



DERBYSHIRE FA



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*Grassroots Women & Girls Football
Non-Executive Director*

VACANCY PACK

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1. THE DERBYSHIRE FA BOARD

Volunteering as a Board Director

This is a voluntary role in which you will be expected to attend bi-monthly Board meetings and to collaborate with Board Directors and other stakeholders in the strategic development of the organisation.

The Board of the Association is the ultimate decision-making body and accordingly exercise all the powers of the Association. The Board is responsible for setting the strategy of the Association and maintaining and demonstrating a clear division between the Board's management and oversight role and the chief executive officer.





2. ABOUT DERBYSHIRE FA

Derbyshire FA is the governing body for football in Derbyshire. We are responsible for leading, serving and developing the game at grassroots level.

We are on a mission to support and connect with the footballing community in Derbyshire, providing a safe and inclusive environment for all.

We pride ourselves on the following values:

INNOVATION

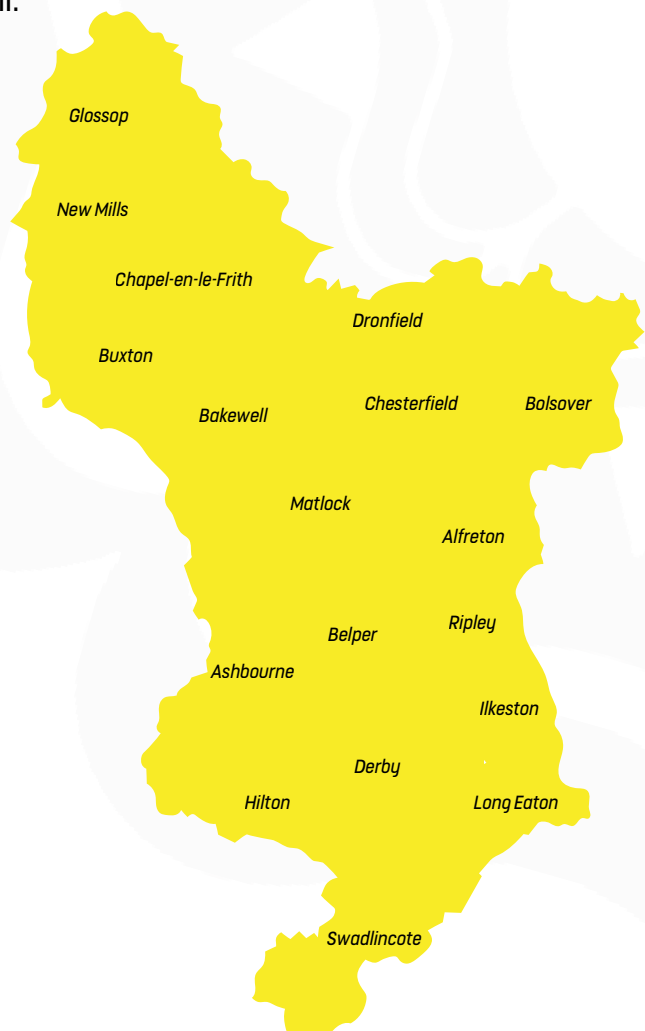
Adopting new technologies and digital platforms for training and communication, encouraging creativity to our community.

INSPIRATION

Showcasing success stories, celebrating local talent and leading by example with teamwork, perseverance, and fair play.

INCLUSION

Implementing programs that ensure underrepresented groups can participate in all areas of football.





3. ROLE DESCRIPTION

Role Title	Grassroots Women & Girls Football Non-Executive Director
Reports to	Chair of Derbyshire County FA Board of Directors
Location	Derbyshire FA, 8 & 9 Stadium Business Court, Millennium Way, Derby, DE24 8HP
Salary	Voluntary (Expenses included)
Term	Three-year term from appointment, after which applicants are eligible for reappointment

ROLE PURPOSE

To provide strategic leadership, insight and advocacy to support the growth and development of Women & Girls football across Derbyshire.

The role will support delivery of the Derbyshire County FA operational plan and contribute to achieving national and local priorities, ensuring that participation, workforce, club and league development within the female game are inclusive, sustainable and aligned to the Derbyshire County FA strategy.

