# DERBYSHIRE COUNTY FOOTBALL ASSOCIATION LIMITED (A company limited by guarantee) ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

#### **COMPANY INFORMATION**

Directors F B McArdle (Chairman)

C W Sedgwick

A Smith
I Wright
S J Nicks
G A Parkin
A Kaur
R Stevenson
P Randle

Secretary R Stevenson

Company number 03917999

Registered office Unit 8 & 9 Stadium Business Court

Millennium Way Pride Park Derby DE24 8HP

Auditor Azets Audit Services

Unit N

Ivanhoe Business Park Ashby de la Zouch Leicestershire LE65 2AB

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#### **DIRECTORS' REPORT**

#### FOR THE YEAR ENDED 30 JUNE 2020

The directors present their annual report and financial statements for the year ended 30 June 2020.

#### **Principal activities**

The principal activity of the company is to promote, foster, develop and support the game of Association Football.

#### **Directors**

The directors who held office during the year and up to the date of signature of the financial statements were as follows:

F B McArdle (Chairman)

C W Sedgwick

A Smith

| Wright

S J Nicks

G A Parkin

A Kaur

R Stevenson

P Randle

(Appointed 13 May 2020)

#### Post reporting date events

The pandemic outbreak of COVID-19 in 2020 has had a significant impact on industry in the UK and abroad.

In particular all grassroots football was suspended towards the end of March 2020 and no further matches were played until after the year end.

In addition all course activity was suspended.

To mitigate the impact of lost revenue we placed a number of staff on Furlough from April 2020 under the Governments Job Retention Scheme and applied and were granted a local authority COVID-19 grant of £25,000. The directors also applied and were granted 100% business rates relief for 2020/21.

The senior management team have continued to work to provide a level of service to our membership.

The overall future impact of COVID-19 is currently very difficult to predict and given the high level of uncertainty it is not possible to, at present, estimate the overall lasting impact on the Company. However, the directors believe that it's cash reserves, together with it being able to meet the trading directives issued by the Government will enable it to trade through the current situation.

The directors have continued to utilise the Job Retention Scheme as well as implementing tighter cost controls to assist with cashflow management.

In particular the directors have considered available cash resources over the next 12 months and they feel that the company is in a position to meet its liabilities as and when they fall due for a period of at least 12 months from the signing of these accounts.

#### **Auditor**

On 7 September 2020 Group Audit Service Limited trading as Baldwins Audit Services changed its name to Azets Audit Services Limited. The name they practice under is Azets Audit Services and accordingly they have signed their report in their new name.

The auditor, Azets Audit Services, is deemed to be reappointed under section 487(2) of the Companies Act 2006.

# DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2020

#### Statement of disclosure to auditor

So far as each person who was a director at the date of approving this report is aware, there is no relevant audit information of which the company's auditor is unaware. Additionally, the directors individually have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditor is aware of that information.

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

On behalf of the board

R Stevenson

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Date: 25 9 2020

# DIRECTORS' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 30 JUNE 2020

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- · select suitable accounting policies and then apply them consistently;
- · make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### INDEPENDENT AUDITOR'S REPORT

#### TO THE MEMBERS OF DERBYSHIRE COUNTY FOOTBALL ASSOCIATION LIMITED

#### **Opinion**

We have audited the financial statements of Derbyshire County Football Association Limited (the 'company') for the year ended 30 June 2020 which comprise the income and expenditure account, the balance sheet, the statement of changes in equity and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 30 June 2020 and of its deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
   and
- · have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may
  cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting
  for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

# INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF DERBYSHIRE COUNTY FOOTBALL ASSOCIATION LIMITED

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- · the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies
  regime and take advantage of the small companies' exemption in preparing the directors' report and take
  advantage of the small companies exemption from the requirement to prepare a strategic report.

#### Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

# INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF DERBYSHIRE COUNTY FOOTBALL ASSOCIATION LIMITED

#### Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

Miss Lisa Emery (Senior Statutory Auditor) for and on behalf of Azets Audit Services Chartered Accountants Statutory Auditor 30/09/2020 Unit N

Unit N Ivanhoe Business Park Ashby de la Zouch Leicestershire LE65 2AB

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2020

		2020	2019
	Notes	£	£
Income		598,290	671,949
Administrative expenses		(685,895)	(777,404)
Other operating income		55,864	-
Operating deficit	2	(31,741)	(105,455)
Interest receivable and similar income		3,341	3,769
Deficit before taxation		(28,400)	(101,686)
Tax on deficit		(1,386)	(716)
Deficit for the financial year		(29,786)	(102,402)

