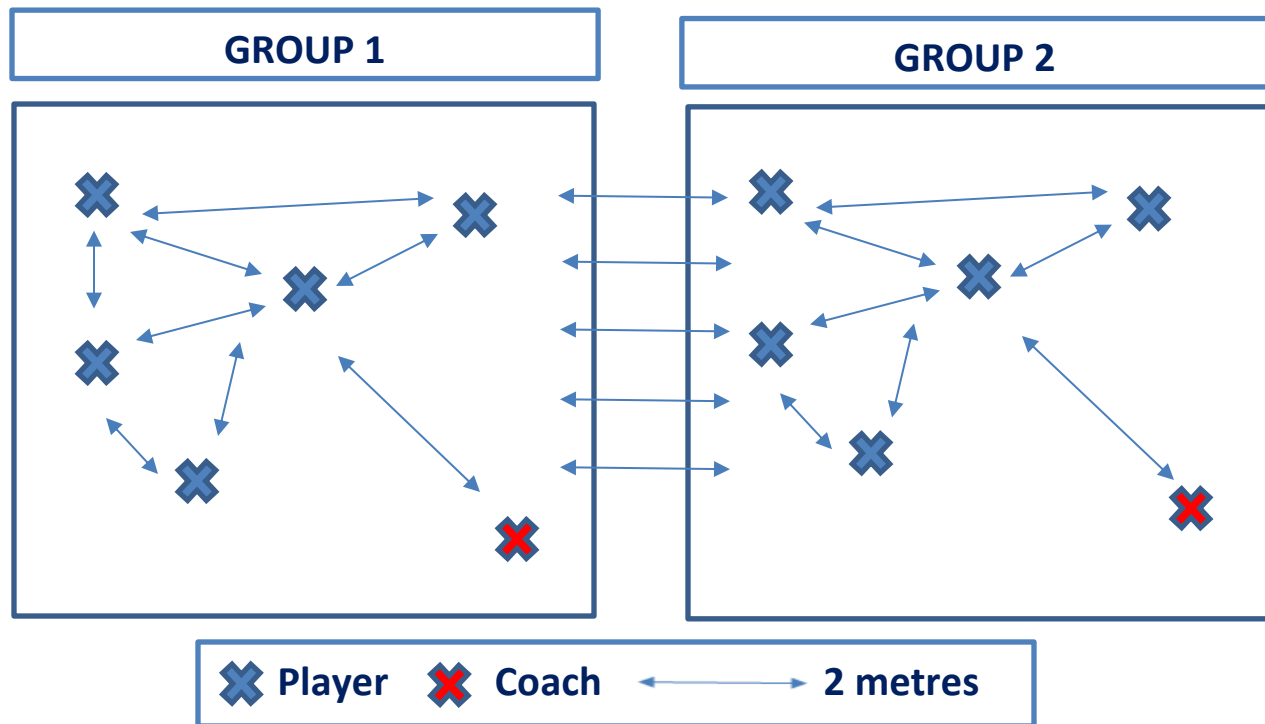


# Practical guide on new FA guidance issued 01/06/20

- You can play football on your own
- You can play football with anyone else living in your household (no social distancing required)
- A club can organise a training session, provided;
  - You do not exceed more than 6 people (including the coach) in total
  - All 6 people are always at least 2 metres from each other – **There shall be no contact whatsoever**
  - You can organise multiple groups of 6 but each group must always be at least 2 metres from the other group



- Water bottles should not be shared
- Cones should not be touched by anyone other than the coach
- Players are encouraged not to wear bibs. Where the use of bibs is unavoidable, bibs should not be interchanged. Players should be issued with a bib that they retain for the session.
- Huddle 'team talks, or coaching discussions' should not take place
- Players should sanitise their hands before the session and after the session
- Players should enter and exit the session at staged times to allow for social distancing to be maintained
- For sessions involving players 17 and under,
  - Digital consent must be obtained from all parents
  - At least one adult must remain on site and must be in sight of the session and at least 2 metres from any participant
  - Parents to be advised that if they choose to attend the session, they must remain 2 metres apart from any player, parent or coach
  - Parents should be advised in advance of the session what measures are being put in place (i.e social distancing, bib policy, sanitise hands, own water bottle, staged arrival and exit times)

If the club cannot achieve measures to ensure all participants are always at least 2 metres apart, the activity should not go ahead

## **FAQ**

### **When is my club required to purchase insurances (Public Liability and Personal Accident)?**

All clubs who affiliated in the 2019-20 season and purchased **Public Liability (PL) insurance** via Sportsguard will benefit from continued cover under the same policy until such time as organised football starts and the 2020-21 product is available to purchase.

