



GUERNSEY FA

Youth Council Terms of Reference

* (This document should be used in conjunction with the Guernsey FA Youth Council Constitution.)

The purpose of these Terms of Reference is to provide a framework for The Guernsey FA Youth Council to be the mechanism to feed the views of young people into the decision-making process of the Guernsey FA Board, and Guernsey FA staff. This will provide The Guernsey Football Association with a dedicated and organised forum on Youth Development and Education to support the development of programmes by elected staff.

1. Authority:

The Guernsey FA Youth Council is authorised by the Guernsey FA Board to act in accordance with the Terms of Reference set out below. These Terms of Reference may be reviewed annually by the Guernsey FA Board, relevant delegated authority, The Guernsey FA Youth Council Lead staff and other selected Guernsey FA staff where applicable, and where appropriate, revised to accord with the changing requirements of the game within the county.

2. Membership:

The Guernsey FA Youth Council will consist of a maximum of 7 young people, not including The Guernsey FA Lead staff member and other relevant Guernsey FA staff. The members shall be appointed through open recruitment, so that they represent all facets of football (including playing, coaching, refereeing, events, administration, leadership etc.) and the option to co-opt members with other expertise shall also be available subject to budget. The group may co-opt a person(s) onto The Guernsey FA Youth Council for meetings where they bring specific expertise to the group.

Membership positions:

- Chairperson
- Senior Officer x 2
- Inclusion Advisory Group (IAG) representative

The quorum of a minimum of 5 members, inclusive of a Guernsey FA staff member shall be required for all meetings.

3. Responsibilities:

The Guernsey FA Youth Council has a consultative responsibility, ultimately reporting to the Guernsey FA Board, and Guernsey FA Youth Council Lead staff regarding the following aspects of Youth Development:

- Encouraging and supporting young people in the national game and providing them with a voice
- Supporting the development of a fully inclusive and representative game through the Guernsey FA IAG



- Providing feedback on any youth football policies that may impact upon young people in the national game
- Having input into the future of the youth game and the strategic direction of youth football in the national game
- Advise on the development of resources, programmes and campaigns for young people in the national game
- Linking and promoting communication between youth participants in the national game
- To support the set-up of club Youth Councils/ Forums if deemed appropriate
- To distribute regular notes, actions and regular information
- To communicate regular and appropriate messages to young people through social media accounts to help raise the profile of the Guernsey FA's work with young people

4. Meetings:

The Guernsey FA Youth Council will meet 6 times per season. Meetings will be coordinated by the Guernsey FA Youth Council Staff Lead in consultation with the Guernsey FA Youth Council Chair. Additional meetings/discussions will take place via e-mail or other networking forums.

All meeting notes and actions will be circulated within 14 days of each meeting to all members of the Guernsey FA Youth Council, Guernsey FA Board and where appropriate across the organisation.

Approved

28/11/2023