of the JFA.
Articles	the articles of association of the JFA from time to time.
Board	the board of directors of the JFA.
Business Day	any day other than a Saturday, Sunday, bank or other public holiday in Jersey.
Club	a club for the time being in membership of the Competition.
COE	the JFA's Centre of Excellence.
Competition	the JFA Combination League and each of the leagues and each of the cup competitions run by the JFA of open age.
Competition Match	any match played or to be played under the jurisdiction of the Competition.
Competitions Committee	the committee set up by the JFA to manage the running of the Competition on behalf of the Board under the Terms of Reference.
Constitutional	the memorandum of association of the Company from

Documents	time to time and the Articles.
Contract Player	any Player (other than a Player on a Scholarship) who is eligible to play for a Club under a written agreement with the Club.
Deposit	a sum of money deposited with the Competition as part of the requirements of membership of the Competition.
EGM	an extraordinary general meeting of the JFA.
Fees Tariff	a list of fees, subscriptions and costs levied by the Competitions Committee or the Board and payable under the Rules, as set out at Schedule A.
Fines Tariff	a list of fines levied by the Competitions Committee for any breach of the Rules, as set out at Schedule B.
General Meeting	an AGM or an EGM (and a General Meeting shall be deemed to include written resolutions of the members passed in accordance with the Constitutional Documents).
Ground	the ground on which the Club's Team(s) plays its Competition Matches.
JFRA	Jersey Football Referees Association.
Laws of the Game	The FA's 'laws of the game' from time to time as amended by the Rules from time to time.
Match Officials	the referee, the assistant referees and any fourth official appointed to a Competition Match.
Non Contract Player	any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written agreement with the Club.
Officer	an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make

day to day decisions.

Participant	shall have the same meaning as set out in the rules of The FA from time to time.
PDC	the JFA's Player Development Centre.
Player	any Contract Player, Non Contract Player or other player who plays or who is eligible to play for a Club.
Playing Season	the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.
Rep Teams	the Jersey representative teams of the JFA.
Scholarship	a Scholarship as set out in the rules of The FA.
Season	the period of time between an AGM and the subsequent AGM.
Secretary	such person or persons appointed or elected to carry out the administration of the Competition.
Team	a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.
Terms of Reference	the JFA's 'board, advisory group and committee terms of reference' from time to time.
The FA	The Football Association Limited.
WGS	the Whole Game System and the procedures for the operation thereof as determined by The FA from time to time.

Youth Football

those participating at ages from under 11's to under 18's.

1.2. Unless stated otherwise:

- 1.2.1. terms referring to natural persons are applicable to all genders;
- 1.2.2. any term in the singular applies to the plural and vice-versa;
- 1.2.3. **written** or **in writing** means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise; and
- 1.2.4. any words following the terms **including, include, in particular, for example** or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms.

GOVERNANCE RULES

2. COMPETITION NAME, CONSTITUTION

- 2.1. Each Competition will be named by the Board from time to time. The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.
- 2.2. The administration of the Competition will be carried out by the JFA acting (save where otherwise specifically mentioned herein) through the Competitions Committee in accordance with the Rules.
- 2.3. All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition, to have accepted the Rules and to have agreed to abide by the decisions of the Competitions Committee in relation thereto, subject to the provisions of Rule 7.
- 2.4. All Clubs must be affiliated to the JFA and their names and particulars shall be returned annually by the appointed date in a manner prescribed by the Competitions Committee and must have a constitution approved by the Competition Committee. A failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 2.5. Each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to all of the JFA initiatives from time to time in relation to such. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 2.6. Each Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
- 2.7. Each Club must comply with the provisions of any JFA initiatives from time to time which are adopted by the Competition including the RESPECT programme. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 2.8. All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The FA from time to time.
- 2.9. Clubs shall not enter any of their Teams playing in the Competition in any other competition (with the exception of The FA and JFA-run Competitions) except with the written consent of the Competitions Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

3. CLUB NAME

- 3.1. Any Club wishing to change its name must obtain permission from the Competitions

Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

4. ENTRY FEE, SUBSCRIPTION, DEPOSIT

- 4.1. Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary and must be accompanied by an entry fee per Team as set out in the Fees Tariff, which shall be returned in the event of non-election.
- 4.2. At the discretion of a majority of the eligible voting members present, applications (of which due notice has been given) may be received at the AGM.
- 4.3. When a Team seeks a transfer or a Team is compulsorily transferred to another division, no additional entry fee shall be payable. The Competitions Committee may determine other instances when no additional entry fee shall be payable.
- 4.4. The annual subscription (affiliation) shall be payable in accordance with the Fees Tariff, payable during the Affiliation period as notified to Clubs by the JFA.
- 4.5. In the event of any issue concerning the membership of any Club with the Competition the Competitions Committee may require a Deposit to be paid (in accordance with the Fees Tariff) by or on behalf of the Club on such terms and for such period as it may in its entire discretion think fit. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 4.6. A Club shall not participate in the Competition until the entry fee, annual subscription and deposit (if required) have been paid.
- 4.7. The Clubs and Players are referred to the Fees Tariff and Fines Tariff.

5. MANAGEMENT, NOMINATION

- 5.1. The Competitions Committee shall comprise such persons as are chosen by the Board from time to time pursuant to the Terms of Reference.
- 5.2. The Competitions Committee shall meet as and when required, save that no more than 3 calendar months shall pass between each meeting.
- 5.3. The quorum for the transaction of business by the Competitions Committee shall be 50% + 1 of the members of the Competitions Committee.
- 5.4. The Secretary shall convene a meeting of the Competitions Committee within a period of 2 weeks following a request from the chair of the Competitions Committee or from any 3 members of the Competitions Committee.
- 5.5. All communications to the Competitions Committee from the Clubs must be conducted through their Officers and sent to the Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

6. POWERS OF MANAGEMENT, GENERAL MEETINGS

- 6.1. The Competitions Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Competitions Committee for ratification. The Competitions Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are retained under the jurisdiction of the JFA or delegated to another committee by the JFA.
- 6.2. The Competitions Committee may order a match or matches to be played each Season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any club which may have withdrawn during the Season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the Season.
- 6.3. Each member of the Competitions Committee shall have the right to attend and vote at all Competitions Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such member or where there may otherwise be a conflict of interest. (This shall also apply to the procedure of any sub-committee).
- 6.4. In the event of the voting being equal on any matter, the chair of the Competitions Committee shall have a second or casting vote. (This shall also apply to the procedure of any sub-committee).
- 6.5. The Competitions Committee shall have powers to apply, act upon and enforce the Rules and shall also have jurisdiction over all matters affecting the Competition which have been delegated to it by the JFA.
- 6.6. With the exception of Rules 6.16 and 6.20, for all alleged breaches of a Rule the Competitions Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply a Club may:
 - 6.6.1. accept the charge and submit in writing a case of mitigation for consideration by the Competitions Committee on the papers; or
 - 6.6.2. accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Competitions Committee; or
 - 6.6.3. deny the charge and submit in writing supporting evidence for consideration by the Competitions Committee on the papers; or
 - 6.6.4. deny the charge and notify that it wishes to put its case at a hearing before the Competitions Committee.
- 6.7. Where the Club charged fails to respond within 7 days, the Competitions Committee shall determine the charge in such manner and upon such evidence as it considers

appropriate.

