

OPEN AGED ADULT FOOTBALL CLUBS SAFEGUARDING RESPONSIBILITIES



If an open age club has one or more 16/17-year-old in a team, the managers/coaches/assistants/volunteers will now require an accepted DBS check with The FA – an updated factor of being able to affiliate their team for the 2020-2021 season.

Click to download

The FA Disclosure And Barring Service Checks (DBS Checks) – FAQs

Click to download

The FA Safeguarding Adults FAQs



Individuals (managers/coaches/assistants/volunteers) who meet DBS eligibility can contact Hampshire FA for a DBS check as it will allow clubs time to source their own Adult Safeguarding Lead (CWO Adult Clubs) who, once training is completed, can administer the DBS process at their Adult Open Aged Club.

Click to download

Guidance to Commence a DBS Application



DBS checks for volunteers are applied for online and cost £10. If a club choose to utilise the Hampshire FA Guidance Document for commencing their DBS application, after online submission, they will be required to meet a County FA verifier for a face-to-face verification meeting prior to the payment of £10 online via debit or credit card.

A club can support the volunteer by reimbursement of the £10 fee expenditure. Once an application is submitted online by an applicant using the Hampshire FA Guidance Document, a list of County FA verifiers will be emailed to the applicant and they can then choose a verifier to contact and arrange a meeting for verification of document ID.



Open Aged Clubs also need to adopt The FA Safeguarding Children's Policy to assist clubs meet the requirement:

[Click to download](#)

For the appointment of an Adult Safeguarding Lead:

- If an Open Aged Club is linked to a Youth Football Club, the Club Welfare Officer (CWO Youth) can support the process at the Adult Club.**
- For those Open Aged Clubs who are not linked to a Youth Football Club, they will then need to identify/source a suitable Adult Safeguarding Lead.**

Online training for the Adult Safeguarding Lead will be available and free of charge in good time prior to affiliation for season 2020-2021.



For those Open Aged Clubs who do manage to source a suitable volunteer now and wish to get the volunteer compliant for the role, they will need to complete training as follows:

- **Have an accepted and in-date FA DBS**
- **Complete the 3 Hour Tutor Led FA Safeguarding Children Workshop**
[CLICK FOR COURSE INFORMATION](#)
- **Complete the FA Welfare Officer Workshop**
[CLICK FOR COURSE INFORMATION](#)

Both courses cost £25



Open Aged Clubs, as part of the process to ensure their safeguarding responsibilities are met, are required to send out to their registered 16/17-years-old players (using the parental contact email) the document KNOW YOUR RIGHTS so that they are given awareness of their rights.

**Click to download
KNOW YOUR RIGHTS Document**



Should Leagues and Clubs require any support with this transition to become FA compliant for the season 2020-2021, please contact:

Ian.Binks@HampshireFA.com
Designated Safeguarding Officer

Melanie.Gill@HampshireFA.com
Deputy Designated Safeguarding Officer

Pedro.Viveiros@HampshireFA.com
Adult Male Football Development Officer

Flo.Lunn@HampshireFA.com
Women & Girls Football Development Officer

Jon.Fancy@HampshireFA.com
Senior Operations Officer (Football Services)



CLICK THE BELOW TITLES FOR LINKS FOR ALL RELEVANT DOCUMENTS:

**FA DISCLOSURE AND BARRING SERVICE
CHECKS (DBS CHECKS) - FAQs**

THE FA SAFEGUARDING ADULTS FAQs

THE FA DBS COUNTY APPLICANT GUIDANCE

KNOW YOUR RIGHTS IN FOOTBALL: FOR 16 17-YEAR-OLDS

**HOW TO ACCESS THE SAFEGUARDING ADULTS DIGITAL
LEARNING MODULE**

**OPEN-AGE ADULT FOOTBALL CLUBS' SAFEGUARDING
RESPONSIBILITIES**

FOOTBALL CLUB SAFEGUARDING CHILDREN POLICY

