



## ESSEX COUNTY FOOTBALL ASSOCIATION

### Brief Competition Guidelines Season 2021/22

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@EssexCountyFA

## ESSEX COUNTY FA CUPS 2021/22

Welcome to this season's County Cup competitions - whether you are associated to a club or an appointed Match Official, we trust you'll enjoy any matches you are involved in. To make your experience as smooth as possible, we have noted below some important points.

### COVID-19

*This will create situations that have the potential to impact on the competition through the course of the season. The intention is to try and minimise disruption to the County Cup competition as well as disruption to other club and league fixtures. To assist in this we have outlined information below to help in that process:*

- *Clubs need to support NHS Test and Trace by displaying the NHS QR code;*

*Reference to FA FAQ guidance on clubs competing:*

- *If there is a player who has tested positive, they must from that point self-isolate (or if they have symptoms, from the moment of symptoms) and NHS Test and Trace will pick up from this point. The player should contact NHS 111;*
- *The Club can carry on, but be mindful to ensure all the guidelines are strictly followed on social distancing, hand washing etc. If Test and Trace contact them, they must provide the details and then if deemed anyone needs to isolate on their instruction, do so;*
- *Should a club have individuals who return a positive Covid-19 test, and advice from NHS Test & Trace indicates that the team cannot fulfil the fixture, the team will be invited to withdraw from the competition and will have its entry fee refunded;*
- *If a team cannot fulfil the fixture and does not opt to withdraw from the competition, the club will be charged with failure to fulfil the fixture, as per competition rules. The club will have the opportunity to respond to the charge detailing individual circumstances and each case will be looked at on an individual basis by a commission;*

*In opting to withdraw from the competition, this minimises:*

- *Impact on the County Cup competition, with a County Cup running to schedule under the current restrictions important for clubs and leagues;*
- *Disruption to club and league fixture lists to ensure we can do all we can to assist clubs and leagues with completing their own competitions in a timely fashion.*

## REFEREE APPOINTMENT OFFICERS

This season we have appointed Referee Appointment Officers to take care of all Match Official appointments up to and including the semi-final stage of each competition. All correspondence relating to the appointment of Match Officials is to be directed to the Officers, including confirmation of fixtures from officials. The Officers will also act as an emergency contact for the Competitions Department outside of ordinary office hours (Monday-Friday, 9am-5pm).

Appointment Officers for 2021/22 are as follows:

### **BBC Essex Saturday Premier Cup, Saturday Junior Cup & Saturday Junior Trophy**

Andrew French: 07841 538976 (m), [andylfrench@btinternet.com](mailto:andylfrench@btinternet.com)

### **Sunday Premier Cup, Sunday Junior Cup & Sunday Junior Trophy**

Dave Threadgold: 07595 671107 (m), [davezed@tiscali.co.uk](mailto:davezed@tiscali.co.uk)

### **Saturday Veterans Cup, Veterans Trophy & Sunday Veterans Cup**

Martin Berry: 07828 119562 (m), [martinberry@blueyonder.co.uk](mailto:martinberry@blueyonder.co.uk)

### **Pelly U18 Cup, Cassels U16 Cup & Rosser U15 Cup**

Kim Farmer: 07840 907644 (m), [kim.farmer@live.co.uk](mailto:kim.farmer@live.co.uk)

### **Andrews U14 Cup, Cordell U13 Cup & U12 Cup**

Micah Hyde: 07860 136028 (m), [micahhyde@me.com](mailto:micahhyde@me.com)

### **BBC Essex Senior Cup, BBC Essex Women's Cup, Women's Trophy, U12 Girls, U14 Girls, U16 Girls & U18 Girls Cups**

Referees Department: Lukas Wood: 01245 393076, [closed.dates@essexfa.com](mailto:closed.dates@essexfa.com)

## FA FULL-TIME: ESSEX FA COUNTY CUPS

County Cups are available on The FA's Full-Time system, here: <http://fulltime-league.thefa.com/Index.do?league=152336429>

County Cups have now been integrated on FA Full-Time, which means teams should now be able to enter match team details and results directly on our Full-Time. Note our Full-time has a separate page to your league's Full-Time, you can find this from a drop down in Full-Time (example left).

Club contacts will need to verify their account before they can log-in, even if their account has already been verified for your league's Full-Time. Please check your emails, including junk or spam folders, for verification links.

## SMS RESULTS SERVICE

Team managers for whom we have been provided a mobile number will receive a text from Full-Time at around kick-off time in your match(es). Should the manager's number not be provided, the text will be sent to the club secretary. Please respond to the text as instructed - note the home team score should always be first. This score will be immediately uploaded to the Full-Time website. You should also be able to log the result directly on Essex FA County Cups Full-Time. If you are unable to add the result via any of these means, [results can be emailed to competitions@essexfa.com](mailto:results@competitions@essexfa.com).



## CONFIRMATION OF FIXTURES

The home club shall advise the opposing Club, Match Officials and Essex FA (via email to [competitions@essexfa.com](mailto:competitions@essexfa.com)) the kick-off time (in youth competitions), and the venue no later than five days before the prescribed date of the tie.

**NB.** Failure to confirm details to opposing team should be notified to [competitions@essexfa.com](mailto:competitions@essexfa.com), but is not reason for any side not to fulfil a fixture.