- 6.8. Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.
- 6.9. Having considered the reply of the Club (whether in writing or at a hearing), the Competitions Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).
- 6.10. With the exception of Teams playing at Step 7 of the National League System, the maximum fine permitted for any breach of a Rule is £250 and, when setting any fine, the Competitions Committee must ensure that the penalty is proportional to the offence and, in doing so, take into account any mitigating circumstances.
- 6.11. The maximum fine permitted for a breach of a Rule by a Team playing at Step 7 of the National League System is £500.
- 6.12. No Participant under the age of 18 can be fined.
- 6.13. Decisions of the Competitions Committee must be notified in writing to those concerned within 14 days of the 7 day period outlined in Rule 6.6.
- 6.14. All decisions of the Competitions Committee shall be binding subject to the right of appeal in accordance with Rule 7.
- 6.15. A Club must comply with an order or instruction of the Competitions Committee and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Competitions Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 6.16. Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.
- 6.17. A member of the Competitions Committee may have any reasonable expenses incurred refunded by the Competition provided the expenses are agreed in advance with the chair of the Competitions Committee.
- 6.18. The business of the Competition as determined by the Competitions Committee may be transacted by email.
- 6.19. The Secretary shall supervise all duties appertaining to that office, and act in accordance with the instructions of the Competitions Committee. The Secretary shall prepare or cause to be prepared all convening notices as directed, and convene the various Competitions Committee meetings (or sub-committee meetings).

6.20. Each Club shall be entitled to send 2 delegates to each General Meeting but shall only be entitled to 1 vote on each resolution tabled. No individual shall be entitled to vote on behalf of more than 1 Club at a General Meeting. Each Club must be represented at each General Meeting and a failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

7. PROTESTS, CLAIMS, COMPLAINTS, APPEALS

7.1. All questions of eligibility, qualification of Players or interpretations of the Rules shall be referred to the Competitions Committee (or a sub-committee duly appointed by the Competitions Committee).

7.2. All breaches of the Laws of the Game shall be dealt with by the Competitions Committee, the Disciplinary Committee, the Board or other JFA committees designated by the Board.

7.3. Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Competitions Committee unless a protest is lodged with the referee before the commencement of the Competition Match.

7.4. Except in cases where the Competitions Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within 3 days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Competitions Committee.

7.5. No protest of whatever kind shall be considered by the Competitions Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competitions Committee shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the costs to be shared by the parties.

7.6. All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.

7.7. All parties must have received 7 days' notice of the hearing should they be instructed to attend.

7.8. Should a Club elect to state its case in person then it should indicate such when forwarding the written response.

7.9. The Competitions Committee shall also have power to compel any party to the protest to pay such expenses as the Competitions Committee shall direct.

7.10. Any appeal against a decision of the Competitions Committee must be lodged within

14 days of the posting of the written notification of the decision which causes the appeal, accompanied by a fee (as set out in the Fees Tariff), which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Competitions Committee and, in such respect, the Competitions Committee may (but is not obliged to):

7.10.1. invite submissions by the parties involved;

7.10.2. convene a hearing to hear the appeal;

7.10.3. determine who sits on the appeal;

7.10.4. permit new evidence; or

7.10.5. impose such deadlines as are appropriate.

7.11. Any appeal shall not involve a re-hearing of the evidence considered by the Competitions Committee.

7.12. No appeal can be lodged against a decision taken at a General Meeting unless this is on the ground of unconstitutional conduct.

7.13. The decision of the appeal must be notified in writing to those concerned within 14 days of the appeal date.

7.14. All protests, claims or complaints relating to the Rules and appeals arising from a Player's contract shall be heard and determined by the Competitions Committee, or a sub-committee duly appointed by the Competitions Committee. The Clubs or Players protesting, appealing, claiming or complaining must send a copy of such protest, appeal, claim or complaint and deposit a fee (as set out in the Fees Tariff) which shall be forfeited in the event of the protest, appeal, claim or complaint not being upheld, and the party not succeeding may, in addition, be ordered to pay the costs at the direction of the Competitions Committee.

7.15. All such protests, claims, complaints and appeals must be received in writing by the Secretary within 7 days of the event or decision causing any of these to be submitted.

8. CONTINUATION OF MEMBERSHIP, WITHDRAWAL OF A CLUB

8.1. A Club intending, or having a provisional intention, to withdraw a Team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition for a Playing Season must notify the Secretary in writing by 31st May immediately following the end of that Playing Season. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

8.2. A Club shall not be allowed to withdraw any or all of its Teams from the Competition after the arrangement of fixtures for the following Playing Season. Failure to comply

with this Rule will result in a fine in accordance with the Fines Tariff.

- 8.3. In the event of a Club withdrawing and/or disbanding a Team or the Club itself shall be immediately liable to discharge all its financial and other obligations to the Competition. The Players' registrations will remain with that Club until its debts are paid or as otherwise decided by the Competitions Committee. In the event that any obligation remains undischarged after a period of 21 days then such obligation shall be met by the then current Club Players excluding those under 18 years of age. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

9. EXCLUSION OF CLUBS AND TEAMS. MISCONDUCT OF CLUBS, OFFICERS AND PLAYERS

- 9.1. At a General Meeting following due notice having been given and circulated in accordance with the Articles, the members being eligible to attend and vote shall have the power to:

9.1.1. remove a member of the Competitions Committee from office;

9.1.2. exclude any Club or Team from membership, both of which must be supported by more than two-thirds (2/3) of those present and voting. The Club which is the subject of the vote being taken shall be excluded from voting.

- 9.2. Voting on any of these points shall be conducted by ballot at the General Meeting.

- 9.3. At a General Meeting following due notice having been given and circulated in accordance with the Articles, the members being eligible to attend and vote shall have the power to exclude from further participation in the Competition any Club whose conduct has, in their opinion, been undesirable, which must be supported by more than two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.

- 9.4. Any Officer or member of a Club proved guilty of either a breach of a Rule, other than field offences, or of inducing or attempting to induce a Player of another Club in the Competition to join them shall be liable to such penalty as the Competitions Committee may decide, and their Club shall also be liable to expulsion in accordance with Rules 9.1 and 9.3.

10. MEDALS, TROPHIES

- 10.1. At the close of the Competition, medals or mementoes shall be awarded to the winners only (including unused substitutes). This will include any Player sent off during the final of cup Competitions.

- 10.2. Clubs, having been declared winners of a cup or trophy, and it has been awarded to them by the Competition, agree to return the cup or trophy to the Secretary on or before 28th February annually, duly engraved and polished. If the cup or trophy is lost

or damaged whilst under club care, or returned without engraving and polishing, the club agree to refund to the Competition the amount of its current value or the cost of its thorough repair, engraving and polishing. Failure to comply with the agreement will result in a fine in accordance with the Fines Tariff.

11. FINANCE

- 11.1. The Board shall determine from time to time with which bank or other financial institution the funds of the Competition will be lodged.
- 11.2. Subject to the policies and procedures laid down by the Board from time to time, expenditure shall be approved by the Competitions Committee. Cheques and other means of payment shall be signed off in accordance with the policies and procedures laid down by the Board from time to time.
- 11.3. The financial year of the Competition will end on 30th June or such other date as the Board shall have resolved from time to time.
- 11.4. The accounts of the Competition shall be prepared in accordance with the instructions of the Competition Committee by a suitably qualified person(s) who shall be appointed at the AGM.
- 11.5. Gates at Springfield should be manned at all Premiership matches by the home club who may charge the entrance fees laid down from time to time by the Competitions Committee and shall retain any proceeds for their own benefit. Any entrance fees charged will be split equally, if the home team request assistance from the away team to man the gates. The cost of grounds for Premiership games shall be borne by the home club. At home grounds, non-club grounds or Government of Jersey facilities (other than Springfield) a collection can be taken instead of a gate by the designated home team.
- 11.6. At all Cup Finals played at Springfield, the Clubs involved may arrange for an entrance fee to be taken. Any entrance fee will be split equally, unless mutually agreed between the Clubs or where just the one Club mans the gates (in which case that Club will take the entire entrance fee).
- 11.7. Notwithstanding Rules 11.5 and 11.6, the Competitions Committee may from time to time decide on any variation to the receipt of entrance fees where it deems it appropriate or reasonable.