The role is accountable to the Board of Directors through the Chair.

RESPONSIBILITIES

- To serve as a Director of the Association and to actively participate in its strategic management.
- To execute the responsibilities of Company Directors in accordance with the Companies Act(2006) and other relevant legislation.
- To safeguard the interests of the Membership and stakeholders of the Association.
- To fully participate in Board induction, training or development and performance monitoring.
- To support the Derbyshire FA Senior Management Team through the provision of insight and advocacy for the development of the adult game (diverse opportunities and participants)
- To ensure Derbyshire FA analyse opportunities to grow Adult Male Football and meet FA KPI's and Derbyshire FA priorities.
- Act as an advocate for the growth of Adult Male Football game with new and existing stakeholders.
- Attend any relevant committees E.g. Adult Male Football
- Undertake such other duties as Board may direct from time to time.



- Act as the Board's lead advocate for the growth of the Female game with new and existing stakeholders.
- Attend any relevant committees when required.
- Undertake such other duties as Board may direct from time to time.
- To establish clear objectives to deliver the agreed strategy and business plan and regularly review performance against those objectives.
- Engage with key stakeholders to strengthen the female football ecosystem.
- To set challenging objectives for continuously improved performance.
- To oversee the management of risk to the Association, including matters of Health and Safety.
- To develop and maintain an effective corporate governance structure
- To contribute to constructive debate on all Board matters.
- To promote equality of opportunity throughout the Association.
- To set an example in the values and behaviours adopted, acting at all times in line with the Code of Conduct agreed by the Board.
- To perform other responsibilities as assigned by the Board



PERSON SPECIFICATION

ESSENTIAL

- Up to date and thorough knowledge of Grassroots Adult Male Football and the role of the Association in its governance.
- Knowledge and understanding of the Safeguarding Requirements for the Association.
- Strategic leadership and management skills. The ability to develop and monitor organisational strategy.
- Decision-making skills. The appropriate use of knowledge and experience to make informed decisions to the benefit of the organisation.
- The ability to debate, discuss and challenge in a constructive manner.
- Excellent interpersonal skills. The ability to form strong, productive relationships both internally and externally to the benefit of the Association.
- An ability to understand financial accounts, management accounts and budgeting.
- Access to and ability to use, email and the internet.
- An understanding of The FA National Game Strategy and how this affects the work of the County Football Associations.
- Knowledge and understanding of grassroots adult football and related activities.
- Knowledge, understanding and interest in grassroots sport, particularly adult football, and other related activities.
- An understanding of and commitment to equality, diversity and inclusion

DESIRABLE

- A sound understanding of the volunteer/ professional relationship and how this can best work to support the work of the Association.
- Thorough knowledge of Company Law and the companies Act (2006)
- Risk management
- Customer experience and engagement
- Knowledge of the Articles of Association and their application.
- Knowledge of the County FA Code of Governance

Check Companies House Disqualified Directors Register?

YES



The Role Holder will be expected to understand and work in accordance with Derbyshire FA values and behaviours as described below.

DCFA VALUES	BEHAVIOURS
INNOVATION	EXCITING WAYS TO DO NEW THINGS
INSPIRATION	LEADING AND MOTIVATING ALL OUR VOLUNTEERS WITHIN THE GAME
INCLUSION	FOOTBALL FOR ALL





4. HOW TO APPLY

- Complete the [Online Application Form](#) by **5pm Friday 19th June 2026**. Please note that no applications will be accepted after this time.

Please prepare:

- A CV setting out your career history, achievements and preferred contact details
 - A supporting statement (or covering letter) of no more than two pages, which fully addresses the criteria in the job description and person specification
 - Details of two referees who can speak authoritatively about you together with a brief statement of the capacity and over what period of time they have known you.
- Complete the [Equality and Diversity Monitoring Form](#). Please note that completing this form is entirely voluntary.

5. SELECTION PROCESS

- Interviews will take place on **Wednesday 1st July**

If you would like to explore the fundamentals of this role further, please contact:

- Derbyshire FA CEO | liam.rooney@derbyshirefa.com





**DERBYSHIRE COUNTY
FOOTBALL ASSOCIATION**