



"Offering and developing football for all in Derbyshire since 1883"

Summary Minutes for Notification to DCFA Council

Minutes of a Meeting of the Board of Directors held on Wednesday 04th November 2020 at 12pm Via Virtual Meeting on Microsoft Teams

Present: Frank McArdle (FMc) (Chair), Ian Wright (IW) (Chair), Ricky Stevenson (RS) (CEO), Gary Parkin (GP) (Board Safeguarding Champion), Colin Sedgwick (CS), Steve Nicks (SN), Phil Randle (PR)

Jenny Blewitt (JB) (minute- taker)

1. Apologies: -

Dave Heron (DH) (President), Ms' Ardip Kaur (AK), Alan Smith (AS) (Vice-Chair)

FMc updated that Alan Smith had submitted his letter of resignation to the board, RS and FMc had both spoken to Alan and understand his reason. This was accepted.

In recognition of Alan Smith's commitment and contribution to DCFA Board, FMc proposed an Honorary Vice-President position for Alan.

All members voted in agreement. (Silence was also taken as agreement)

FMc to write to AS with the offer from all Board Members

2. Matters arising from previous minutes & approval – 9th September 2020

Matters arising – Item 3a – RS updated that the letter to Kooner Singh had been sent but no reply has, to date, been received.

Minutes agreed as accurate and signed off by FMc

3. Accounts –

a. Quarter One accounts, July – Sept 2020. Papers circulated and discussed.
RS reviewed the accounts and assets with all members.

b. Cash Flow Forecast & Budget 2020/21 - RS detailed all expenses and expenditure.

FMc questioned when the auditors were last changed? – **RS to review**

Accounts signed off by FMc

4. DCFA Governance Review – AK

a. Council Terms of Reference – circulated to all prior to the meeting. RS overview of work undertaken to date, final draft to be presented to Council in December 2020.

FMc recorded his thanks to Alan Winfield for his involvement and assistance.

b. Update on FA Code of Governance – Overview by FMc, highlighting the skills audit that is due to be sent out to all Board members.

5. To receive reports on DCFA Business

a. Safeguarding Update – GP updated on the safeguarding and poor practices cases since the last Board Meeting. Highlighted the serious safeguarding cases and the non-compliance and governance across the County .

Discussion regarding the lockdown effect on children not being able to be involved in grassroots football. All agreed that FMc will feedback to The FA and Government that DCFA would support the return of grassroots football for young people.

RS added that the Safeguarding Briefing for new Council Briefings had been arranged for 18th November 2020.

b. Operational Update – RS gave an overview:-

- i. FA Operations Team – KPI's
- ii. Covid-19 Update

c. Staff Update – RS updated the Board about the current staffing situation.

6. DCFA Council Agenda - Wednesday 2nd December 2020 @7pm

- Minutes of last meeting
- Terms of Reference,
- Codes of Governance
- Safeguarding & Operational Update

FMc left the meeting 13.06hrs

7. Any Other Business

a. IW raised the issue of a twitter post with negative comments that he responded to.

8. Dates of Next Meetings

- a. Wednesday 10th February 2021, 12noon – 2pm
- b. Wednesday 12th May 2021, 12noon – 2pm

IW thanked all for their time and support

Meeting closed at 13.16hrs