12. INSURANCE

- 12.1. All Clubs must have valid public liability insurance cover of at least £10,000,000 (ten million pounds) at all times.
- 12.2. All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' personal accident insurance cover must be in place prior to the Club taking part in any Competition Match and shall be at least equal to the

minimum recommended cover determined from time to time by the Competitions Committee.

12.3. Failure to comply with Rule 12 will result in a fine in accordance with the Fines Tariff.

13. DISSOLUTION

13.1. Dissolution of the Competition shall be by resolution approved at a General Meeting by a majority of three-quarters (3/4) of the members entitled to attend and vote and shall take effect from such date as the resolution shall so provide.

13.2. In the event of the dissolution of the Competition, the Board are responsible for the winding up of the assets and liabilities of the Competition.

13.3. The Board shall deal with any surplus assets as they so determine pursuant to the Constitutional Documents and this may include transferring any surplus assets (after the discharge of the debts and liabilities of the Competition) to another competition or The Football Association Benevolent Fund or to such other charitable or benevolent object in Jersey or elsewhere as may be determined by resolution of the members at a General Meeting at or before the time of winding up (provided always that the Board has given its prior approval of the resolution).

13.4. If a Competition is discontinued for any reason a trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with as the Board may decide.

14. ALTERATION TO THE RULES

14.1. The Board may alter the Rules with the consent of two thirds (2/3) of the members entitled to attend and vote at a General Meeting. Any alteration to the Rules shall take effect from the time stipulated in the resolution.

14.2. Notice of proposed alterations to the Rules at a General Meeting shall be circulated to the members with the notice of the General Meeting.

15. NOTICE

15.1. A notice given under or in connection with the Rules shall be in writing and shall be delivered by hand or by pre-paid post or be sent by email. The contact address and contact email address of the Clubs shall be as notified to the Secretary from time to time in accordance with this Rule and the contact address and contact email address of the Competitions Committee shall be as notified by the Secretary from time to time.

15.2. Delivery of a notice is deemed to have taken place if delivered by hand, at the time the notice is left at the address, or if sent by email, at the time of transmission, or if sent by pre-paid post on the next following Business Day after posting, unless such deemed receipt would occur outside business hours (meaning 9.00 am to 5.00 pm on a

Business Day), in which case deemed receipt will occur at 9.00 am on the next Business Day in the place of receipt.

15.3. This Rule 15 does not apply to the service of any proceedings or other documents in any legal action.

16. GOVERNING LAW

16.1. The Rules shall be governed by and construed in accordance with the laws of Jersey and shall be read subject to the terms of the Constitutional Documents.

MATCH RELATED RULES

17. QUALIFICATION OF PLAYERS

- 17.1. A Player is one who, being in all other respects eligible, has:
- 17.1.1. signed a fully and correctly completed Competition registration form in ink, which is submitted to the Competition prior to the Player playing and whose registration has been confirmed by the Competition prior to that Player playing in a Competition Match; **or**
 - 17.1.2. submitted a fully and correctly completed Competition registration form electronically through the Jersey FA website or any FA System replacements, which may be introduced in future; **and**
 - 17.1.3. paid a JFA registration fee in accordance with the Fees Tariff before playing in the Competition. Evidence of payment date and time may be required in cases of dispute.
- 17.2. A valid email address for the Player, or Parent of the Player if Under 18, must be provided for the registration to be approved.
- 17.3. Clubs may complete registrations on behalf of Players. Clubs registering players under Rule 17.1.2 must have either a signed written notification that the Player wishes to register for the Club, or an email to that effect, prior to completing that registration. Social media or phone messages will not be accepted as evidence of a Player's desire to register for that Club. The written evidence may be required in cases of dispute and Clubs agree to adhere to GDPR guidelines.
- 17.4. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 17.5. Contract Players are not permitted in the Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.
- 17.6. It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.
- 17.7. Each Club must have at least 16 Players registered 7 days before the start of each Playing Season. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 17.8. A Player that owes a Football Debt (as defined under the Football Debt Recovery Regulations) to any club(s) shall be permitted to register and play for a Club in Competition Matches, save that the Player may be liable to be suspended from

playing for that Club should the Player fail to comply with the terms of the Football Debt Recovery Regulations in respect of that Football Debt.

- 17.9. No registration fee will be charged to a Club for each Player registered.
- 17.10. The Competitions Committee shall decide all registration disputes.
- 17.11. In the event of a Player signing a registration form or having a registration submitted for more than one Club, the first registration shall decide for which Club the Player shall be registered. The Secretary shall notify the Club last applying to inform the player of the fact of the previous registration.
- 17.12. It shall be a breach of the Rules for a Player to:
- 17.12.1. play for more than one Club in the Competition in the same Playing Season without first being transferred;
 - 17.12.2. having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season except for the purpose of a transfer;
 - 17.12.3. submit a signed registration form or submit a registration through WGS for registration that the Player had willfully neglected to accurately or fully complete.
- Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 17.13. The Competitions Committee shall have the power to accept the registration of any Player subject to the provisions of Rules 17.14 to 17.16.
- 17.14. The Competitions Committee shall have power to refuse, cancel or suspend the registration of any Player or may fine any Player, at their discretion (in accordance with the Fines Tariff) who has been charged and found guilty of registration irregularities (subject to Rule 7).
- 17.15. The Competitions Committee shall have power to make application to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal. Application should be made to the parent County of the Club the Player is registered or intending to be registered with.
- 17.16. Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.
- 17.17. For a Player who has previously had a registration removed in accordance with Rule 17.15 or 17.16 but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a

probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

- 17.18. Action under Rule 17.15 or 17.16 shall not be taken against a Player for misconduct until the matter has been dealt with by the Competitions Committee, and then only in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)
- 17.19. Subject to compliance with FA Rule C2(a) when a Club wishes to register a Player who is already registered with another Club in the Competition it shall submit a transfer form (in a format as determined by the Competition) to the Competition accompanied by a fee, as set out in the Fees Tariff. The Registrations Secretary may, on behalf of the Competitions Committee, transfer the Player who shall be deemed eligible to play for the new Club from such date or immediately after receipt of such transfer. Should any Club or party object to the transfer, then they should not sign the form, and should provide written reasons for their objections in line with the timescales set out in FA Rule C2(a).
- 17.20. In the event of an objection to a transfer the matter shall be referred to the Competitions Committee for a decision.
- 17.21. A player may not be registered for a club in the Competition after 31st March, except by special permission of the Competitions Committee. A player may not be transferred to another club in the Competition after 31st December except by special permission of the Competitions Committee.
- 17.22. A Club shall keep a list of the Players it registers and a record of all matches in which those Players have played for the Club, and shall produce such records upon demand by the Competitions Committee.
- 17.23. A register containing the names of all Players registered for each Club, with the date of registration, shall be kept by the Secretary and shall be open to the inspection of an Officer of the Club at all Competitions Committee meetings or at other times mutually arranged. Registrations are valid for one Playing Season only.
- 17.24. In the event of a Non Contract Player without a written contract changing his status to that of a Contract Player with the same Club, another Club in the Competition or with a club in another competition his registration as a Non Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rules 17.5 and 17.6.

