

Dorset FA Independent Non-Executive Director Application Pack 2025



Independent Non-Executive Director

Application Pack 2025



INTRODUCTION

Thank you for your interest in applying for a role as Independent Non-Executive Director at Dorset FA, which was founded in 1887 and became a Company Limited by Guarantee in 1999. We are committed to ensuring the future development of football within the County. With over 1,000 teams competing in a variety of leagues, cup competitions and tournaments across Dorset more than ever before, and with the development of officiating, coaching and volunteer pathways there are plenty of opportunities to get involved.

VISION

The vision of Dorset FA is to inspire all communities in Dorset by using the power of football and our mission is to be recognised as an organisation which inspires and governs football in partnership with our stakeholders, delivered to create a fun, safe and inclusive environment in Dorset. We aim to achieve this in line with our values of being:

Approachable, Supportive, Passionate, Innovative, Respectful, Engaging

You can download a copy of our current strategy using the link below:

<https://www.dorsetfa.com/about/governance>

Whether you are a lifelong football enthusiast, player, volunteer, coach or a corporate professional looking to contribute your expertise, we are committed to creating a Board which has diverse skills, experience and backgrounds that can add value to the game. This is a volunteer role for which appropriate expenses will be paid.

We are running an open recruitment process to attract and recruit the best person for the role. In this pack you will find details of the skills and experience we are looking for, our organisational values and the process for applying.

If you have any questions, please contact roger.vaughan@dorsetfa.com, our CEO.

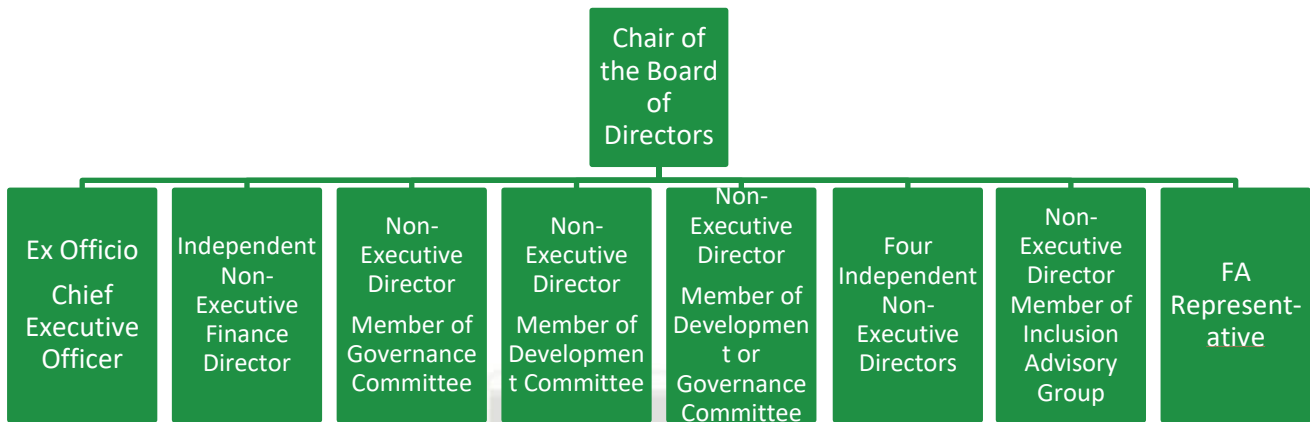
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OUR BOARD STRUCTURE

The Board of Directors will ensure Dorset County Football Association (DCFA) is effectively and efficiently run, with appropriate oversight and governance, in line with The FA’s Code of Governance for County Football Associations.



BOARD ROLE OVERVIEW

DCFA Board Role Overview	Act as leaders to Develop, Govern and Support grassroots football for all in Dorset
	Monitor and Evaluate DCFA’s strategic direction, objectives, missions, plans and values
	Ensure that the Financial and Human Resources are in place for DCFA to meet its objectives
	Provide Effective Controls which enables risks to be understood, assessed and managed
	Provide monitoring and evaluation of success through effective Performance Management
	Ensure that DCFA’s obligations to its Association Members and others are understood and met

COMMITMENT

The term of appointment is 3 years. Existing Directors may seek reappointment and there is a limit of 3 terms of 3 years. This includes attending periodic Board Meetings as well as being asked to lead and/or sit on Committee Meetings. All Board Directors will be required to attend induction training and regular safeguarding and equality training.

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BOARD MEMBER KEY ACCOUNTABILITIES

All Directors will hold collective responsibility for ensuring the DCFA Board is efficient and effective. The following accountabilities apply to all Board Members.

