



Safeguarding Children Recertification

1

How to access the Online Safeguarding Children Recertification

Log in

Please find your **FAN** or **email address** and password. Please do not create a new FAN.

If you have forgotten your FAN please click below.

FORGOTTEN MY FAN

Accessing the course

Once you have your FAN and password follow these steps:

1. Click below to open the Learning Management System.

OPEN THE LMS PAGE

2. This should open a screen like this. Click on the words 'Sign In' where the blue arrow is pointing

TheFA Sign In

England | The Emirates FA Cup | St. George's Park | Women | Take Part | Rules & Governance | Shop | More

LEARNING [back to 'Take Part'](#)

[Home](#) | [Active Learning](#) | [My Reports](#) | [Find Awards](#) | [Calendar](#)

Home

WELCOME TO THE NEW HOME OF FOOTBALL EDUCATION

ONLINE CPD

ONLINE RESPECT

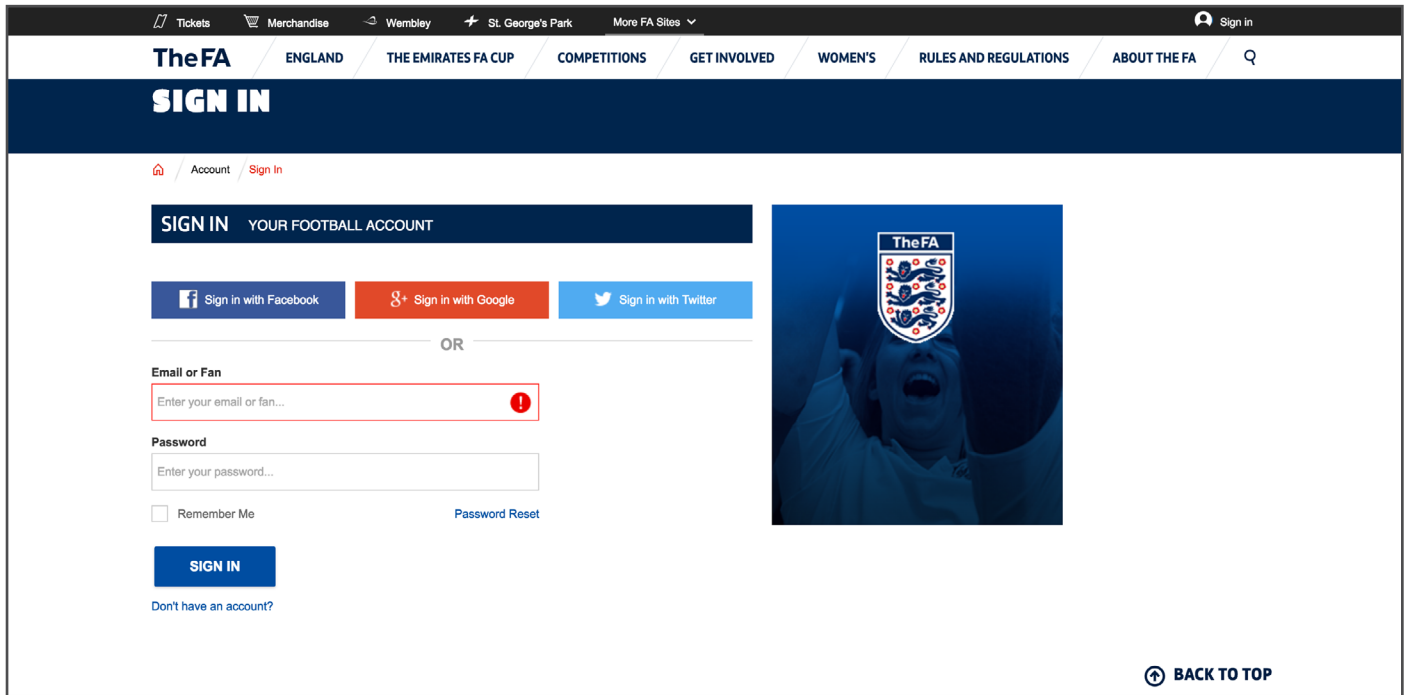
Calendar

November 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

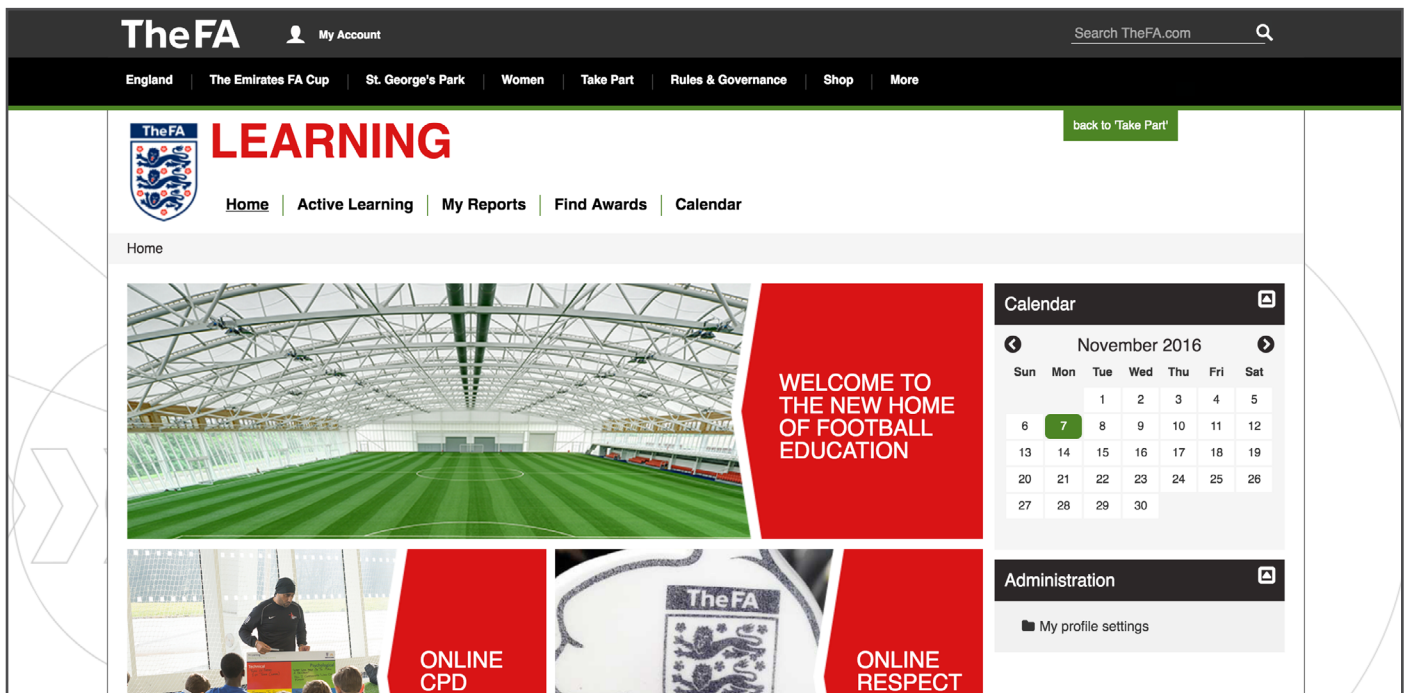
3. When you have clicked on 'Sign In' a screen like this should open.

Enter your FAN and password.



The screenshot shows the 'SIGN IN' page of The FA website. The header includes navigation links for Tickets, Merchandise, Wembley, St. George's Park, and More FA Sites. The main navigation bar lists: ENGLAND, THE EMIRATES FA CUP, COMPETITIONS, GET INVOLVED, WOMEN'S, RULES AND REGULATIONS, and ABOUT THE FA. The page title is 'SIGN IN' with the subtitle 'YOUR FOOTBALL ACCOUNT'. Below the title, there are three social media login buttons: 'Sign in with Facebook', 'Sign in with Google', and 'Sign in with Twitter'. A separator 'OR' follows. The 'Email or Fan' field has a placeholder 'Enter your email or fan...' and a red exclamation mark icon. The 'Password' field has a placeholder 'Enter your password...'. There is a 'Remember Me' checkbox and a 'Password Reset' link. A blue 'SIGN IN' button is at the bottom left, with a link 'Don't have an account?' below it. On the right, there is a large image of a person holding up a football jersey. At the bottom right, there is a 'BACK TO TOP' link.

4. This will take you to a screen like this. It looks very similar to the first screen but now it says 'My Account' instead of 'Sign In'



The screenshot shows the 'My Account' page of The FA website. The header includes navigation links for England, The Emirates FA Cup, St. George's Park, Women, Take Part, Rules & Governance, Shop, and More. The main navigation bar lists: Home, Active Learning, My Reports, Find Awards, and Calendar. The page title is 'LEARNING' with the subtitle 'WELCOME TO THE NEW HOME OF FOOTBALL EDUCATION'. Below the title, there is a large image of a football pitch. To the right of the image, there is a red box with the text 'WELCOME TO THE NEW HOME OF FOOTBALL EDUCATION'. Below the image, there is a section for 'ONLINE CPD' and 'ONLINE RESPECT'. On the right side, there is a 'Calendar' widget showing November 2016. Below the calendar, there is an 'Administration' section with a link to 'My profile settings'.