



Open age affiliation  
Requirements for 2024/25 season

[Find out more here](#)

# OPEN-AGE/ADULT FOOTBALL AFFILIATION REQUIREMENTS FOR SEASON 2024-25

What you need to know and what  
Clubs ***MUST*** do



# Club Welfare Officer

## Minimum requirements for 2024-

**All Open Age clubs MUST have a nominated Welfare Officer**

**All Welfare Officers MUST have completed the online**

**Player Welfare in Open Age Football Course**

**All Welfare Officers MUST have EA DBS where 16**



# How to meet the CWO Requirements

- **Club Secretary to Add Welfare Officer nominee to Club record on Portal.**

**Note: This could be the Club Welfare Officer of your junior section if you are connected with a junior club.**

- **Nominated Welfare Officer to complete the free online Player Welfare in Open Age Football Course:**

<https://learn.EnglandFootball.com/courses/safeguarding/player-welfare-in-open-age-football>

- **If 16/17 year olds are in team, nominated Welfare Officer to contact Durham County FA for DBS Guidance document to complete DBS Application process**      Email [safeguarding@durhamfa.com](mailto:safeguarding@durhamfa.com)

**Note: as appropriate, CWO in junior section can complete the DBS process with the nominee**



# Following On....

1. **Club Secretary to check Welfare Officer nomination is showing on Club account in Club Portal**
2. **Club Secretary to check FA DBS details are showing on Welfare Officer FAN - date of issue (within 3 years) and showing as 'accepted' (Note: DBS requirement only applies where 16/17 year olds are registered)**
3. **Club Secretary to check Player Welfare in Open-Age Football Course date is showing on Welfare Officer FAN**
4. **Welfare Officer to link to First Advantage Online Disclosures to Register to become a DBS verifier for the Club and thereby be able to take Club volunteers**



# Coaches, Managers, First Aiders, Physio's and Assistants

- All Coaches, Managers, First Aiders, Physio's & any Assistants **MUST** complete the Player Welfare in Open Age Football Course **which is FREE.**
- **Course takes around 45minutes** - <https://learn.EnglandFootball.com/courses/safeguarding/player-welfare-in-open-age-football>
- **FA DBS check is required for ALL Coaches, Managers, First Aiders, Physio's & Assistants**



# General requirements - also 'must do's'

**Club to Adopt and keep a copy of a Safeguarding Policy - template 1.4B**

<https://www.thefa.com/football-rules-governance/safeguarding/section-1-footballs-safeguarding-framework>

**Club Secretary to provide 16 and 17 year old players with safeguarding information at point of registration - 'Know Your Rights in Football' 7.1**

<https://www.thefa.com/football-rules-governance/safeguarding/section-7-children-and-young-people-under-18s>

**Club Secretary and Welfare Officer to ensure any person working with 16-17 year olds has FA DBS on their FAN BEFORE**

