**THIS FORM REFERS TO LAST SEASON ie 2021/2022 Rule 2**

**AND MUST BE RETURNED NO LATER THAN 1ST JULY 2022 OTHERWISE A £10.00 FINE WILL BE IMPOSED**

# **DURHAM COUNTY FOOTBALL ASSOCIATION LIMITED**

 ........................................................................................................................................ F.C.

 Formerly ..............................................................................................................................

 CASH STATEMENT

 for the year ending ......................................................................................... 2021 / 2022

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  **RECEIPTS** | **£** | **p.** |  **PAYMENTS** | **£** | **p.** |
| To V.P. Donations etc |  |  | By Salaries or Honoraria |  |  |
| *By Subscriptions* | Rent of Ground |
| *Donations (Including Dances etc)* | Repairs & Renewals |
| Gate Receipts | Playing Equipment |
| League Matches | Ground |
| Cup Ties | Trainers Requisites |
| Other Matches | Heating & Lighting |
| Rent (For use of ground) | Travelling Expenses (Players) |
| Other Receipts (please detail) | Other Expenses (Players) |
|  | Wages (Professionals) |
|  | Affiliation Fees Etc |
|  | League & Cup Fees |
|  | Fines |
|  | Secretary (Expenses) |
|  | Printing and Billposting |
|  | Referees & Assistant Referees |
|  | Visiting Clubs (Cup Ties) |
|  | Police |
|  | Donations |
|  | Insurance |
|  | Income Tax |
|  | Other Expenses (Please Detail) |
| Balance at Beginning of Year | Balance at End of Year |
| Bank | Bank/Cash |
| Cash | Total |

AUDITORS CERTIFICATE- WE, the duly appointed auditors for the above club, hereby certify that we have examined the foregoing cash statement with the Books, Accounts and Vouchers relating thereto and now sign the same to be found correct.

Auditor .............................................................................. Secretary ............................................................................

Date ......................................... Auditor .............................................................................. Treasurer ...........................................................................

THE AUDITORS MAY BE TWO MEMBERS OF YOUR CLUB (NOT OFFICIALS) WHO MUST SIGN IN THE APPROPRIATE SPACE. P.T.O

**It is the responsibility of each Club/Team to keep a full copy of Accounts (income and expenditure) and provide to their parent County FA when requested.**

**ALL BOOKS, RECEIPTS ETC. MUST BE RETAINED FOR A PERIOD OF NOT LESS THEN TWO YEARS**

**Every item on the cash statement must be completed and if there are no payments or receipt for any particular item, then you should state "NONE".**

**Particulars of all unpaid accounts must be listed below,**

**AUDITORS are reminded that they must see that the Bank Statement agreed with the figures shown on the books and that all tickets for dances etc are checked.**

 **PARTICULARS OF UNPAID ACCOUNTS**

**£ P.**

**Part 1**

**TO BE SUBMITTED AND SIGNED WHEN ALL ACCOUNTS FOR THE FOOTBALL CLUB ARE PAID BY A PARENT ORGANISATION.**

 **We confirm that all the accounts of the over mentioned club are paid for by the**

**........................................................................................................Organisation**

**Parent Club....................................................................................Secretary/Treasurer**

**Football Club ............................................................................................ Secretary**

**Part 2**

**TO BE SIGNED WHEN A CLUB HAS BEEN AFFILIATED WITHIN THE PRECEEDING 12 MONTHS.**

**I confirm that the over mentioned club was affiliated for the first time to the Durham County Football Association Limited**

**on the ........................................................... and no accounts are available**

**Secretary.........................................................................................................**