## TEMPORARY DISMISSALS (SIN BINS)

Sin Bins are to be used to ALL Essex FA County Cups with the EXCEPTION of the BBC Essex Senior Cup.

## MATCH OFFICIALS

Referees (and officially appointed Assistant Referees) are required to acknowledge their appointments without delay to the Appointment Officer. If the Secretary of the Home Club does not communicate the particulars as to the ground etc within four days of the match, the Referee should contact the Home Club Secretary and report the matter on the Result Sheet.

Referees and/or Assistant Referees unable to accept the appointment must state the reason. County Cup Appointments take precedence over all other appointments except those of The Football Association, The Football League, Panel League and Contributory League Appointments.

Should the Referee or Assistant Referee be a past or present member of a Club in a tie to which they have been appointed, they should notify the Appointment Officer at once to enable a change of match official(s).

## SUBSTITUTES

In the BBC Essex Senior Cup and BBC Essex Women's Cup, five substitutes can be named of which three may be used. In the BBC Essex Women's Cup a fourth substitute may be used in extra time. A substituted player cannot return to the field.

In all other competitions five substitutes can be named of whom all five may be used. A substituted player themselves becomes a substitute and is permitted to return to the field of play.

## MATCH OFFICIALS' FEES

BBC Essex Senior Cup - Preliminary Round-Round Two: Referee: £50, Assistants £35; Rounds Three-Quarter-Final: Referee: £60, Assistants £40; Semi-Finals: Referee: £70, Assistants £50

BBC Essex Saturday Premier Cup - All Rounds (including Quarter-Finals): Referee: £45, Assistants (where appointed): £28; Semi-Finals: Referee: £50, Assistants (where appointed): £30

All other Open-Age competitions - All Rounds (including Quarter-Finals): Referee: £40, Assistants (where appointed): £25; Semi-Finals: Referee: £45, Assistants (where appointed): £25

Pelly U18 Cup, Girls U18 Cup - All Rounds (including Quarter-Finals): Referee: £40, Assistants (where appointed): £25; Semi-Finals: Referee: £45, Assistants (where appointed): £25

Cassels U16, Rosser U15, Girls U16 Cups - All Rounds (including Quarter-Finals): Referee: £33, Assistants (where appointed): £20; Semi-Finals: Referee: £38, Assistants (where appointed): £20

Cordell U13, Andrews U14, Girls U14 Cups - All Rounds (including Quarter-Finals): Referee: £30, Assistants (where appointed): £18; Semi-Finals: Referee: £35, Assistants (where appointed): £18

[Boys] U12, Girls U12 Cups - All Rounds (including Quarter-Finals): Referee: £25, Assistants (where appointed): £13; Semi-Finals: Referee: £30, Assistants (where appointed): £17

Final (All Competitions): Referee: souvenir+travel, Assistants & Fourth Official (where appointed): souvenir+travel

All match official fees (exclusive of the BBC Essex Senior Cup) are inclusive of travel. For finals, travelling expenses are 25p per mile.

## PRE-MATCH TEAM SHEETS & POST-MATCH DETAILS

All clubs will be posted a copy of the Team Sheet. Team sheets are required to be completed prior to kick-off.

Should clubs prefer to avoid exchanging paperwork on the day, forms can be emailed between clubs and Referees or sent via SMS if agreeable by all parties. These forms are also available to download from [www.essexfa.com](http://www.essexfa.com), via editable or static PDFs.

Match details are subsequently required to be submitted onto FA Full-Time within three days.

## IDENTITY CARDS

In all Youth and Girls competitions, identity cards with current photo, duly endorsed by the respective leagues, must be exchanged before the commencement of the match and returned within 10 minutes of the conclusion of the match. If a Club does not have all or some of the Registration ID cards, a protest must be lodged in accordance with Rule 15 for adjudication by the Council. If any irregularity is found, the matter will be dealt with by the Council as provided by the Rules of this Competition on player eligibility.

## DURATION OF PLAY

**All Open-Age Competitions:** 90 minutes (two 45 minute halves); Extra-Time 30 minutes (two 15 minute halves)

**Pelly U18s Cup, U18s Girls Cup:** 90 minutes (two 45 minute halves); Extra-Time 30 minutes (two 15 minute halves)

**Cassels U16s Cup, Rosser U15s Cup & U16s Girls Cup:** 80 minutes (two 40 minute halves); Extra-Time 20 minutes (two 10 minute halves)

**Andrews U14s Cup, Cordell U13s Cup & U14s Girls Cup:** 70 minutes (two 35 minute halves); Extra-Time 20 minutes (two 10 minute halves)

**U12s Cup:** 60 minutes (two 30 minute halves); Extra-Time 20 minutes (two 10 minute halves)

In all matches, except in the Essex Senior Cup, extra-time shall be played if scores are level at the end of normal time. If scores are level after extra-time, the winner shall be decided by a penalty shoot-out. In the Essex Senior Cup, matches will be decided by penalties if level at 90 minutes. Only players on the field of play at the end of extra-time may participate in a penalty shoot-out, with the exception of players in Sin Bin at the end of the match who may participate in a shoot-out.

## COMPETITION RULES

Please familiarise yourself with all competition rules. These are available on the Essex FA website under 'Rules & Documents' from the 'County Cups' section of [www.essexfa.com](http://www.essexfa.com) and will be regularly emailed email to Club Secretaries and are also.



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