

Hertfordshire FA



Guidance Notes for Clubs

Youth Competitions 2019-20

PLEASE NOTE: The following provides **extracts** of Competition Rules and instructions for the above Competition. Clubs should, therefore, refer to the 'Cups and Competitions' pages of the [Hertfordshire FA website](http://www.hertfordshirefa.com) for full details of the rules.

AGE GROUP FORMATS BOYS:

Under 12	9v9
Under 13, 14, 15, 16 and 18	11v11

AGE GROUP FORMATS GIRLS:

Under 12 and 13	9v9
Under 14, 15 and 16	11v11

All rounds up to and including Semi-Finals

ELIGIBILITY OF PLAYERS:

The qualifying date for players is 31st August 2019

To assist the checking of players' eligibility, the Competitions Committee now require the names of players and their relevant dates of birth to be entered on the Match Report Forms, a fine will be imposed if this rule is not adhered to.

All players in County Cup ties must be registered with the league in which their team plays for 7 days prior to the date of the match. **ID cards must be presented to a representative of the opposing team prior to kick off in all matches.**

Those teams whose league do not provide ID Cards **must** submit via email a list of players registered to that team with their dates of birth to the opposition and copy in **Paddy Donovan** at least two days prior to the game and provide a copy on the day of the fixture.

CONFIRMATION OF MATCH

Home Clubs need to confirm match details, not less than 7 days before the date in which the tie is to be played to the Away team and Match Officials. In the final tie confirmations will be made by Hertfordshire FA.

COLOURS

Home clubs will also need to inform the Away team of the Home team colours, as it is the **Away** team who must change if there is a clash of colours.

KICK OFF TIMES

Kick off times must be between 10.00am and 2.00pm, except in the months between November and February, when kick off must be no later than 1.30pm. **The kick off time in each tie shall be at the discretion of the home drawn team - see Rule 12A.**

MATCH DELEGATE

It shall be the responsibility of every Club involved in Youth Football to provide a Match Delegate for each match in which it participates. This delegate must report to the Referee at least 15 minutes prior to kick off. Clubs in breach of this rule shall be liable to a fine.

SHIRT NUMBERS

In all ties, the players must wear distinctive individual numbers on their shirts.

MATCH BALLS

Match Balls **MUST** be handed to the Referee 15 minutes before kick-off. Size 5 balls will be used in the Under 18, Under 16 and Under 15 sections. Size 4 balls will be used in the Under 14, Under 13 and Under 12 sections.

In each match (except the Final), the first named team will provide the ball.

SUBSTITUTES

Seven substitutes can be used from **seven** named for each team, but the names of these players must be given to the Referee 10 minutes before kick-off (30 minutes for Semi-finals, 45 minutes for Finals).

Repeated (roll-on, roll-off) substitutions are allowed in all age groups:

As such a player who has been substituted during a match becomes a substitute and may, in turn, replace another player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of the Game.

Unused, named, substitutes are not considered to be Cup Tied but these should be clearly defined on your team's result sheet.

DURATION OF MATCH

The duration of play in Youth County Competitions shall be as follows:

U18	45 mins each way, plus 15 mins each way extra time if required
U16 and U15	40 mins each way, plus 10 mins each way extra time if required
U14 and U13	35 mins each way, plus 10 mins each way extra time if required
U12	30 mins each way, plus 10 mins each way extra time if required

HALF TIME

The half time interval shall not exceed 15 minutes which may only be altered with the consent of the Referee.

EXTRA TIME

Extra time must be played, or at least started if ground conditions are difficult, if the scores are level at the end of normal time. If the scores are level at the end of extra-time, then the game will be decided by kicks from the penalty mark in accordance to the procedure laid down in the Laws of Association Football. There are no replays in the Competition.

MATCH OFFICIALS

Match Official fees for this Competition are as follows:

	U18	U16 & U15	U14 & U13	U12
Referee	£35	£30	£27	£25
Assistant Referee	£27	£23	£21	£19

These fees are all inclusive of travelling expenses.