### **BALANCE SHEET**

#### **AS AT 30 JUNE 2020**

	A4 . 4	202	-	20	19
	Notes	£	£	£	£
Fixed assets					
Tangible assets	4		176,594		182,870
Current assets					,
Stocks		0.504			
Debtors	-	2,521		1,562	
Cash at bank and in hand	5	69,811		33,773	
Older of the transfer of the control		351,313		413,821	
<b>6</b>		423,645		449,156	
Creditors: amounts falling due within					
оле year	6	(156,328)	£ 176,594	(157,205)	
Net current assets		44 A-15	287 317		204.054
			201,011		291,951
Total assets less current liabilities			443,911		474,821
<b>6</b>					,•= .
Football Association capital expenditure					
grants	7		(43,068)		(45,327)
Net assets			400 843		400 404
			-		429,494
Reserves					
Beneficiaries fund	8		20 272		40.40-
Income and expenditure account					19,137
			300,37 ?		410,357
Members' funds			400.843		429,494
					tion 1 Williams

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

F B McArdle (Chairman)

Director

Company Registration No. 03917999

# STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2020

		Beneficiaries fund	Income and expenditure account	Total
		£	£	£
Balance at 1 July 2018		19,421	512,759	532,180
Year ended 30 June 2019: Loss and total comprehensive income for the year Net movement	8	- (284)	(102,402) -	(102,402) (284)
Balance at 30 June 2019		19,137	410,357	429,494
Year ended 30 June 2020: Loss and total comprehensive income for the year Net movement	8	1,135	(29,786)	(29,786) 1,135
Balance at 30 June 2020		20,272	380,571	400,843

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020

#### 1 Accounting policies

#### Company information

Derbyshire County Football Association Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Unit 8 & 9 Stadium Business Court, Millennium Way, Pride Park, Derby, DE24 8HP.

#### 1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Companies Act 2006 as applicable to companies subject to the small companies regime. The disclosure requirements of section 1A of FRS 102 have been applied other than where additional disclosure is required to show a true and fair view.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the directors continue to adopt the going concern basis of accounting in preparing the financial statements.

The directors have considered the ongoing financial impact arising from the COVID-19 pandemic (as discussed in Note 10 "Events after the reporting date") and have considered available cash resources over the next 12 months. They feel that the company is in a position to meet its liabilities as and when they fall due for a period of at least 12 months from the signing of these accounts.

#### 1.3 Income and expenditure

Turnover represents fees for courses completed during the year and affiliation fees, fines, Football Association income grants and other income receivable in the year.

#### 1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Premiums paid for the grant of leasehold interests where the unexpired term at the balance sheet date exceeds 50 years are stated at cost. All other tangible fixed assets are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold property2% per annum straight lineOffice equipment15% per annum straight lineComputer equipment33% per annum straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to surplus or deficit.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2020

#### 1 Accounting policies

(Continued)

#### 1.5 Impairment of fixed assets

At each reporting period end date, the company reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount.

#### 1.6 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition.

#### 1.7 Cash at bank and in hand

Cash and cash equivalents are basic financial assets and include cash in hand and deposits held at call with banks.

#### 1.8 Financial instruments

The company only has financial instruments that are classified as basic financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

#### Basic financial assets

Basic financial assets, which include debtors, cash and bank balances, are initially measured at transaction price and subsequently carried at amortised cost less impairment.

#### Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the company transfers the financial asset and substantially all the risks and rewards of ownership to another entity.

#### Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### Basic financial liabilities

Basic financial liabilities, including creditors, are initially recognised at transaction price and subsequently measured at amortised cost.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2020

#### 1 Accounting policies

(Continued)

#### 1.9 Taxation

The company has obtained exemption from the Revenue Commissioners in respect of corporation tax, it being a company not carrying on a business for the purposes of making a profit,

Due to the nature of the company's activities, corporation tax is only chargeable on interest receivable. The company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

#### 1.10 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense, unless those costs are required to be recognised as part of the cost of stock or fixed assets.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 1.12 Government grants

Government grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify performance conditions it is recognised in income when the proceeds are received or receivable. A grant received before the recognition criteria are satisfied is recognised as a liability.

#### 1.13 Beneficiaries fund

The Derbyshire County Football Association Limited's Beneficiaries Fund is a designated fund comprising contributions made by member football teams, donations and bequests. The investment and distribution of these funds is at the discretion of the Directors of Derbyshire County Football Association Limited and the fund must be applied to benefit persons (or their families) who have rendered services to the game of football under the jurisdiction of the Derbyshire County Football Association Limited.

#### 1.14 Football Association capital expenditure grants

Football Association grants in respect of capital expenditure are treated as deferred income and are credited to the profit and loss account over the estimated useful life of the assets to which they relate.

#### 2 Operating deficit

Operating deficit for the year is stated after charging/(crediting):	2020 £	2019 £
Fees payable to the company's auditor for the audit of the company's financial statements	5,460	4,806

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2020

#### 3 Employees

The average monthly number of persons (including directors) employed by the company during the year was:

			2020 Number	2019 Number
	Total		20	
4	Tangible fixed assets			
		Leasehold property	Plant and machinery etc	Total
		£	£	£
	Cost	-	_	_
	At 1 July 2019	371,239	86,588	457,827
	Additions	-	7,997	7,997
	Disposals	-	(6,473)	(6,473)
	At 30 June 2020	371,239	88,112	459,351
	Depreciation and impairment			
	At 1 July 2019	203,466	71,491	274,957
	Depreciation charged in the year	6,491	7,782	14,273
	Eliminated in respect of disposals	-	(6,473)	(6,473)
	At 30 June 2020	209,957	72,800	282,757
	Carrying amount			
	At 30 June 2020	161,282	15,312	176,594
	At 30 June 2019	167,773	15,097	182,870
		101.00		

Leasehold property includes costs of £46,690 relating to lease premiums which are not being depreciated.

