



"Offering and developing football for all in Derbyshire since 1883"

Summary Minutes for Notification to DCFA Council

Minutes of a Meeting of the Board of Directors held on

Wednesday 21st April 2021 at 12pm

Via Virtual Meeting on Microsoft Teams

Present: Frank McArdle (FMc) (Chair), Ms' Ardip Kaur (AK), Ian Wright (IW) Ricky Stevenson (RS) (CEO), Gary Parkin (GP) (Board Safeguarding Champion), Colin Sedgwick (CS), Steve Nicks (SN), Phil Randle (PR), Liam Rooney (LR), Ryan Haynes (RH)

Jenny Blewitt (JB) (minute- taker)

- 1. Apologies:** - Dave Heron (DH) (President),
- 2. Plan for 2021-2024:** - Presentation delivered by Liam Rooney and Ryan Haynes. Overview of plan. Time scales discussed and plans for the presentation to The FA by Frank McArdle, Ricky Stevenson and Liam Rooney.

Board takeaway tasks discussed – Ryan requested feedback on strengths and areas for development –

FMc – Strength – Strong Financial Position, balance sheet and growth in members and staffing structure. With regards to development – not an area for development but Safeguarding, we have established a great network and are seen as trail blazers, but the work is never finished, and we need to continue to develop.

CS – Strengths – Safeguarding and Articles of Association. Area for development – improved sponsorship and increased commercial deals with partners.

GP – Strengths – improved FA brand because of the customers we serve and praise for the staff internally, they have ensured that everything is embedded and have gone above and beyond. Area for development – Diversity and Inclusion – need to widen our culture to reflect the communities that we serve.

SN – strengths - Safeguarding – We are seen as Trail blazers and need to maintain this, also the growth to 29,000 membership. Area for development – membership, there is a lack of understanding of the role of the DCFA.

AK – strengths – Board commitment and experience and safeguarding. Development areas – strategic direction of Board and its members

13.15hrs – IW left the meeting.

LR highlighted the staff feedback on strengths and development and RH on the work undertaken by staff to develop new vision, mission and values for the DCFA. FMc praised the way the staff had gone out of the organisation which demonstrates that we are in the real world, he would like to see both 'Exciting' and 'Responsive' included.

RS highlighted the process together with the new articles in place provide the foundation to build on for the future.

RS asked PR, as a new member, whether what we are trying to embed makes sense. PR agreed, stated he had been impressed with the governance and management which has been excellent and commends everybody. He's been given a great insight and hopes he can help in the future particularly with regards to the sponsorship.

RH highlighted the survey to include all members, both an internal and external consultation to obtain views for the key objectives moving forward and will feedback to Board in early May. FMc requested the staff are made aware of the Board feedback from the meeting today and in turn, the Board are made aware of the views of the staff regarding the feedback. RS also suggested a joint Board and Staff meeting which FMc suggested was repeated every 6 months.

4. Any Other Business –

SN – raised the issue of the DCFA staffing hours of Monday to Friday 9am to 5pm. Members would benefit from staff being available outside of those hours.

Board members thanked RH & LR for the presentation.

RS highlighted that the Safeguarding Children Course will be released tomorrow which Phil and Ardip need to book asap. In addition, a number of members need to recertify their safeguarding qualification and they will be receiving an email from JB.

5. Dates of Next Meetings: -

a. Wednesday 12th May 2021, 12noon – 2pm

b. Proposed dates for 2021-22 season board and council

i. Board - Wed 21st July 21 / Wed 8th Sept 21 / Wed 10th Nov 21 / Wed 9th Feb 22 /
Wed 11th May 22

ii. Council - Wed 6th Oct 21 AGM & Council / 8th Dec 21 / 2nd March 22 / 1st June 22

Board Members approved the dates as proposed

FMc thanked everyone for the inclusive meeting and for their time and support

Meeting closed at 13.36hrs