Board Accountabilities: All Board Members		All Board Members
	Strategic	<ul style="list-style-type: none"> Serve as a Director of the Company and to actively participate in its strategic management. Execute the responsibilities of a Company Director in accordance with the Companies Act (2006) and other relevant legislation. Safeguard the interests of the Membership and stakeholders of the Association. Establish clear objectives to deliver the agreed strategy and business plan and regularly review performance against those objectives. Constructively check, challenge, review and support the development of DCFA's strategy and performance against objectives
	Ambassador	<ul style="list-style-type: none"> Be a positive ambassador for Football in Dorset, representing DCFA Act as a positive voice for the work of DCFA Seek to expand public awareness of the work of DCFA
	Performance	<ul style="list-style-type: none"> Monitor, review and evaluate organisational performance against agreed objectives Ensure efficient and effective corporate governance Contribute to constructive debate on all Board matters. Promote equality of opportunity throughout the Association. Perform other responsibilities as assigned by the Board.
	Finance & Risk	<ul style="list-style-type: none"> Oversee the management of risk to the Association, including matters of Health and Safety. Monitor the financial affairs of the Association to ensure the effective use of financial and other resources. Ensure systems of risk management and controls are in place Approve annual operating and capital expenditure budgets
	People	<ul style="list-style-type: none"> Ensure appropriate levels of resources to deliver the strategy Use expertise, time and connections to support staff
	Football	<ul style="list-style-type: none"> Act in the best interests of Football in Dorset Continually seek to improve the football experience for all

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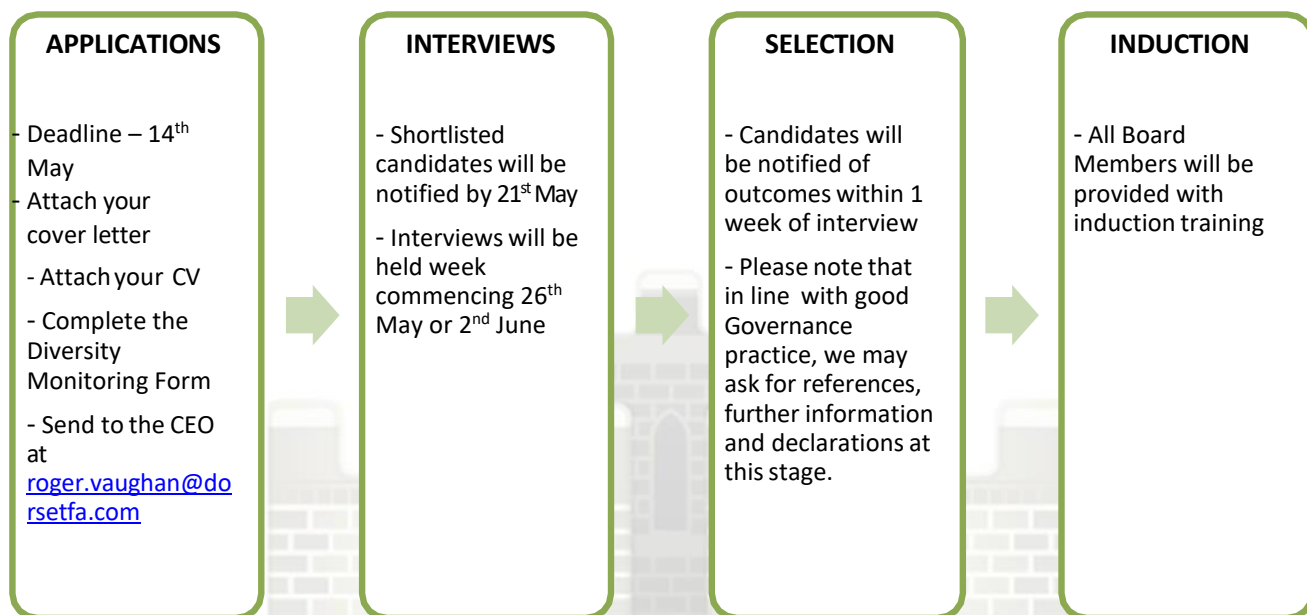
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APPLICATION PROCESS

All we require from you at this stage is:

- A Cover letter detailing why you wish to apply and why you are suitable
- A copy of your CV
- [Diversity Monitoring Form](#)



AVAILABLE ROLES AND FURTHER INFORMATION

There is one Independent Non-Executive Director position available on the DCFA Board through this open recruitment process.

For an informal discussion regarding any of these positions please contact our CEO, Roger Vaughan at roger.vaughan@dorsetfa.com

We pride ourselves on the increasing diversity of our Board. We encourage applications from the widest range of backgrounds, particularly where there is often under-representation.