- 17.25. A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding Competition Match or cup final (as specified in Rule 21) unless the Player has played 2 Competition Matches (league or cup) for that Team in the current Playing Season. Exceptions to the Rule will be considered (and approved or rejected) by the Competitions Committee on a case by case basis.
- 17.26. Clubs taking part in more than one division of the JFA Combination League shall register their best available 'Elevens' in accordance with the JFA Combination League priority, before the commencement of the season. These registered teams shall be in the hands of the Registrations Secretary at a date determined by the Competitions Committee.
- 17.26.1. Registered teams shall be in the possession of the Registrations Secretary of the JFA Combination League at least four days prior to the Competitions Committee monthly meeting and shall be valid for the following calendar month. Except where otherwise provided for, the word 'day' shall include a portion of a day. Any Club failing to submit registrations by the stipulated time shall be subject to a fine as detailed in the fines tariff.
- 17.26.2. Any player not registered in a Club's first or second team who plays in a first team game will not be permitted to play in a third team game until after the following monthly Competitions Committee Meeting.
- 17.26.3. A player so registered shall not play in any division without permission of the Competitions Committee. Any player, suspended by the Disciplinary Committee of the JFA who is registered at the time of the offence, shall not be allowed to play in a lower division at the end of his suspension until the Competitions Committee has considered his position.
- 17.26.4. A player who has played for a team in a higher division three times or more between monthly meetings shall not be eligible to play in a lower division except by permission of the Competitions Committee.
- 17.26.5. A Club (through its player/s) violating this rule shall be dealt with as the committee may deem fit, and be subject to a fine as detailed in the fines tariff.
- 17.26.6. Should a query on a registration of a player be endorsed by the Competitions Committee at the monthly meeting and the player fail to turn out in the next first team match, the player replacing him becomes automatically registered. Neither the originally registered player, nor his replacement will be permitted to play in a lower division without sanction of the Competitions Committee. Breach of this rule will incur a penalty as detailed in the fines tariff.
- 17.27. Subject to Rule 17.28 any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine (in accordance with the Fines Tariff).

- 17.28. The Competitions Committee may vary the sanction as relates to the deduction of points set out at Rule 17.27 only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.
- 17.29. Where a Club is found to have played an ineligible Player in accordance with Rule 17.27, the Competitions Committee may also, at its discretion:
- 17.29.1. award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed; or
 - 17.29.2. levy penalty points against the Club in default; or
 - 17.29.3. order that such Competition Match or Matches be replayed (on such terms as are decided by the Competitions Committee).
- 17.30. The following clause applies to Competitions involving Players in full-time secondary education:
- 17.30.1. priority must be given at all times to school and school organised activities. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff;
 - 17.30.2. the availability of children must be cleared with the Head Teachers (except for Sunday league Competitions); and
 - 17.30.3. to play open age football the Player must have achieved the age of 16.

18. CLUB COLOURS

- 18.1. Every Club must register the colour of its shirts and shorts with the Secretary by 1st June, who shall decide as to their suitability.
- 18.2. Any Club wishing to change its colours during the Playing Season must obtain permission from the Competitions Committee.
- 18.3. Goalkeepers must wear colours which distinguish them from all other Players and the Match Officials.
- 18.4. No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.
- 18.5. Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colours of the goalkeepers jersey) at least 3 days before the Competition Match.
- 18.6. If, in the opinion of the referee, two Teams have the same or similar colours, the home Team shall make the change. Should a Team delay the scheduled time of

kick off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

18.7. Shirts must be numbered, failing which a fine will be levied in accordance with the Fines Tariff.

19. PLAYING SEASON, CONDITIONS OF PLAY, TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES

19.1. All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

19.2. Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Competitions Committee. If through any fault of the home Team a match has to be replayed, the Competitions Committee shall have power to order the venue to be changed.

19.3. The Competitions Committee shall have power to decide whether a pitch and/or facilities are suitable for Competition Matches and to order the Club concerned to play its Competition Match(es) on another ground.

19.4. Football Turf Pitches (3G) are allowed in this Competition provided they meet the required performance standards and are listed on the FA's Register of Football Turf Pitches. All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

19.5. The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 19.12.

19.6. Within the National League System (**NLS**) all Competition Matches shall have a duration of 90 minutes. All Competition Matches outside of the NLS shall have a duration of 90 minutes unless a shorter time (not less than sixty (60) minutes) is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves. Two matches involving the same two Teams can be played on the same day providing the total playing time is not more than 120 minutes.

19.7. The times of kick-off shall be fixed by the Board or by the Competitions Committee and can only be altered by the mutual consent of the two competing Clubs prior to the scheduled date of the Competition Match with written notification given to the Competition at least 7 days prior.

19.8. Referees must order matches to commence at the appointed time and must report all late starts to the Competition.

19.9. The home Team must provide goal nets, corner flags and at least two footballs fit for

- play and the referee shall make a report to the Competition if the footballs are unsuitable. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 19.10. Except by permission of the Competitions Committee all Competition Matches must be played on the dates originally fixed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a Competition Match with the consent of the Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
 - 19.11. In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the match (unless otherwise mutually agreed).
 - 19.12. An Officer of the home Club must give notice of full particulars of the location of, and access to, the Ground and time of kick-off to the Match Officials and an Officer of the opposing Club at least 3 clear days prior to the playing of the match. If not so provided, the away Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
 - 19.13. In accordance with the Laws of the Game, the minimum number of Players that will constitute a Team for a Competition Match is 7. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
 - 19.14. In the event of a Club failing to keep its engagement, the Competitions Committee shall have power to impose a fine (in accordance with the Fines Tariff), deduct points from the defaulting Club, award the points from the Competition Match in question to the opponents, order the defaulting Club to pay any reasonable expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing, the Competitions Committee shall have power to order a Competition Match to be played on a neutral ground or on the opponent's Ground if they are satisfied that such action is warranted by the circumstances.
 - 19.15. Any Club with more than one Team in the Competition shall always fulfil its fixture, within the Competition, in the following order of precedence: First (Premiership) Team, Reserve Team (Championship or Division 1), C Team (Division 1).
 - 19.16. Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any reason must, without delay, give notice to the Secretary, the Competition Referees Appointments Secretary, the secretary of the opposing Club and the Match Officials.
 - 19.17. In the event of a Competition Match not being played or abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Competitions Committee.

Failing such agreement and notification to the Secretary within 3 days the Competitions Committee shall have the power to order the Competition Match to be played on a named date or on or before a given date. Where it is to the advantage of the Competition and the Clubs involved agree, the Competitions Committee shall also be empowered to order the score at the time of an abandonment to stand.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- 19.18. The Competitions Committee shall review all Competition Matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Competitions Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Competitions Committee are satisfied that a Competition Match was abandoned owing to the conduct of one Team or its Club member(s) they shall be empowered to award the points for the Competition Match to the opponent. In cases where a Competition Match has been abandoned owing to the conduct of both Teams or their Club member(s), the Competitions Committee shall rule that neither Team will be awarded any points for that Competition Match and it shall not be replayed. No fine(s) can be applied by the Competitions Committee for an abandoned Competition Match.
- 19.19. The Competitions Committee shall review any Competition Match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rules 17.27 to 17.29. Where both Teams were under suspension the game must be declared null and void and shall not be replayed.
- 19.20. A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match. A Club may name up to 5 substitute Players of whom not more than 5 may be used.
- 19.21. A Player who has been substituted himself becomes a substitute (rolling subs) and may replace a Player at any time subject to the substitution being carried out in accordance with the Laws of the Game.
- 19.22. The referee shall be informed of the names of the starting Players and substitute Players not later than 20 minutes before the start of the Competition Match. Starting Players and substitute Players not so named may not take part in the Competition Match.
- 19.23. A Player who has been named as a substitute before the start of the Competition Match but does not actually play in that game shall not be considered to have been a Player in that Competition Match within the meaning of Rule 17.
- 19.24. The half time interval shall be a minimum of 5 minutes' duration, but it shall not

exceed 15 minutes. The half time interval may only be altered with the consent of the referee.

