

# **INTERMEDIATE CUP 2017-18**

**(Clubs)**

## **IT IS IMPORTANT TO NOTE THAT:**

The following provides **extracts** of Competition Rules and Instructions for the above Competition. CLUBS SHOULD, THEREFORE, REFER TO THE HERTFORDSHIRE FOOTBALL ASSOCIATION HANDBOOK (AVAILABLE ON THE HERTFORDSHIRE FA WEBSITE) FOR A FULL CLARIFICATION OF RULES.

## **ALL ROUNDS UP TO AND INCLUDING SEMI-FINALS**

### **MATCH REPORT FORM**

A Match Report Form must be fully completed as an on-line document (found on [www.hertfordshirefa.com](http://www.hertfordshirefa.com)), within two days of the match.

A fine will be imposed if the Match Report Form is not received in the office within the time stated. Please ensure that nominated substitutes, and used substitutes, are shown accordingly. Unused named substitutes are not considered to be cup tied.

### **REPORTING OF RESULTS**

All clubs (whether home or away) must communicate the result of their County Cup within 1 hour of the conclusion of the match, (or by 11pm if an evening match).

[This communication must be in the form of an SMS message in response to an automated message sent from the County FA on the day of the game.](#) Any club failing to communicate the result of their game by this deadline shall be liable to a fine.

### **TEAM SHEET**

Clubs must list players taking part in the game, including substitutes, on the enclosed triplicate Team Sheet and exchange copies with the Referee and their Opponents, in the presence of the Referee, at least 30 minutes before kick-off time. Referees will report any club failing to comply with this instruction.

### **CONFIRMATION OF MATCH**

Home Clubs need to advise match details as early as possible with the Away team, Match Officials and the nominated Hertfordshire FA delegate (if appointed). Home clubs will also need to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours. For the final tie, confirmation will be made to both clubs by the Hertfordshire F.A.

If the Club drawn at home has the regular use of floodlights, then it may choose to play the match in midweek, by mutual agreement with the opposition, either during the week before, or in the week after, the scheduled date for the match. At least 8 days notice must be given to the opposing team, and to the nominated Hertfordshire F.A. Officer.

### **ELIGIBILITY OF PLAYERS – (Rule 8)**

To be eligible to play in the Intermediate Cup, a player must have been registered with a League in which your club plays for three days prior to the date of the match.

(Only the Senior Challenge Cup and Senior Trophy can use players registered by the day before the match date).

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A player who has played for another club in the Junior Cup will be eligible to play in the Intermediate Cup.

A player who has played for another club in the Intermediate Cup, Senior Challenge Cup or Senior Centenary Trophy, will not be eligible to play and is classed as “Cup Tied”.

*There are other qualifications regarding players who have played first team games at a higher level so it is recommended clubs read the whole of this rule for their own security.*

Clubs should be aware of players who may be “Cup Tied” if signing them on after the start of the season.

To assist the checking of players' eligibility, the Competitions Committee now require the names of players and their relevant dates of birth to be entered on the Match Report Forms. A fine will be imposed if this is not adhered to.

### **SUBSTITUTES**

Three substitute players may be used in County Cup ties from five names given to the Match Referee prior to the kick off. Unused, named, substitutes are not considered to be Cup Tied, but these should be clearly defined on each team's result sheet.

Roll-on, roll-off substitutions are not relevant to this Competition.

### **COLOURS**

Home clubs are required to inform the Away team of the Home team colours, as it is the AWAY team who must change if there is a clash of colours.

### **DURATION OF MATCH**

Extra time must be played if the scores are level at the end of normal time. If the scores are level at the end of extra time, then the game will be decided by kicks from the penalty mark in accordance to the procedure laid down in the Laws of the Game. There are no replays in this competition.

### **HALF TIME**

The half time interval shall not exceed 15 minutes which may only be altered with the consent of the Referee.

