

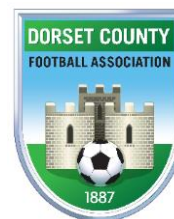
Independent Non-Executive Director Role Profile

Role Title	Independent Non-Executive Director
Reports to	Chair of the Board of Directors

Role Purpose	
<p>Collectively, the Board of Directors of Dorset County Football Association Ltd are required to direct the business affairs of the Association and to determine the vision and strategy, plans, policies and financial investment required to achieve the Association's aims. As such, individually and collectively, the Directors are accountable to the Membership.</p>	

Location	Normal place of work is at the Dorset County Football Association Offices or such other place as we may reasonably determine.
Estimated time commitment to fulfil the role	The post requires a commitment to attend 10 Board meetings a year. Meetings are normally held on Thursday's at Dorset County Football Association Offices and normally last in the region of 3 hours.
Remuneration or Expenses	<p>This is a voluntary role which is not accompanied by any financial remuneration.</p> <p>County FA Expenses will be paid in line with the current Expense Policy of Dorset County Football Association.</p> <p>Travel and accommodation to FA events where The FA has agreed to reimburse County FA Expenses will be paid in line with the current County FA Expense Policy issued by The FA.</p>

Responsibilities	
<ul style="list-style-type: none"> • Serve as a Director of the Company and to actively participate in its strategic management. • Execute the responsibilities of a Company Director in accordance with the Companies Act (2006) and other relevant legislation. • Safeguard the interests of the Membership and stakeholders of the Association. • Establish clear objectives to deliver the agreed strategy and business plan and regularly review performance against those objectives. • Ensure the effective implementation of Board decisions by the CEO and staff, holding the CEO to account for the effective management and delivery of the Association's strategic aims and objectives. • Set challenging objectives for continuously improved performance. • Oversee the management of risk to the Association, including matters of Health and Safety. 	



- Develop and maintain an effective corporate governance structure.
- Monitor the financial affairs of the Association through reports provided by the Finance Director and to ensure the effective use of financial and other resources.
- Contribute to constructive debate on all Board matters.
- Promote equality of opportunity throughout the Association.
- Fully participate in Board induction, training or development and performance monitoring.
- Perform other responsibilities as assigned by the Board.

Person Specification	
Qualifications	
<p>Essential</p> <ul style="list-style-type: none"> • No specific qualifications are essential to perform this role 	<p>Desirable</p> <ul style="list-style-type: none"> • However, where the Director performs a specific function on the Board, such as Estates & Property Director, relevant qualifications and experience would be advantageous

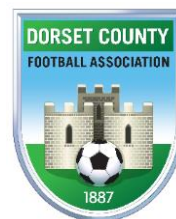
Person Specification	
Skills	
<p>Essential</p> <ul style="list-style-type: none"> • Strategic leadership and management skills. The ability to develop and monitor organisational strategy • Decision-making skills. The appropriate use of knowledge and experience to make informed decisions to the benefit of the organisation • The ability to debate, discuss and challenge in a constructive manner • Excellent interpersonal skills. The ability to form strong, productive relationships both internally and externally to the benefit of the Association • An ability to understand financial accounts, management accounts and budgeting • Access to and ability to use, email and the internet 	<p>Desirable</p>



Person Specification	
Knowledge	
Essential <ul style="list-style-type: none"> • A sound understanding of the volunteer/ professional relationship and how this can best work to support the work of the Association • An understanding of and a commitment to equality in action • Knowledge, understanding and interest in grassroots sport, particularly football, and other related activities 	Desirable <ul style="list-style-type: none"> • An understanding of The FA National Game Strategy and how this affects the work of the County Football Associations

Enhanced DBS Check Required?	No
Check Companies House Disqualified Directors Register?	Yes
Clean full driving licence?	Ability to travel to meetings

The Role Holder will be expected to understand and work in accordance with the values and behaviours described below.	
FA Value	Behaviours
Progressive	Embraces new thinking in pursuit of continuous improvement <ul style="list-style-type: none"> • Identifies the need for, and actions change in direction, practice, policy or procedure • Questions the way things are done and takes informed risks • Continuously seeks to improve efficiency and performance
Respectful	Sets the standards for respectful behaviour across the game <ul style="list-style-type: none"> • Maintains people's self-esteem when interacting with them • Avoids pre-judgement when listening to suggestions from others • Seizes the opportunity to apply FA standards at all times
Inclusive	Champions and ensures that football is, and will remain, a game for everyone <ul style="list-style-type: none"> • Openly collaborates with colleagues and partners in the game • Provides equal opportunity to people of different backgrounds, experience and perspective • Seeks out and embraces new ways of thinking and working
Determined	Tenacious and accountable. Serving the whole game and doing the right thing <ul style="list-style-type: none"> • Works relentlessly to overcome roadblocks or obstacles to achieve the goal



	<ul style="list-style-type: none">• Remains focused on seeing agreed goals through to completion taking pride in their work• Maintains motivation for their team and themselves
Excellent	<p>The very best outcome achieved by sustained excellence in performance</p> <ul style="list-style-type: none">• Seeks to achieve the highest levels of performance at all times• Can be persistent to achieve a standard that others consider impossible• Challenges others to go further and achieve more