- 19.25. The Teams taking part in a Competition Match shall identify a Team captain who may wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of his/her teammates. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

20. REPORTING RESULTS

- 20.1. The Secretary must receive within 2 days of the date played, the result of each Competition Match in the prescribed manner. This must include the forename(s) and surname of the Team Players (in block letters) and also the referee markings required by Rule 22, or any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 20.2. Both clubs shall submit the match result notification, correctly completed, via Full-Time, text message to the designated FA number, or the FA Matchday App within 60 minutes of the final whistle. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

21. THE LEAGUES AND CUPS

- 21.1. Additional Rules for league Competitions are contained in Schedule C.
- 21.2. Additional Rules for the cup Competitions are contained in Schedule D.

22. MATCH OFFICIALS

- 22.1. Registered referees (and assistant referees where approved by the JFA/The FA) for all Competition Matches shall be appointed in a manner approved by the Competitions Committee and the Company (or The FA if relevant).
- 22.2. In the event of the non-appearance of the appointed referee the appointed senior assistant referee shall take charge and a substitute assistant referee appointed by the competing Teams. In cases where there are no officially appointed Match Officials in attendance, the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that Competition Match, have the full powers, status and authority of a registered referee. Individuals under the age of 16 must not participate either as a referee or assistant referee in any Competition Match.
- 22.3. Where assistant referees are not appointed each Team shall provide a Club assistant referee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 22.4. The appointed referee shall have power to decide as to the fitness of the Ground in all Competition Matches and that decision shall be final.

- 22.5. Subject to any limits/provisions laid down by the JFA/The FA, Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff and the JFRA.
- 22.6. Match Officials will be paid their fees by the home Club via the Competitions Committee periodically. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 22.7. In the event of a Competition Match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to no fee. Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials, if they attend the Ground, their full fee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 22.8. A referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Affiliated Association with which he or she is registered.
- 22.9. Each Club shall, in a manner prescribed from time to time by the JFA, award marks to the referee for each Competition Match and the name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Competitions Committee shall determine.
- 22.10. The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Season, shall submit a summary to the JFA.
- 22.11. The Club shall submit a report giving the result of the Competition Match, the Players involved and the goalscorers via Full-Time or the FA Matchday App within two days of the Competition Match. The report should include the referee rating.
- 22.12. Match Officials shall be supplied, each Season, with a copy of the Laws of the Game free of charge.
- 22.13. Match Officials shall have undertaken a RESPECT briefing offered by the JFA/The FA or the Competition.

23. REPRESENTATIVE TEAMS

- 23.1. A player representing Jersey at any youth age group from u16 level through to u21 level in an official island competitive match shall be entitled to a Junior Island Cap and a pin badge on the first occasion of representing Jersey. Subsequent appearances at all levels will be rewarded with a pin badge. Representing Jersey is defined as entering the field of play and participating in the fixture. This will include any Player sent off during a match. Unused substitutes will not qualify for a Cap. For the purposes of this rule, a "competitive match" is where the match is played for a

trophy or is designated by the FA as a “Representative” competition. Caps and pin badges are not awarded for friendly matches. Pin badges will show the year in which the fixture was played and will be colour coded to show the category of fixture as agreed by the Board.

- 23.2. A player representing Jersey at senior football in an official island competitive match shall be entitled to a Senior Island cap and a pin badge on the first occasion of representing Jersey. Subsequent appearance at all levels will be rewarded with a pin badge. Representing Jersey is defined as entering the field of play and participating in the fixture. This will include any Player sent off during a match. Unused substitutes will not qualify for a Cap. For the purposes of this rule, a “competitive match” is where the match is played for a trophy or is designated by the FA as a “Representative” competition. Caps and pin badges are not awarded for friendly matches or FA Inter-League Cup matches. Pin badges will show the year in which the fixture was played and will be colour coded to show the category of fixture as agreed by the JFA Board.
- 23.3. Clubs may request a postponement of a first team fixture if two or more of their senior Team have been selected for a Rep Team fixture.
- 23.4. Clubs may request a postponement of a junior fixture if three or more of their junior Players have been selected for a junior Rep Team fixture, in the same age group.
- 23.5. Consideration may be given to postponing a junior fixture scheduled for the day following a junior Rep Team fixture only if that junior Rep Team fixture is played off Island.
- 23.6. Clubs may request the postponement of a senior fixture if three or more of their junior Players who are senior registered are selected for a junior Rep Team fixture.
- 23.7. In the case of a Club requesting the postponement of a fixture involving a Team not covered by the registration system, the Player(s) in question must have played at least 50% of the games for that Team preceding the request.
- 23.8. All requests for postponements are to be made in writing to the Secretary for verification at the next Competitions Committee meeting. In the case of the request and the playing of the fixture falling between meetings, the Secretary will be solely responsible for making the decision.
- 23.9. All requests must be made at least 72 hours prior to the scheduled playing of the ‘postponed’ fixture. Exceptions will be made in the event of late call-ups.
- 24.10. All clubs shall at all times be bound to place their players at the disposal of the Association for representative matches. No player selected to represent the Association in any match shall play or train with a club during the five days preceding the date of the match for which he has been selected.

THE SCHEDULES

SCHEDULE A

FEES TARIFF

RULE NUMBER	DESCRIPTION	FEE
4.1	CLUB ENTRY FEE (AFFILIATION)	£25.00
Error! Reference source not found.	ALL ADULT TEAM ANNUAL SUBSCRIPTION	£35.00
4.4	WALKING FOOTBALL TEAM ANNUAL SUBSCRIPTION	£25.00
4.5	DEPOSIT (NEW TEAMS ONLY)	£100.00
7.5, 7.10, 7.14	PROTEST/APPEAL FEES	£25.00
Error! Reference source not found.	PLAYER REGISTRATION FEE (u11 TO VETERANS)	£35.00
17.1.4	PLAYER REGISTRATION FEE (OFF ISLAND UNIVERSITY STUDENT)	£15.00
Error! Reference source not found.	TRANSFER FEE	£20.00
22.5	REFEREE FEES	TBC by the JFRA and the JFA
22.5	ASSISTANT REFEREE FEES	TBC by the JFRA and the JFA
unspecified	DISABILITY TEAM SUBSCRIPTION	£0
unspecified	DISABILITY PLAYER REGISTRATION	£0

unspecified	ALL CUP COMPETITIONS (ADULT & YOUTH)	£10.00
unspecified	MINIS ANNUAL SUBSCRIPTION	£5.00
unspecified	U11 TO U18 ANNUAL SUBSCRIPTION	£25.00
unspecified	PITCH HIRE COSTS	TBC
unspecified	PLAYER REGISTRATION AFTER 31 ST DEC	£20.00
unspecified	MINIS PLAYER REGISTRATION	£10.00
unspecified	JFA TOURNAMENTS ENTRY (PER TEAM)	£35.00
unspecified	JFA FESTIVALS ENTRY (PER TEAM)	£25.00

SCHEDULE B

FINES TARIFF

RULE NUMBER	DESCRIPTION	MAXIMUM FINE
2.4	FAILURE TO AFFILIATE	£10.00
2.5, 2.7	FAILURE TO COMPLY WITH FA INITIATIVES	£50.00
2.9	UNAUTHORISED ENTRY OF TEAMS INTO COMPETITIONS	£0
3.1	FAILURE TO OBTAIN CONSENT FOR A CHANGE OF CLUB NAME	£25.00
4.5	FAILURE TO PAY A DEPOSIT	£50.00
Error! Reference source not found	FAILURE TO PROVIDE AFFILIATION NUMBER/DETAILS FORM	£0
5.5	COMMUNICATIONS CONDUCTED BY PERSONS OTHER THAN NOMINATED OFFICERS	£20.00
6.15	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE COMPETITIONS COMMITTEE	£30.00
6.16	FAILURE TO PAY A FINE WITHIN REQUIRED TIMEFRAME	£30.00
6.20	FAILURE TO BE REPRESENTED AT A GENERAL MEETING	£25.00
8.1	FAILURE TO PROVIDE NOTICE OF WITHDRAWAL BEFORE DEADLINE	£25.00
8.22, 8.33	FAILURE TO COMMENCE/COMPLETE FIXTURES	£100.00