**Personal Accident (PA) Insurance** is required to support any participant who is physically engaged in football activity. All clubs who affiliated in 2019-20 and who purchased PA insurance for their teams via Sportsguard will benefit from continued PA cover under the same policy until **30/06/2020**.

Prior the government's announcement on 28/05/20 no football was permitted to take place and as such, there was no requirement for clubs to be affiliated. However, we appreciate that some clubs have declared that they can safely operate non-contact training sessions of no more than 6 participants (including the coach) whilst maintaining social distancing of 2 metres.

West Riding FA will therefore open the affiliation window on 22<sup>nd</sup> June 2020. Only clubs with teams who intend to train from 1<sup>st</sup> July 2020 onwards need to affiliate at this time.

The affiliation window will operate without a defined deadline (i.e no late fees are applicable). The only deadline is that the club (and all teams) must be affiliated prior participating in football activity (training or matches).

Affiliation + purchased PL Insurance (for the club) + purchased LA insurance (for all participating teams) = **PLAYERS ARE INSURED**

An affiliation application can only be approved when the club can evidence that they have purchased the appropriate level of Public Liability (PL) for the club and Personal Accident (PA) Insurance for each of their teams.

If the season start date extends beyond December 2020, it is likely that pro-rata discounts will be applied to the PA premiums for adult and youth. However, if the season starts prior to December 2020, and leagues and competitions can operate a full season between the start date and 31<sup>st</sup> May 2021, the full premium value will apply. Clearly these discounts will only be applicable to those teams who have engaged in no football activity between 1<sup>st</sup> July and the season start date.

### **Are there any changes to the process of how my club purchases insurance through the West Riding FA?**

**Public Liability (PL)**– No. Clubs can purchase PL insurance via the Whole Game System when they affiliate.

Please note - All clubs who affiliated in the 2019-20 season and purchased PL insurance via Sportsguard will benefit from continued cover under the same policy until such time as organised football starts.

**Personal Accident Insurance (PA)** – Yes. PA insurance will not be available to purchase via the Whole Game System. PA insurance can be purchased via an alternative Ecommerce system ('online shop') operated via the West Riding FA website. Clubs can purchase PA insurance at any time and can 'top up' their insurances as and when they need to (i.e as and when more teams start participating).

If the insurance provider can offer pro-rata discounts on PA insurance products, the 'online shop' will be updated and the real time price applicable at the time of purchase will be shown.

**When can my club affiliate for the 2020-21 season?**

The affiliation window will open on 22<sup>nd</sup> June 2020. Only clubs with teams who intend to train from 1<sup>st</sup> July 2020 onwards need to affiliate at this time.

Teams must be affiliated before they engage in any football activity (training or competitive). The window will remain open right up until organised football resumes and clubs can submit their affiliation application at any time through Whole Game System.

**When will we receive the guidance on how to access the affiliation application?**

All clubs will receive an email from the West Riding FA on 19/06/20. The email will include a host of support resources to support clubs in accessing and completing the application.

**Is there anything clubs can do to prepare 'offline' prior to the affiliation window opening on 22/06/20?**

Yes. Clubs should ensure they have the following information prepared;

1. Updated contact details (address, contact tel, email) of all mandatory contacts (Secretary, Treasurer, Chairman, Welfare Officer)
2. The names and age groups of all ACTIVE TEAMS (i.e teams that will participate in the 2020-21 season)
3. Details of the ground locations for all active teams (i.e where all teams train and play their fixtures)
4. Updated contact details (address, contact tel, email) of all coaches/ managers for each active team
5. A copy of the club constitution / club rules
6. A copy of the club annual accounts for 2019-20