The **Home** drawn team is responsible for ensuring payment is made to the Referee in all rounds up to and including the semi-finals.

Where Assistant Referees are appointed (Semi Finals), the **Home** team will pay the Referee's fee and one Assistant's fee, and the **Away** team will pay the other Assistant's fee. It remains the responsibility of the **Home** team to ensure all payments are made to the Match Officials.

NOTIFICATION OF RESULTS

All clubs (whether home or away) must communicate the result of their County Cup match by 6.00pm (11.00pm for evening matches) on the date of the fixture.

This communication must be in the form of an SMS message in response to an automated message sent from the County FA on the day of the game. Any club failing to communicate the result of their game by this deadline shall be liable to a fine.

*By default, last Season's contact will be used but:

The SMS contact should be set up through WGS 'Team Full Time SMS Contact' and providing a mobile number, only ONE SMS user for each team.

MATCH REPORT FORM

The Match Report Form is to be completed as an online document. This should be fully completed and submitted within two days of the match. A fine will be imposed if the Match Report Form is not received within the time stated.

Please ensure nominated substitutes, both used and unused, are shown accordingly, and both teams **MUST** to submit this form.

The form can be found here:

<https://fs4.formsite.com/Hertfordshirefa/form2/index.html>

ABANDONED MATCHES

If the referee abandons a match due to ground conditions, it becomes void and must be played again the following week. If abandoned due to misconduct, a written report will be necessary from the Referee. The Home Club must advise **Paddy Donovan** and **Paul Musgrave** at the Hertfordshire FA offices of an abandoned match. If abandoned through no fault of either club after the completion of normal time, but before the end of extra time, then the game shall be played again at the ground of the away team.

Hertfordshire FA may require a new venue to be found if the Home team pitch becomes unplayable and a match is postponed more than once.

In addition, the following will apply for the Semi-Final and Final ties

SQUAD SHEET

Every Club playing in the Semi-final or Final shall, not less than seven days before the match, send to the opposing club, **Paddy Donovan** and **Paul Musgrave** at the Hertfordshire FA offices a list of all players from which the team for such match will be selected, also clearly indicating the date of birth of each player. A copy must also be sent to their league, who will confirm that all listed players are registered and eligible to play.

No objection to the qualification of any such player mentioned in such a list shall be entertained unless notice of objection, stating particulars, is given 48 hours before the match to **Paddy Donovan** and the Secretary of the opposing Club. No player shall be eligible unless their name has been included in the list.

MERCY RULE

In any Hertfordshire FA Youth County Cup Competition match at any age-group, where one team has attained a nine (9) goal advantage the match shall be adjudged to have reached a conclusion.

The referee shall signal the end of the match and the score at that time shall be recorded as the final score. To clarify, a nine-goal advantage means 9-0, 10-1, 11-2 etc.

The referee and teams shall inform Hertfordshire FA, via the match report form, of the time the match was ended. This is required to provide feedback to the Football Association of the pilot scheme.

Should a match be concluded within this rule and it occurs well before normal full-time, it will be the decision of the two teams playing as to whether they wish to play a friendly or training match, with the possibility of mixing players between the two teams to equalise the sides.

This would be entirely at the discretion of the two competing teams, but neither side should be compelled to play such a game. Should the referee be happy to officiate such a match this would be deemed in order, but they are not compelled to and must be paid their match fee at the conclusion of County Cup match if they decide not to stay. The two teams would then come to an agreement about who would referee such a friendly/training match.

Please Note: This is a pilot scheme running for one season (2019-20), at present, and feedback will be forwarded to the Football Association in December and at the end of the season. However, this is a rule of the competition and must be followed.

Key Contacts for Youth Competitions

All competition and administration enquiries should be directed to:

Paul Musgrave

Football Services Administrator (Competitions)
Hertfordshire Football Association
The County Ground
Baldock Road
Letchworth
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SG6 2EN

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Paddy Donovan

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All referee enquiries should be directed to:

Norman Appleby

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