Error! Reference source not found	FAILURE TO RETURN THE TROPHY DULY ENGRAVED AND POLISHED	£0
Error! Reference source not found	FAILURE TO MAN THE GATES OR SPLIT FEES WHERE REQUIRED TO	£0
12.3	FAILURE TO HAVE THE REQUIRED INSURANCE	£0
17.4	FAILURE TO CORRECTLY REGISTER A PLAYER	£20.00
17.7	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO THE SEASON COMMENCING	£10.00 per Player
17.12	REGISTERING OR PLAYING FOR MULTIPLE CLUBS, OR INACCURATE COMPLETION OF A REGISTRATION FORM	£0
17.14	REGISTRATION IRREGULARITIES	£30.00
Error! Reference source not found.	FIELDING MORE THAN THE PERMITTED NUMBER OF PLAYERS WHO HAVE PARTICIPATED IN SENIOR COMPETITIONS MATCHES	£100.00
17.25	PLAYING AN INELIGIBLE PLAYER	£50.00 Discretionary
17.30	FAILURE TO GIVE PRIORITY TO SCHOOL ACTIVITIES	£30.00
18.6	DELAYING KICK OFF DUE TO NO CHANGE OF COLOURS	£15.00
18.7	FAILURE TO NUMBER SHIRTS	£10.00
19.9	DELAYING KICK OFF DUE TO FAILURE TO PROVIDE REQUIRED EQUIPMENT	£10.00

19.10	FAILURE TO PLAY MATCHES ON THE DATE FIXED	£25.00
19.12	FAILURE TO PROVIDE DETAILS OF A FIXTURE	£20.00
19.13	PLAYING MATCH WITH LESS THAN REQUIRED NUMBER OF PLAYERS	£10.00 per missing player
19.14, 19.17, Sch C	FAILURE TO PLAY FIXTURE (SCRATCHING)	£40.00 (1 ST) £60.00 (2 ND) £100.00 (3 RD)
19.25	NO CAPTAIN'S ARMBAND	£0
20.1	LATE RESULT NOTIFICATION FORM	£10.00
Error! Reference source not found	FAILURE TO PROVIDE RESULT	£20.00
22.3	FAILURE TO PROVIDE CLUB ASSISTANT REFEREE	£10.00
22.6	FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES	£0
22.7	FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED	£0
22.9	FAILURE TO PROVIDE REFEREE'S MARK	£10.00
Sch D 1.1	YOUTH – FAILURE TO GET CONSENT FOR NON-JFA GAMES	£15.00
Sch D 1.5	YOUTH - FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO THE SEASON COMMENCING	£15.00

Sch D 1.10	YOUTH - REGISTERING OR PLAYING FOR MULTIPLE CLUBS, OR INACCURATE COMPLETION OF A REGISTRATION FORM	£10.00
Sch D 1.17	YOUTH - PLAYING MATCH WITH LESS THAN REQUIRED NUMBER OF PLAYERS	£10.00
Sch D 1.20	YOUTH – PUBLISHING RESULTS	£10.00
Sch D 1.28	YOUTH - SCRATCHING FIXTURES	£20.00 (1 ST) £30.00 (2 ND) £50.00 (3 RD)

SCHEDULE C

LEAGUE COMPETITIONS

- 1.1. Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.
- 1.2. In the event of two or more Teams being equal on points at the end of the Playing Season, rankings shall be determined by goal difference (where the goals scored against each Team shall be deducted from the goals scored by that Team and the Team with the most favourable goal difference shall be placed highest). The exception to this rule is the CI Women's League, where in the event of two or more Teams being equal on points at the end of the Playing Season, the league winners shall be determined by a deciding match or matches played under conditions determined by the Competitions Committee. All other positions in the CI Women's League shall be shared if two or more Teams are equal on points.
- 1.3. In the event of two or more Teams still being equal, the Team which has scored the most goals during the Playing Season shall be placed highest.
- 1.4. In the event of two or more Teams still being equal, the Team that has won the most matches during the Playing Season shall be placed highest.
- 1.5. In the event of two or more Teams still being equal, the Team which has the better playing record against the other Team in their head to head Competition Matches during the Playing Season will be placed highest.
- 1.6. If the records of two or more Teams are still equal and it is necessary for any reason to determine the position of each then the Teams affected shall play a deciding match or matches under conditions as determined by the Competitions Committee.
- 1.7. Promotion and relegation will be decided each season under the following conditions:
 - 1.7.1. Teams finishing top and second are automatically promoted, if they have no team in the league above.
 - 1.7.2. Teams finishing bottom and second bottom are automatically relegated, if they have no team in the league below.
 - 1.7.3. Any eligible team not wishing to take advantage of their promotion may apply at the AGM to remain in their previous league.
- 1.8. Should one or more Teams withdraw from any one division after the Playing Season has commenced an equal number of Teams to those withdrawing in that division

shall not be automatically relegated.

- 1.9. Vacancies occurring after the conclusion of the Playing Season may be filled in any of the following ways:
 - 1.9.1. retention of otherwise relegated Team(s); or
 - 1.9.2. additional promotion of the next ranked Team(s) from the division below; or
 - 1.9.3. election.
- 1.10. In the event of a Team withdrawing from the Competition or scratching 3 matches (which would result in automatic expulsion), before completing 75% of its league fixtures for the Playing Season all points obtained by or recorded against such defaulting Team shall be expunged from the Competition table. For the purposes of this Rule a completed fixture shall include any Competition Match(es) which has been awarded by the Competitions Committee. Teams scratching will be fined in accordance with the Fines Tariff.
- 1.11. The Competition shall consist of not more than 50 Clubs approved by the Competitions Committee.
- 1.12. The geographical area covered by the Competition membership shall be Jersey. Entries may also be accepted from clubs affiliated to the Guernsey FA but only with the consent of the Competitions Committee.
- 1.13. The Clubs may be grouped in divisions under the Competition.
- 1.14. At a properly constituted General Meeting called for the purpose, a majority of the eligible voting members present shall have the power to decide or adjust the constitution of the divisions of the Competition at their discretion.
- 1.15. Only one Team shall be permitted from any Club to participate in the same division as another Team from the same Club unless the Competitions Committee determines otherwise.
- 1.16. Home and away matches shall be played in the Competition.
- 1.17. The Competitions Committee is to run, inter alia, the Women's Channel Islands League Competition which will be open to the senior women's Teams in Jersey and senior women's teams in Guernsey.