### **MATCH OFFICIALS**

Match Official Fees for this Competition have been raised for season 2015-16 and are as follows:

Referee: **£35.00**

Assistant Referees: **£27.00** (where officially appointed)

(These fees are all inclusive of travelling expenses).

The home drawn team shall pay the Referee in all rounds prior to the Quarter-Finals and Semi Finals. Where Assistant Referees are appointed, up to and including the Quarter & Semi-Finals the Home team shall pay the Referee and one Assistant, and the away team shall pay the second Assistant.

It remains the responsibility of the Home team to ensure all payments are made to the Match Officials.

### **POSTPONED OR ABANDONED MATCHES**

Note that in the event of a match being postponed, the same Match Officials remain appointed for the rearranged game which must be played again the following week. If the Referee

abandons a match due to ground conditions, it becomes void and must be played again the following week. Where a match is not played owing to causes over which neither club has control, the Match Officials in attendance shall be entitled to claim travel expenses incurred at 40p per mile. If abandoned due to misconduct, a written misconduct report will be necessary from the Referee and sent to the Association Headquarters. The Home Club Secretary must advise Mr Donovan of any abandoned matches. If abandoned through no fault of either club after the completion of normal time, but before the end of extra time, then the game shall be played again at the ground of the away team.

## **HOSPITALITY**

All Clubs drawn at home in the Intermediate Cup must provide refreshments to visiting players, officials and match officials to a standard equivalent to a home match in their own League.

**In addition, the following rule will apply for the Semi-Final & Final ties:**

## **SQUAD SHEET**

Clubs playing in the Semi-Final and Final tie send to the opposing Club, the Association Headquarters (**Gemma Smith**) and to the Honorary Secretary of the Competitions Committee (**Paddy Donovan**), a list of players with their D.O.B. from whom the team for the Semi-Final or Final must be selected giving 7 clear days notice. No player will be considered eligible unless his name appears in the list. Additions to the team lists can only be made with the consent of both the opposing club and the nominated Association Officer. No objection to the qualifications of any players mentioned in such list shall be entertained unless notice of objection, setting out in detail the grounds of such objection, is in the hands of both the Secretary of the opposing Club and the nominated Association Officer prior to the date of the kick off for the match. Failure to submit a list of players with 7 clear days notice will result in the offending Club being fined.

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## **RESPONDING TO CHARGES**

Rule 5D of your County Handbook it states:

The Competitions Committee shall have powers to apply, act upon and enforce the rules of the Competition and shall also have jurisdiction over all matters affecting the Competition, including any not provided for in the Rules.

With the exception of rules 5(i), 6(h), and 19, for all breaches of Rule a formal written charge must be issued. The respondent shall be given three days from the date of notice to reply to the charge and given the opportunity to:

- (i) Accept or Deny the Charge
  - (ii) Submit in writing a case of mitigation, or
  - (iii) Put their case before the management Committee
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## **IMPORTANT ADDRESSES**

### **Saturday Hon. Secretary Competitions**

**All Competition enquiries should be directed to:**

**Paddy Donovan**

Hon. Secretary, Competitions Committee

9 Smallwood Close

Wheathampstead

Hertfordshire AL4 8TW

Telephone No: (H) 01582 832833 (m) 07581 543465  
Email: [paddy2645@btinternet.com](mailto:paddy2645@btinternet.com)

**Football Services Administrator (Competitions)**

**Gemma Smith**

Hertfordshire Football Association  
County Ground  
Baldock Road  
Letchworth  
Hertfordshire  
SG6 2EN

Direct Line: 01462 650201

Fax: 01462 677624

Email: [gemma.smith@hertfordshirefa.com](mailto:gemma.smith@hertfordshirefa.com)

**Saturday Competitions Referee Appointments**

**Richard Dowden**

50 Dryden Crescent  
Stevenage  
Herts HP2 0JG

Tel. (H) 01438 313929

(B) 01438 810936

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**[www.hertfordshirefa.com](http://www.hertfordshirefa.com)**