

Job Title:

Hertfordshire FA Youth Council Member

You must be aged between the ages of 16-24 as of the 1st July 2024 to be eligible to apply for this role.**Reports To:**

Head of Football Development and Football Development Officer (Programmes)

1. Role Purpose, Expectations and Offering

- Youth Strategy – To support the Hertfordshire FA with their strategy on youth football, and help grow young people’s participation in the game
- Youth Representation – To provide a voice for young people on football in Hertfordshire and influence Hertfordshire FA decision making
- Youth Volunteers – To lead initiatives that benefit young people in football across Hertfordshire, encourage youth volunteering and to support Hertfordshire FA events/programmes
- Youth Development – To support the upskilling of young people to enhance the future football workforce

Expectations

- Attend Hertfordshire FA Youth Council Meetings
- Work with members of the Youth Council in designing a plan of action for the group
- Undertake tasks and actions as assigned by the Youth Council
- Support Hertfordshire FA events and initiatives e.g. – County Cups, Futsal Cup

Hertfordshire FA will offer:

- Opportunities for references when needed
- Opportunity to influence the development of our game
- Opportunity to work closely with Hertfordshire FA staff members
- Personal development opportunities to gain experience and develop knowledge which is transferable throughout life and wide range of careers.
- Transition opportunities for members to be elected on to main Hertfordshire FA Council.

2. Meeting Locations

The County Ground, Letchworth Garden City, Hertfordshire, SG6 2EN or online via Microsoft Teams

3. Commitment

- Voluntary
- 3-4 hours a month
- In the region of 4 meetings a year

Examples of this in practice (please note these are examples and may not be exact commitments)

- Regularity and location to be decided by Council – but likely to be in the region of 4 times per year, on weekday evenings
- Input into decisions made by Hertfordshire FA on Youth Football
- E.g. Plan/run a Football event, carry out a survey of 30 young people on Football etc.
- E.g. Volunteer to support at the Hertfordshire FA County Cup Finals
- Opportunity to be part of the National FA Youth Council and attend the FA Leadership Academy

Safeguarding – In this role you may have direct access to people under the age of 18 so you will require a DBS check to undertake this role. There will also be the opportunity to complete the FA safeguarding children qualification.

4. Term Length

This position will run until 30th June 2025.

5. Person Specification (experience and skills)

Essential skills and experience

- Passion for developing Grassroots Football
- Ability to work as part of a team and build strong relationships
- Responsible for managing and completing individual work assignments
- Ability to use initiative and drive tasks through to completion
- Organised, with an ability to prioritise and structure work in your free time alongside other commitments
- Effective communication skills with people from all backgrounds.
- Ability to solve problems, be creative and flexible
- Able to persuade, influence and challenge to achieve group objectives.

Desirable skills and experience:

- Previous involvement with Football in Hertfordshire (e.g. player, coach, referee, volunteer etc.)
- Prior involvement with a committee, council, board or similar.
- Experience in one of the following areas: Sports Leadership, Advisory, PR/Media, Events Management, Project Development/Management.
- In a position to represent the voice of a large number of young people, i.e. part of clubs, groups, organisations, large networks.
- Understanding of the grassroots football landscape.
- Show understanding of the Hertfordshire FA and the FA strategies for developing grassroots football.

6. Behaviours

- Honesty – Acts in an honest and honourable way on behalf of Hertfordshire FA.
- Efficiency – Finds productive ways to support the delivery of KPIs.
- Respect – Acts with integrity, values others and contributes towards a supportive environment.
- Trust – Tenacious and accountable.
- Teamwork – Works collaboratively to achieve an effective outcome for all.

Further Information

*Will the job-holder have direct access to young persons under the age of 18, within the context of the job or any subsequent related activities or responsibilities? **Yes – A DBS check will be completed in order to undertake this role.***