



Football Development Apprenticeship (F/T Apprenticeship- 30 hours a week)

Devon FA is seeking to recruit a full-time apprentice to assist various programmes delivered by the football development team. 4-6 hours per week will be allocated for education at South Devon College, studying Level 3 Community Sport Health Officer qualification.

Key Responsibilities:

- Support delivery of a variety of FA football development programmes
- Link with various delivery partners & club volunteers from the Devon football family
- To carry out any administration duties as directed by the Chief Executive or his deputy
- Ensure a high level of customer service at all times

Essential Requirements:

- Interest in sport & sports development or coaching
- Good communicator with a confident phone manner and good written grammar
- Practical experience of using Microsoft Office/365 including Word, Excel & Outlook
- Willingness at times, to work unsocial hours, including evenings and weekends
- Ability to deal appropriately with confidential information
- Pro-active, team-player and a willingness to learn

Desirable Requirements:

- Knowledge of The FA, County FA & grassroots football
- Previous experience in football
- Have an interest in football development
- Competent using social media & aware of good practice when using these channels
- Knowledge of football within the local area.
- Duke of Edinburgh award or similar experience
- Full, clean driving licence

Benefits:

- Nike uniform
- Football Development Experience
- Placement on FA Coaching Courses where required for personal development
- Opportunity to work on FA programmes & showcase your skill set/ work portfolio

Future Prospects

Devon County FA are responsible for identifying, nurturing & developing talent within the organisation seriously. Whilst we cannot guarantee a permanent role at the end of the apprenticeship, we will demonstrate a desire to improve and upskill the individuals to ensure they are in the best position possible to continue their chosen career.

Applications:

For more information, please contact Howard Shaddick - howard.shaddick@devonfa.com 01626 325913

Search & apply online at: <https://www.findapprenticeship.service.gov.uk/apprenticeship/-515015>

The closing date for applications is **3rd April 2020**

Successful applicants will be notified **week commencing 6th April** if they have been offered an interview

Interviews to be held **week commencing 13th April** at Devon FA

Start date – **April 2020** (tbc)

Devon County FA are committed to equal opportunities and welcome applications from all sections of the community.

*The successful candidate will be required to complete a Safeguarding Induction & Full DBS Check, provided by Devon County FA