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
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5. Click on the words 'Active Learning' where the blue arrow is pointing. This will open a drop down box.

Click on the words 'Required Learning'.

The next page will be more personal to you but scroll down to find Certifications.

Click on 'The FA Safeguarding Certificate'

6. This will take you to the page shown below. Scroll down and click on 'Launch Course'.

TheFA Learning

Home | Active Learning | My Reports | Find Awards | Calendar

Home | Find Awards | Safeguarding Children | The FA Safeguarding Children Certificate

The FA Safeguarding Children Certificate

Recertification window open Your certification will expire on 11 May 2019, 7:01 PM

Date assigned: 11 May 2016
Due date: 11 May 2019

The FA's Safeguarding Children certificate is required for all coaches working with children under the age of 18. The certificate is first issued upon the completion of a Safeguarding course.

It can be recertified at any time by completing **either** The FA Safeguarding Children Workshop, The How we support workshop (part of the Level 1) **or** the Online Safeguarding Re-certification. Workshops can be booked via your County FA.

Recertification path

Course name	Actions	Status
Online Safeguarding Children Re-Certification	LAUNCH COURSE	

The course page will open.

Scroll down and begin the course, working through each of the five modules.

Once complete, your certificate will be available to download and print off.

Please note: The FA no longer prints and distributes certificates for this course but your FAN will be updated.

Difficulty logging in?

The most common issue is that a FAN or password has been entered incorrectly. Please check you have the correct FAN and password combination and try again.

If you have followed every step of the guidance and still cannot log in please email your query, contact number and a screen shot, where possible, of the issues you are experiencing to The FA Education team:

Education@TheFA.com

Revisiting the course?

If you have already enrolled on the course using the steps above, you can revisit the course by logging into the LMS (steps 1-3) and clicking on the button below to open to course page:

REVISIT THE COURSE HERE