

EMPLOYMENT APPLICATION PACK:

Part-Time Academy Coach



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If you would like to discuss the role further or have any questions, please contact **Joe Lea** using the details below:

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Part-Time Academy Coach

Salary: £12-15 per hour **Contract:** Sessional

Hours: **Approximate average 10.5 hours a week**
(typically; Mondays & Wednesdays, term time only)

What is the role?

We are looking for someone to join our expanding programme and provide high-quality coaching to our 16-19 male and female students.

What will you do?

- You will support, plan and deliver coaching sessions for male & female players
- You will support matchday delivery across four squads (2 x male & 2 x female)
- You will ensure safeguarding of players is considered at all times

What do you need?

- Hold or be working toward UEFA C/FA Level 2 Football Coaching qualification or higher
- In date FA Safeguarding/Medical qualifications and DBS check
- Experience of working with and/or developing young people and female players

Expressions of Interest by Friday 25th October:

To express an interest in the role please complete this online form, shortlisted candidates will be invited to deliver a guest coaching session with our players and provide additional information at that time.

Access the form by scanning this QR code with a smartphone:



Or via :

<https://forms.office.com/e/A48QdZKwZ2>



EXPRESSION OF INTEREST PROCESS

Please see the accompanying **advert & job description, full role profile & person specification** and **supporting information**. These should be used as a guide when completing the application form. The application form can be made available in alternative formats and should this be required please contact us to advise of your requirements.

Please complete the application form by clicking [here](#).

If shortlisted, you will be invited to interview for the role. The exact format of the interview will be confirmed with notice of the interview and reasonable adjustments can be made to accommodate any needs you may have.

Hampshire FA have an understanding and commitment to **equality, diversity and inclusion** and would be grateful if you could complete an optional, anonymous equality monitoring form as part of your application. By completing this questionnaire, you are helping us to plan for the future and ensure we recruit from a diverse pool of applicants that are appropriate and relevant to the community we serve.

Please complete the equality monitoring form by clicking [here](#).

Hampshire FA are committed to **safeguarding children and adults at risk**. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through the FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Key Dates:

Expression of Interest closing date – **Friday 25th October**

Guest session dates – **w/c 4th November**



FULL ROLE PROFILE & PERSON SPECIFICATION

Hampshire FA are an equal opportunities employer and actively encourage people from diverse backgrounds to apply for all roles.

Job title	Part-Time Academy Coach
Reports to	Academy Head Coach
Job purpose(s)	<ul style="list-style-type: none"> To support, plan and deliver coaching sessions for young adults (16-19, male and female) To support delivery matchdays across multiple squads (2 x male and 2 x female) To ensure the safeguarding of all students in both training and matchday environments
Location	Stoneham Lane Football Complex, Eastleigh
Working hours	<p>Average 10.5 hrs per week during term time only - typically Mondays & Wednesdays</p> <p>Exact hours on Wednesdays will vary depending on match locations</p> <p>Additional hours could be offered on an ad hoc basis to meet cover requirements</p>
Contract type	Initial part-time contract from Sep 2022 - Sep 2024 (Further extension subject to funding renewal)
Salary	£12-15 per hour depending on qualifications/experience

Roles & Responsibilities:

Representing Hampshire FA	<ul style="list-style-type: none"> Actively deliver against Company Values and Behaviours and the Customer Charter Actively support the challenging of all forms of discrimination in football Ensure Stoneham Football Complex continues to be considered a top facility for football in Hampshire
Coaching	<ul style="list-style-type: none"> Support, design and deliver elements of a coaching syllabus to develop all players according to agreed philosophy Consider holistic development of all players across four corner model and linked to their studies Maintain coaching qualifications and associated safeguarding and medical qualifications
Matchdays	<ul style="list-style-type: none"> Support matchdays as required across multiple squads (Wednesdays) Liaise with transport providers, opposition coaches and match officials as required
Promotion and Recruitment	<ul style="list-style-type: none"> Liaise with Hampshire FA Marketing and Communications team Support delivery of open events as required
People	<ul style="list-style-type: none"> Support and mentor students on and off the field
Safeguarding	<ul style="list-style-type: none"> Support maintenance of FA safeguarding 365 operating standards and ensure that the safeguarding of young and vulnerable people is prioritised at all times Adhere to requirements laid out within the Risk Assessments for the programme and associated events Ensure that all players and parents are aware of how/encouraged to report any safeguarding concerns they might have Be aware of your role and responsibility for safeguarding players and maintain qualifications accordingly Report any issues or concerns relating to the safety and welfare of participants
Equality, Diversity & Inclusion	<ul style="list-style-type: none"> Support the delivery of the Equality Action Plan Understand and commit to equality, diversity and inclusion

Skills

Knowledge/Experience

Essential (Required to fulfil role)	<ul style="list-style-type: none"> Ability to work independently and as part of a team Time management and prioritisation 	<ul style="list-style-type: none"> FA Level 2/UEFA C Coaching Licence (or working toward) In date FA Safeguarding and Medical qualifications In date FA enhanced DBS criminal records check Demonstrate a foundation knowledge of inclusion, equality, anti-discrimination and safeguarding
Non-Essential (Beneficial but can be accumulated once in the role)	<ul style="list-style-type: none"> IT skills, including the use of Microsoft Office applications 	<ul style="list-style-type: none"> Experience of coaching/working with 16-19 age group Experience of coaching/working with female players Wider Coaching Qualifications, specifically Goalkeeping Knowledge or experience of performance analysis

Expression of Interest Deadline: Friday 25th October

Guest Coaching Sessions: To be scheduled individually w/c 4th November

SUPPORTING INFORMATION

Hampshire FA Values

HFA Values	Expected Behaviours
PROGRESSIVE	<ul style="list-style-type: none">• Identifies the need for, and actions change in direction, practice, policy or procedure.• Questions the way things are done and takes informed risks.• Continuously seeks to improve efficiency and performance.
RESPECTFUL	<ul style="list-style-type: none">• Maintains people's self-esteem when interacting with them.• Avoids pre-judgement when listening to suggestions from others.• Seizes the opportunity to apply Hampshire FA standards at all times.
INCLUSIVE	<ul style="list-style-type: none">• Openly collaborates with colleagues and partners in the game• Provides equal opportunity to people of different backgrounds, experience and perspective• Seeks out and embraces new ways of thinking and working.
DETERMINED	<ul style="list-style-type: none">• Works relentlessly to overcome roadblocks or obstacles to achieve the goal.• Remains focused on seeing agreed goals through to completion taking pride in their work.• Maintains motivation for their team and themselves.
EXCELLENT	<ul style="list-style-type: none">• Seeks to achieve the highest levels of performance at all times.• Can be committed to achieve a standard that others consider impossible.• Supports others to go further and achieve more.

