



**CORNWALL FA
BOARD SAFEGUARDING
CHAMPION
APPLICATION PACK**



Football For Onen Hag Oll

Board Safeguarding Champion

Cornwall County Football Association is inviting applications to join our Board of Directors, in a Voluntary Role as Safeguarding Champion.

We are looking for an individual with skills and experience in safeguarding with adults, children, or both, who has a desire to support grassroots football and a safe environment across Cornwall.

Role Purpose:

- To ensure Cornwall County FA maintains its governance, operations and standards in safeguarding, to achieve the best outcomes for children and adults at risk.
- To ensure the Board acts in accordance with legislation, statutory guidance and The FA's Safeguarding Policies and Procedures and any associated guidance including continually demonstrating that the County FA meets The FA's Safeguarding 365 Standard for County FAs.
- To be an active Board member championing a culture that has the best interests of children and young people (under the age of 18) and adults at risk in mind in all decisions that are made.
- To recognise and champion that all children and young people in football and all adults at risk are entitled to the same protection regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity.

Key skills and experience required:

Essential

- A child-centred belief system and behaviours.
- Experience of demonstrable and effective governance – and overseeing a strategic approach.
- Experience of working in adult or child safeguarding and/or protection.
- Knowledge and understanding of grassroots or other voluntary activity.
- Awareness and understanding of The FA's Safeguarding Policy and Procedures and The FA's Safeguarding 365 Standard for County FAs.
- Ability to listen effectively.
- Ability to ask probing questions.
- Proven influencing skills.
- Presentation skills.
- Experience of problem-solving.
- Basic IT skills, including Word and email.

Desirable

- Football club or officiating experience.
- Experience of organisational assessments, audits or inspections.
- Experience of being a member of committees or Boards.



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Key Responsibilities

- To ensure the County FA always acts in keeping with legislation, statutory guidance and The FA's Safeguarding Policies and Procedures and The FA's Safeguarding 365 Standard for County FAs.
- To ensure the County FA safeguarding responsibilities and accountabilities are embedded in the County FA Strategy, Business Plan, Budget, Risk Register and Operational Plan.
- To ensure the County FA enables and provides relevant safeguarding training for the Board, staff, volunteers and committee and council members.
- To ensure all staff role profiles have safeguarding responsibilities embedded in them.
- To ensure the Board receives and scrutinises information on progress against key areas of work, including the independent assessment reports, risks and challenges.
- To ensure all volunteers are aware of and comply with The FA's Safeguarding 365 Standard for County FAs' requirements.
- To check and challenge to ensure that the interests of children and young people are paramount in all County FA activities and the best interests of adults at risk are given due consideration.
- To use the whistle-blowing policy if any concerns are not fully addressed by the County FA or the Board.

Time Commitment:

The post requires a commitment to attend 6 Board meetings a year.

Meetings are normally held on Thursdays at Cornwall FA Head Office and normally last around 2 hours.

How to Apply:

Please submit your CV, and cover letter via email to Geoff Lee - Board Chairman: geoff.lee@cornwallfa.com, as well as completing the [Equality and Diversity Monitoring Form](#) and return to Cornwall FA no later than **Friday 8th March 2024 - 12pm**.

Receipt of applications will not be acknowledged. Shortlisted applicants will be contacted to arrange a convenient interview time. Interviews will be held at Kernow House, Callywith Gate, Bodmin, at a time to meet the needs of the applicant.

If you have any questions about the role, please contact the Geoff Lee - Board Chairman on 07553374245, or Dawn Aberdeen - CEO on 01208 262982, for an informal discussion.

Cornwall FA is an equal opportunity employer and positively encourages applications from suitably qualified and eligible candidates regardless of sex, ethnicity, disability, age, sexual orientation, gender identity, religion, and belief.