



Dorset County Football Association

Coach Education Booking Terms and Cancellation Policy V2

Please read the following terms and conditions carefully before booking onto a course and ensure you are able to meet any specified pre-requisite criteria for your chosen course.

Dorset County FA does not accept responsibility for loss or damage to candidate property or for personal injury however caused and that you will ensure that you are protected with your own personal insurance cover through other bodies e.g. The F.A Coaches Association.

If you are on a General Suspension **you cannot** attend a Dorset Football Association course until you have been cleared.

You must be able to communicate effectively in English (this includes listening, speaking, reading and writing).

If you have any medical conditions which limit/hinder your involvement or participation in coaching activities, you are obliged to declare before the start of the course, any relevant, current or previous injuries/illnesses. If you require any additional learning support please contact us prior to booking onto a course.

Dorset County FA Refund Policy

Dorset County FA has introduced a strict cancellation and course transfer policy. Should a candidate need to cancel their place on a course for any reason, the following criteria will apply:

- More than 14 days' notice – A full refund less a £20 administration charge.
- 14 days or less notice – A refund of 50% or transfer available for a surcharge of £20.
- 72 hours or less notice – No refund or transfer is available.

The above is for all Dorset FA courses with the exception of the FA Level 1 in Coaching Football, FA Level 2 in Coaching Football, UEFA B, FA Level 1 in Coaching Goalkeepers, FA

Level 2 in Coaching Goalkeepers and the FA Referee Course, where the following criteria is applied:

- More than 28 days' notice – A full refund less a £20 administration charge.
- 28 days to 14 days' notice – A refund of 50% or transfer for a surcharge of £50.
- Less than 14 days' notice – A refund of 50% and no transfer available.
- 7 days or less notice – No refund or transfer is available.

Please note course transfer can only occur once, after which no refund or further transfer will be made.

If you are unable to attend a course due to extenuating circumstances, you must inform Dorset County FA in writing and a course transfer will be considered. If you were unable to attend due to illness, you may be asked to provide evidence in the form of a doctor's note.

To view all of Dorset County Football Association's Policies and Procedures, please visit our website – [Policies and Procedures](#)