



FTY Lab Dorset Mini-Soccer League – League Welfare Officer

Dorset FA are pleased to welcome applications for the position of League Welfare Officer for the FTY Lab Dorset Mini-Soccer League from the 2022-23 season. This is a voluntary role with a small honorarium to be confirmed at interview. We welcome applications from individuals currently or previously involved in grassroots football or from the wider community with experience in safeguarding young people.

Applicants must have an in-date FA DBS Check, FA Safeguarding Children Course, FA Safeguarding for Committee Members and FA Welfare Officers Course or be willing to complete ahead of starting the role. A full induction process will be offered to the successful candidate including any training required.

To apply for the role please send a cover letter detailing why you feel you would be appropriate for the position, please detail relevant experience utilising the role description below, to development@dorsetfa.com by Friday 15th July 2022.

To discuss the role further please contact our County Designated Safeguarding Officer Zoe Pollard at zoe.pollard@dorsetfa.com or 07908 647054.

Dorset County Football Association acknowledges the duty of care to safeguard and promote the welfare of children, young people and adults at risk. We are committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Dorset FA is committed to equality of opportunity and welcome applications from all sections of the community.

Please complete the Dorset FA Equality Recruitment Form when applying for a role with us - [Equality & Diversity Form](#)

Dorset Mini-Soccer League Welfare Officer – Role Description

Position: Welfare Officer

Responsible to: Chair

Job Purposes: Responsible for working with league and club officials to ensure they are carrying out their duty of care when running football activities. Act as a point of contact for all (children, managers, parents/carers, etc.) if they have any concerns about the way they are being treated or how they see others treated.

Key Tasks:

- To be clear about the leagues responsibilities when running activities for children and young people. This involves:
 - o Ensuring everyone's safeguarding responsibilities are well understood by others
 - o Working with Club Welfare Officers
 - o Working with the County FA Designated Safeguarding Officer and other staff as appropriate
 - o Helping to promote good practice amongst clubs
- To help club and league officers understand what their duty of care towards children and young people means and entails on a day to day basis

Key Skills:

- Experience of dealing with or working with young people
- Knowledge and understanding of safeguarding children issues
- Be child-centred at all times and promote a fun, safe environment for children and young people;
- Excellent internal and external communication
- Committed to and ability to promote safeguarding children
- Empathy when dealing with individuals, sometimes in demanding situations
- Ability to handle confidential information sensitively and with integrity
- Reasonable level of administration experience and how to deal with confidential documentation

Key Relationships:

- All League Management Committee members
- County FA Designated Safeguarding Officers
- Club Welfare Officers