#### 5 Debtors

	2020	2019
Amounts falling due within one year:	£	£
Other debtors	11,923	23,587
Prepayments and accrued income	57,888	10,186
	69,811	33,773
	<del></del>	

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2020

6	Creditors: amounts falling due within one year		
	•	2020	2019
		£	£
	Trade creditors	21,419	11,546
	Corporation tax	670	716
	Other taxation and social security	24,823	15,160
	Accruals and deferred income	109,416	129,783
		156,328 ————	157,205
7	Football Association capital expenditure grants		
-	. committee of all of outplants of all to	2020	2019
		£	3
	Received and receivable:		
	At 1 July 2019	105,431	106,034
	Receivable during the period	1,697	857
	Fully amortised		(1,460)
	At 30 June 2020	107,128	105,431
	Amortisation:		
	At 1 July 2019	60,104	58,103
	Credit to income and expenditure account	3,956	3,461
	Fully amortised		(1, <b>4</b> 60)
	At 30 June 2020	64,060	60,104
			£
	Net balance at 1 July 2019		45,327
	Income and expenditure account		(2,259)
	Net balance at 30 June 2020		43,068

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2020

8	Movement on beneficiaries fund		
		2020 £	2019 £
	Balance at 1 July 2019	19,137	19,421
	Income Subscriptions	1,175	1,890
	Expenditure Payments to beneficiaries Bank charges	- (45)	(2,114) (60)
	Balance at 30 June 2020	20,267	19,137

#### 9 Members' liability

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £10.

#### 10 Events after the reporting date

The spread of COVID-19 continues to severely impact many local economies around the globe. In many countries, businesses are being forced to cease or limit operations for long or indefinite periods of time.

The impact on grassroots football continues to be felt and the Directors are implementing costs initiatives and restructuring to ensure that it can continue to operate and support its membership.

Taking into consideration the company's measures, the directors have confidence that despite the inherent uncertainty associated with a global pandemic and the possibility of continued disruption to grassroots football, the business is expected to continue to operate as a going concern for a period of at least 12 months from the sign off of these financial statements.

# DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2020

		2020		2019
	£	£	£	£
Income				
Fines, protest and appeals		56,162		98,553
Referees' fees		10,386		11,427
Contribution towards insurance		67,097		6,820
Course fees - NGS		87,600		160,705
Income from D.C.F.A. cup finals		4,645		11,802
Affiliation fees		13,345		12,380
Sponsorship		9,019		6,000
Tesco skills team		-		1,030
FA grant - Others		346,986		361,513
Tickets		(726)		1,029
Miscellaneous		(224)		690
Non FA grants		4,000		-
		598,290		671,949
Other operating income				
Government grants receivable and released		55,864		-

# DETAILED TRADING AND INCOME AND EXPENDITURE ACCOUNT (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2020

		2020		2019
	£	£	£	£
Administrative expenses				
Staff salaries	300,387		350,894	
Employers' N.I. contributions	27,739		31,025	
Staff pension costs defined contribution	5,592		5,893	
Directors' remuneration	50,500		47,132	
Directors' pension costs	1,316		1,435	
Staff training	3,681		720	
Staff kit	506		1,274	
Rent and rates	16,192		20,258	
Light and heat	5,415		5,608	
Repairs and maintenance	943		4,366	
Insurance	52,060		13,403	
Staff travelling expenses	895		10,436	
Subscriptions	4,126		1,395	
Cup expenses and trophies	1,734		15,652	
Course costs	84,005		116,821	
Professional fees	19,030		34,047	
Audit fees	5,460		4,806	
Bank charges	3,529		4,939	
Council and committee expenses	1,920		3,172	
Development plan expenditures	62,765		69,886	
Bad and doubtful debts	6,870		4,175	
Printing and stationery	2,067		3,962	
Postage and telephone	9,697		8,898	
Sundry expenses	9,148		7,820	
Amortisation of Football Association capital grants	(3,955)		(3,461)	
Depreciation on leasehold property	6,491		6,492	
Depreciation on office equipment	2,519		2,206	
Depreciation on computer equipment	5,263		4,080	
Profit or loss on sale of tangible assets (non			,	
exceptional)			70	
		(685,895)		(777,404)
Operating deficit		(31,741)		(105,455)
Interest receivable and similar income				
Bank interest received	3,341		3,769	
		3,341		3,769
Deficit before taxation	4.75%	(28,400)	15.13%	(101,686)
		===		====