SCHEDULE D

CUP COMPETITIONS

1 GENERAL RULES

- 1.1 In the event of a draw after extra-time in knockout competition (Adults: 30 minutes, Youth: as per The FA Handbook), a result shall be obtained by the taking of kicks from the penalty mark in accordance with the Laws of the Game and the instructions of the International F.A. Board.
- 1.2 In the event of light failing before the end of the taking of the kicks from the penalty mark, the match will be replayed.
- 1.3 Opting in to Cups must be confirmed to the Secretary during the Affiliation Period, as notified by the JFA.
- 1.4 Clubs with 2 Teams entered must be kept apart until it is no longer possible.
- 1.5 Players can only represent 1 Team for their Club in each Cup competition. This includes under 18 players.
- 1.6 Group games will be scored as 3 points for a win and 1 point for a draw. Drawn group games will be completed by taking of kicks from the penalty mark in accordance with the laws of the game. Identical finishing positions will be decided as per the rules for league competitions and if the teams cannot be separated, the results of taking of kicks from the penalty mark for drawn games will come into play to determine finishing positions. Winning kicks from the penalty mark for a drawn game will count as 1 point (only after teams cannot be separated as per the rules for league competitions). If the teams cannot be separated after this, disciplinary records from all group games will be used to determine finishing positions, based on best disciplinary record.
- 1.7 Squads for each match will be a maximum of 16 Players (11 in the starting line-up and a maximum of 5 "rolling" substitutes).
- 1.8 Knockout Cups will have a first round draw and may then follow a pre-determined route or be subject to further draws at the discretion of the Competitions Committee.
- 1.9 The number of qualifying teams from each group shall be decided by the Competitions Committee. Competing teams in the Qualifying Round shall play each other once or twice as decided by the Competitions Committee.
- 1.10 Knockout matches will go to extra time, if there is a draw after full time. If the score is still level after extra time, the outcome will be decided by the taking of the kicks from the penalty mark.
- 1.11 Group matches ending in a draw will result in 1 point each for both teams.

1.12 Players must be 35 years or older before playing Veterans matches.

2 KNOCKOUT CUP COMPETITIONS (SENIOR)

2.1 JERSEY FA CUP (LE RICHE TROPHY) - Men

Open to all Club men's 1st Teams (mandatory), irrespective of division. If a Club only has a veteran's Team, this is classed as their 1st Team but participation is optional. Clubs can also opt in a 2nd men's Team, which could be a reserve, C or veterans Team.

2.2 JERSEY FA BOWL (WILLIS TROPHY) - Men

Open to all Clubs with 1 Team, as long as the Team is not playing in the Premiership. Club 2nd, 3rd and veterans Teams are automatically included. Clubs can also enter an under 18 Team.

2.3 TOUZEL MEMORIAL TROPHY - Men

Open to Teams in the Championship Division.

2.4 TRADESMEN'S TROPHY - Men

Open to the teams in Division 1

2.5 JAYSON LEE MEMORIAL TROPHY – Men

Open to Veterans Teams

2.6 WOMEN'S JERSEY FA CUP (COLIN WELSH TROPHY) - Women

Open to all women's Teams in Jersey. Guernsey teams may also participate, providing their matches are played in Jersey.

2.7 TRINITY SPORTS SHIELD - Men

2.7.1 The competition is only open to Country Parishes.

2.7.2 Players must be registered with the JFA before playing.

2.7.3 The competition shall be open to Jersey born players and any player who has been schooled for at least 1 day in Jersey before reaching the age of 18.

2.7.4 Any Player qualified as a resident of a Parish, other than the one of his birth, must have been a bona fide resident of that Parish from the first day of January in order to qualify for the ensuing Season.

2.7.5 All registration forms must be registered between the first day of June and the last day of December of the current Season.

- 2.7.6 The Competition shall be on a seeded knockout basis.
- 2.7.7 Any change of Rule: only member Parishes will be entitled to vote on any matter or Rule change related to this competition
- 2.7.8 A Trinity Shield Registration Committee of three persons shall be elected from the Competitions Committee not later than 31st October. Persons eligible must be Jersey born.

2.8 WHEWAY MEMORIAL TROPHY – Men

Open to the previous season's winners, all Premiership Teams in Jersey, and the top three in the Guernsey league from the previous Playing Season.

3 GROUP CUP COMPETITIONS (SENIOR)

3.1 CHARITY CUP (FRANCIS BINGHAM TROPHY) - Men

Open to 1st Teams in the Premiership and Championship Divisions only. Inclusion is optional. The format will be groups, where all Teams play each Team in the group.

3.2 ZENITH CUP - Women

Open to all Jersey Teams in the Women's Division. The Qualifying Round shall be played in a group or groups as decided by the Competitions Committee, who can opt to play single fixtures or home and away during the group phase. The top 2 Teams will play a final, with same Rules applying as in the knockout cup competitions.

4 ONE-OFF CUP FINALS (SENIOR)

4.1 THE ANDREW "ZANY" LABBE MEMORIAL TROPHY - Women

The Andrew "Zany" Labbe Memorial Trophy – Women. This shall be a match between the highest placed Jersey-based team in the CI Women's League and The Rest. No Guernsey-based players would be eligible to represent The Rest.

5 INTER INSULAR & UPTON TROPHIES

Inter-Insular Cups will be governed by the Inter-Insular rules and committee. The rules of each competition fall outside of the JFA Rules.

The Upton Trophies are the responsibility of either the JFA or GFA and are governed by the rules of each Association.

5.1 THE UPTON PARK TROPHY “THE UPTON” – Men (GFA)

This shall be a match between the champions of Jersey’s top tier and the champions of Guernsey’s top tier.

5.2 CENTENARY TROPHY “WOMEN’S UPTON” – Women (JFA)

This shall be a match between the champions of the Jersey top tier and the Guernsey top tier. In seasons where there is one combined Channel Islands League then this fixture will not be played.

5.3 U18 UPTON “PORTSMOUTH TROPHY” (JFA)

5.4 U16 UPTON “JOHN LEATT MEMORIAL TROPHY” (JFA)

5.5 SENIOR MURATTI – Men (Inter-Insular)

5.6 WOMEN’S MURATTI – Women (Inter-Insular)

5.7 U21 MURATTI “AMBASSADEUR BOWL” (Inter-Insular)

5.8 U18 MURATTI (Inter-Insular)

5.9 U16 MURATTI (Inter-Insular)

5.10 JEREMIE CUP (GFA)

6. YOUTH CUP COMPETITIONS

6.1 E. J. DE STE CROIX MEMORIAL TROPHY

Under 18 Division 1 Champions versus The Rest.

6.2 KNOCKOUT COMPETITIONS – JUNIORS

6.2.1 JOHN TREGEAR MEMORIAL TROPHY

Under 18

6.2.2 PRESIDENT’S TROPHY

Under 18 (Division 2 only)

6.2.3 ERIC AMY TROPHY

Under 16

6.2.4 ALEX SCOTT MEMORIAL TROPHY

Under 16 (Division 2 only)

6.2.5 DAVE MELTON MEMORIAL TROPHY

Under 15

6.2.6 CHAIRMAN'S TROPHY

Under 15 (Division 2 only)

6.2.7 BRIAN BECKETT MEMORIAL TROPHY

Under 14

6.2.8 CORY CAR PAINTS TROPHY

Under 14 (Division 2 only)

6.2.9 RICHIE BROCKEN CUP

Under 13

SCHEDULE E

YOUTH FOOTBALL

- 1.1. Clubs shall not enter any of their Teams playing at a particular age group in the Competition in any other competition (with the exception of The FA and JFA-run Competitions) except with the written consent of the Competitions Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.
- 1.2. Notwithstanding Rule 6.11, the maximum fine permitted for any breach of a Rule is £100 and, when setting any fine, the Competitions Committee must ensure that the penalty is proportionate to the offence, taking into account any mitigating circumstances.
- 1.3. No Participant under the age of 18 can be fined.
- 1.4. A Player registered with a Premier League or English Football League Academy under the Elite Player Performance Plan or a Player registered with The FA's Girls' Regional Talent Club may play in this Competition subject to the consent of the Competitions Committee and the relevant rules of The FA.
- 1.5. Each Team must have the following minimum number of Players registered by 1 August for the following Playing Season:

FORMAT	MINIMUM NUMBER
9v9	6
11v11	8

These minimum numbers must be progressed to 9 +1 and 11 +1 respectively by 1 September. An exception to this Rule will apply if a Club has an age-band below, in which case any deficiency can be made up as follows:

- 1.5.1 if a Club has only 8 under 16s signed on 1 September, this is acceptable as long as they have 11 +1 under 15s plus an additional 4 Players, which can be used to top up the under 16s squad to equate to 8 under 16s plus 4 under 15s = 11 +1

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

- 1.6. A child who has not attained the age of 6 shall not play, and shall not be permitted or encouraged to play, in a match of anykind.
- 1.7. The relevant age for each Player is determined by his or her age as at midnight on 31 August of the relevant Playing Season i.e. children who are aged 6 as at midnight on 31 August in a Playing Season (together with those who attain the age of 6 during the Playing Season) will be classed as under 7 Players for that Playing Season. Children who are aged 7 as at midnight on 31 August in a Playing Season will be

classed as under 8 Players for that Playing Season, and so on.

