



THE LEEDS UNITED FOUNDATION

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The Leeds United Foundation Company No. 7247372. Registered Charity No. 1137703

Job Title Girls Regional Talent Club Coach

Salary: Dependant on qualification & experience

Hours: Part - Time

Report To: Department Manager

Description

To deliver practical football sessions in line with the Girls Regional Talent Club (RTC) technical programme

About the Organisation

The Leeds United Foundation is a not-for-profit, sports charity that exists to deliver targeted, high quality programmes that have a real and measurable positive impact on and which nurture the relationship between, the club, its fans and its communities.

Principal Accountability

- Review the success and achievements against agreed targets, identifying strengths, weaknesses and areas for development.
- To plan, deliver and evaluate practical sessions in accordance to the programme requirements
- To Quality Assure the practical sessions in accordance to the minimum operating standards.
- Undertake communication and administrative duties relating to the programmes
- Undertake training and development as required to maintain up to date skills and knowledge associated with the role.
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- To provide regular verbal/written reports and reviews to their line manager and players
- To maintain the upkeep of all relevant equipment pertaining to the delivery of programmes and to the safety of participants.
- To lead by example and set appropriate standards for others to work to. To ensure appropriate quality standards are maintained at all times in order to sustain and enhance the image of The Leeds United Foundation.
- To adopt principles of continuous personal and professional development with regard to the role
- To undertake all relevant duties as directed by the senior management team, as required, to promote The Leeds United Foundation.

Person Specification

The successful candidate will be able to demonstrate the following:

	Essential	Desirable
Knowledge	<p>Understanding of The Regional Talent Club Programme</p> <p>Experience of coaching females</p> <p>Fundamental safe working practices</p>	<p>Understanding the structure of a Professional club</p>
Qualifications, Education and Training	<p>URFA 'B' Licence</p> <p>Youth Module 2</p> <p>Safeguarding Children Workshop</p> <p>Emergency Aid Certificate</p> <p>Full Clean Driving Licence</p> <p>Member of FA Coaches Licence Club</p>	<p>UEFA 'A' Licence</p> <p>Full Youth Award</p> <p>Basic First Aid in Sport (BFAS)</p>
Personal Attributes and Skills	<p>Able to use a problem-solving approach to respond appropriately to a wide range of enquiries</p> <p>Can produce and respond to detailed written and oral communication</p> <p>Ability to quickly analyse problems, prioritise and organise workloads and make effective decisions.</p> <p>Able to work on own initiative or with others on tasks with minimum supervision.</p> <p>Good Communication, presentation and negotiation skills, with the ability to work as part of a team.</p> <p>A proven advocate of excellent customer service.</p> <p>Ability to coordinate projects from development to implementation to completion.</p>	<p>Can use standard applications to process, obtain and combine information - Microsoft Office, Excel, Word, mail merge, and databases</p> <p>Be willing to undertake further training and development as necessary in order to enhance service delivery.</p>

Experience	<p>Female Football</p> <p>Support to progress into positive pathways.</p> <p>Safeguarding young people's development and engaging and communicating with young people</p>	Experience of working with elite players in an Academy or an Girls RTC
Other Requirements	<p>Access to own Vehicle</p> <p>Ability and Willingness to work outside of normal hours</p> <p>Flexible Approach to Work</p>	

The successful candidate will be subject to an advanced DBS check and appointment is dependent on clearance and obtaining two suitable references

Equal Opportunities

The Leeds United Foundation values equality and diversity in employment and we pride ourselves on a working environment free from discrimination, harassment, bullying and victimisation regardless of race, ethnic or national origin, age, religion, sex, gender identity, marital status, disability or sexual orientation.

Applying for the position

Please click the following highlighted link to download the **attached application form** and provide your brief CV and covering letter by email to, Gary Waddington via gary.waddington@leedsunited.com

Closing Date: Friday 25th May 2018