



# **JERSEY FA COLLAS CRILL COMMUNITY PROGRAMME**

## TERMS AND CONDITIONS

The Jersey FA Collas Crill After School Skill Sessions and Holiday Fun Weeks are run by FA qualified coaches who aim to give your child an enjoyable experience in a safe, creative and fun learning environment.

The coaches are first aid trained and have attended FA Safeguarding Children workshops.

Photographs and videos will be taken by Jersey FA staff, volunteers and media professionals during sessions and will be used on the Jersey FA website, marketing material and social media pages Twitter: @JerseyFA, Facebook: Jersey FA and Instagram: thejerseyfa.

### **Booking Process**

All bookings for Jersey FA Holiday Fun Weeks and After School Skill Sessions are only completed and confirmed once an application form and payment has been received, and a Jersey FA email confirmation and CityPay receipt has been sent direct to the payee detailed within the application.

### **Application Form**

Complete the hand-written application form available from the Jersey FA Office or Springfield Stadium Reception/Café and send to the Jersey FA –

Postal Address:

Jersey Football Association

Springfield Stadium, Janvrin Road

St. Helier, Jersey JE2 4LF

T: 01534 730433

E: [Daniel.Sevior@jerseyfa.com](mailto:Daniel.Sevior@jerseyfa.com)

W: JerseyFA.com

Payment can be made by cheque (Payable to “Jersey Football Association”) and will be banked within a week of receipt. Alternatively send in the completed application from without a cheque and a Jersey FA Community Coach will contact the applicant for payment by card over the phone.

### **Online Form**

Visit the Jersey FA Website Collas Crill Community Programme page and sign up through the online portal completing all information required and the payment process.

## **Phone**

Call the Jersey FA Office on 01534 730433 and contact the Community Team to complete the application and make card payment over the phone.

## **Policies and Procedures**

By completing and signing the application form you agree to the following:

**Cancellation** – The Jersey FA reserves the right to cancel any course up to 48 hours before the event. In this event a complete course refund or credit to an alternative course will be offered.

**Refunds** – The Jersey FA does not offer refunds however exceptional circumstances may be considered by the Jersey FA Lead Community Coach.

**Behaviour** – All children are to adhere to the behaviour policy. If a child's behaviour is unacceptable parents/guardians will be contacted to collect their child.

**First Aid** – A child's health and safety is of the highest priority for the Jersey FA, you agree that we can administer first aid if required/when required and you as the parent/guardian will be contacted in first instance.

**Loss of personal items** – The Jersey FA is not held responsible for any loss of personal items or equipment during its course. All lost and found items are given to the venue's reception lost property.

**Refusal of entry** – The Jersey FA reserves the right to refuse entry to any of our courses. In such cases, the parent/guardian will be notified of the reasons.

## **Contact Information**

For further information on any programmes delivered by the Jersey FA Collas Crill Community Programme please contact:

Lead Community Coach – Daniel Seviour

Email: [Daniel.Seviour@jerseyfa.com](mailto:Daniel.Seviour@jerseyfa.com)

Phone: 01534 730433