



Durham County FA Coach Education Cancellation Policy

If you need to cancel your attendance on the course you should inform Durham County FA immediately. All our courses are in demand and by not advising us you are preventing another candidate from attending.

If you cancel more than 2 weeks prior to the commencement of the course, a full refund will be issued. **However, if you cancel after the 2 week deadline, no refund will be given.**

Consideration will be given to candidates who, for health reasons are unable to attend and require a transfer to another course. A letter from a doctor or medical professional must be supplied.

If you should decide to transfer to another course once your application has been submitted, there will be an additional administration charge of £20.00

By submitting an application you agree to all of the terms above.

FA Charter Standard Coaching Bursaries

Terms and conditions apply:

- Club must be affiliated to Durham County FA to receive the bursary
- All coaches **MUST** be added to the clubs records on the Whole Game System alongside the team they will be coaching.
- **PAYMENT MUST BE SENT WITH THE APPLICATION FORM (If not booking online)**
- If your club is paying your fee then we require contact details of the person to receive the invoice. **(if not booking online)**
- Failure to pay in the timescale allocated on the invoice before the start date of the course will result in your club forfeiting the benefit of receiving an invoice resulting in all future course applications requiring payment up front. **(If not booking online)**
- Failure to pay in the timescale will result in the bursary being removed and the full price being charged. **(If not booking online)**
- An FA Charter Standard Bursary payment cannot be claimed retrospectively unless pre agreed with Durham County FA. When booking your course, please check with your club secretary about details of the clubs FA Charter Standard Status.