1.8. Notwithstanding the above, a child is permitted to play up in the age group above his or her chronological age group, irrespective of any changes of format or Competition structure, save that a child who attains the age of 6 after 31 August is permitted to play only in the under 7 age group, and may not play in the under 8 age group, for that Playing Season.

1.9. The age groups that children are eligible to play in are set out in the table below, along with the permitted football formats for each of those age groups. Children shall not play, and shall not be permitted or encouraged to play, in a match between sides of more than the stated number of players, according to their age group:

Age on 31 Aug of relevant Playing Season	Eligible Age Groups	Maximum Permitted Format	Minimum Pitch Sizes		Maximum Pitch Sizes		Recommended Goal Sizes in feet	Ball Size
			Yards	Metres	Yards	Metres		
6	Under 7	5v5	30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	3
	Under 8		30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	
7	Under 8	5v5	30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	3
	Under 9	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	
8	Under 9	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
	Under 10		50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
9	Under 10	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
10	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 12		70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	
11	Under 12	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 13	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	
12	Under 13	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 14		90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	
13	Under 14	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 15		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
14	Under 15	11v11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 16		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	
15	Under 16	11v11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 17		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	

16	Under 17	11v11	100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	5
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
	Open age		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	

1.10. Notwithstanding any other Rules, a Player is permitted to register for more than one Club if it is for the purposes of a transfer and the Player meets the requirements in Rules 1.6 to 1.9 of this Schedule.

1.11. Notwithstanding Rule 17.12, it shall be a breach of the Rules for a Player to:

1.11.1. play for more than one Team in the same age group in the Competition in the same Playing Season without first being transferred;

1.11.2. having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season, unless the provisions set out in Rule 1.10 of this Schedule apply;

1.11.3. submit a signed registration form or submit a registration through WGS for registration that the Player had willfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

1.12. In the event a Club has more than one Team in an age group, each Team must be clearly identifiable but not designated 'A' or 'B' or 1st or 2nd. In such cases, Players will be registered for one Team only. A Player so registered will be allowed to play for his Club in a younger or older age group within the provisions of Rules 1.6 to 1.9 of this Schedule.

1.13. A child under the age of 15 as at midnight on 31 August in the relevant Playing Season shall not be permitted to play in a Competition Match during that Playing Season where any other Player is older or younger than that child by two years or more.

1.14. All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or, for Mini-Soccer, and 9v9 football, the rules as set down by The FA.

1.15. Notwithstanding Rule 19.6, all Competition Matches shall have a duration as set out below unless a shorter time is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the Competition Match, and in any event shall be of equal halves. Competition Matches should be played in accordance with the Laws appropriate to the relevant age group, also as set out below:

Age Group	Minimum duration of play per half (minutes)	Maximum duration of play per half (minutes)	Maximum playing time in one day in all organised development fixtures (minutes)	Maximum playing time in one day in all tournaments and trophy events/festivals (minutes)	Competition structure
Under 7 and Under 8	10	20	40	60	Development focussed with a maximum of 3 trophy events per season over 2 week periods (6 weeks)
Under 9 and Under 10	20	25	60	90	Development focussed with a maximum of 3 trophy events per season over 4 week periods (12 weeks)
Under 11	20	30	80	120	Development focussed with a maximum of 3 trophy events per season over 6 week periods (18 weeks)
Under 12	20	30	80 (if applicable)	120	Any varieties including one season long league table
Under 13 and Under 14	25	35	100	150	Any varieties including one season long league table
Under 15 and Under 16	25	40	100	150	Any varieties including one season long league table
Under 17 and Under 18	25	45	120	180	Any varieties including one season long league table

For round robin/trophy events, the maximum duration of play per half cannot be exceeded, but the minimum duration of play per half may be adjusted.

1.16. For trophy events, the Competition may award mementos.

1.17. Notwithstanding Rule 19.13, the minimum number of Players that will constitute a Team for a Competition Match is as follows:

FORMAT	MINIMUM NUMBER
9v9	6
11v11	7

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

1.18. A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match.

1.19. Notwithstanding Rules 19.20 to 19.22, all Competitions allow for return (rolling)

substitutes and, in this regard:

- 1.19.1. for under 11s to under 18s, a Club may use up to 5 from 5 substitute Players. A Player who has been substituted becomes a substitute and may replace any Player at any time; and
- 1.19.2. for Mini-Soccer, any number of substitutions may be used at any time with the permission of the referee. Entry onto the field of play will only be allowed during a stoppage in play. A Player who has been replaced may return to play as a substitute for another Player. A Team must not have a match day squad greater than double the size of its team in an age group.
- 1.20. The Competition and Clubs are permitted to collect but not publish results or any grading tables for fixtures involving under 7s, under 8s, under 9s, under 10s, and under 11s. Any Competition failing to abide by this Rule will be dealt with by the Competitions Committee, and any Club failing to abide by this Rule will be fined in accordance with the Fines Tariff. The Competition and Clubs are permitted to collect and publish results for trophy events.
- 1.21. Notwithstanding Rule 22.2, in cases where there are no officially appointed Match Officials in attendance, the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that Competition Match, have the full powers, status and authority of a registered referee. Individuals under the age of 16 must not participate either as a referee or assistant referee in any open age Competition and individuals under the age of 14 must not participate either as a referee or assistant referee in any Competition Match. Referees between the ages of 14 and 16 are only eligible to officiate in Competitions where the Players' age band is at least one year younger than the age of the referee, for example a 15 year old referee may only officiate in competitions where the age banding is 14 or younger.
- 1.22. Notwithstanding the Rules in Schedules C and D, the following Rules shall apply in Competitions where points are awarded.
- 1.23. Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.
- 1.24. In the event of two or more Teams being equal on points at the end of the Playing Season, rankings may be determined by a deciding match or matches played under conditions determined by the Competitions Committee, or the position shared.
- 1.25. There will be no promotion or relegation.
- 1.26. In the event of a Team withdrawing from the Competition before completing 75% of its league fixtures for the Playing Season all points obtained by or recorded against

such defaulting Team shall be expunged from the Competition table. For the purposes of this Rule, a completed fixture shall include any Competition Match(es) which has been awarded by the Competitions Committee.

- 1.27. Clubs may request the postponement of a junior fixture because of any school trip providing at least four Players are away. The Secretary must be provided with a list of names of those Players away and details of the trip on school headed paper at least seven days prior to the game in question.
- 1.28. Teams scratching 3 games in a season will be expelled from the league and fined in accordance with the Fines Tariff.
- 1.29. With minis (up to Under 14s), postponed fixtures will not be rearranged by the Secretary. The home team must arrange and request authorisation for the new date via an email to the Secretary, which must be sent at least 4 days before the rearranged fixture.