



Designated Safeguarding Officer (DSO)

(Part Time; 17.5 hours per week)

Salary Range £14, 500 - £16, 500 (Dependent upon experience)

Cumberland Football Association (CFA), in partnership with The Football Association, is inviting applications for an exciting and stimulating role within football as part of a passionate and dynamic sports organisation looking to increase participation, regulate the game and promote safe, inclusive football within Cumberland.

Safeguarding is an ever-present priority for football and the DSO would play a pivotal role in ensuring that football is played in a safe, inclusive and enjoyable environment.

Cumberland FA are looking for a committed professional to drive and raise safeguarding standards across the grassroots game within a boundary that includes Carlisle, Penrith and West Cumbria.

The DSO will manage the County FAs safeguarding work, in line with legislation, FA Safeguarding Policy, Procedures and regulations, including the implementation of and compliance with The FA's Safeguarding Operating Standards.

Reporting directly into the Chief Executive, the successful applicant will be required to demonstrate knowledge of safeguarding and child protection, a working knowledge of safeguarding legislation and the Government's Working Together guidance.

Experience of collating sensitive and detailed information and compilation of written reports and statements will be essential.

You will work as part of a team focused on working together to make a difference in the game we love. You will be expected to be able to work under pressure, handle multiple priorities and meet deadlines. It is important that you have excellent interpersonal skills and that you have the ability to positively influence at all levels. Whilst an understanding of the culture and structure of football, and/or working with volunteers would be beneficial, it is not essential for the role.

This exciting post is part time position of 17 ½ hours per week based over 5 days (0.5). The proposal is that this role involves working 5 afternoons a week and is based at Cumberland FA's Offices in Cockermouth. However, all of this can be discussed, if required, as the role will need to have a flexible approach to hours worked, as there will be some work during weekend and evenings.

This is a great opportunity to start a career in football with the local governing body, with potential opportunities to further progress across the National County FA network or within The FA. The role will include access to training, networking and personal development opportunities, as well as enrolment in a pension scheme with The People's Pension, holiday entitlement outside of bank holidays and the festive period, access to an employee assistance programme and full staff NIKE kit.

You should be in possession of a valid and current driving licence.

If you do not have the formal qualifications specified but can demonstrate skills or experience of an equivalent standard, we would be interested in your application.

The CFA is committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

A job profile for this position can be downloaded [HERE](#)

Salary will be based on FA recommendations and will be discussed at interview

For an informal discussion about the vacancy or to arrange a visit to the CFA you can contact Craig Lewis (Football Development Manager) on 01900 511 800 (Option 2) or e-mail Craig.Lewis@CumberlandFA.com

To apply, please visit www.cumberlandfa.com to download an application form or alternatively you can request a form to be sent to you by e-mailing Daniel.Key@cumberlandfa.com

Please return your completed application form, along with a CV, two named references/referees (with contact information), marked DSO, 'Private and Confidential' to Cumberland Football Association, Units 3 & 4, Tithe House, Station Street, Cockermouth, CA13 9QW or e-mail Daniel.Key@cumberlandfa.com with subject title 'P&C DSO Role'

Closing date for applications is 5pm on Friday 8th July 2022

Interviews will take place over 18th and 19th July 2022

Shortlisted candidates will be contacted by 5pm on Wednesday 13th July to try to arrange a mutually agreeable date and time for an interview.

We will attempt to accommodate any requests, and this may include the need to hold interviews online via Microsoft Teams.

If required, second interviews may be held to determine the most suitable candidate for the role.

The CFA is committed to safeguarding children, young people and adults at risk. All eligible roles are subject to a DBS check.

As an equal opportunities employer the CFA welcome applications from all parts of the community.