



**EQUAL GAME AMBASSADOR**

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**RECRUITMENT PACK**

# OUR VALUES



## **INCLUSIVE**

**CHAMPIONING AND ENSURING THAT FOOTBALL  
IS AVAILABLE AND SAFE FOR EVERYONE**



## **PROGRESSIVE**

**COMMITTED TO CONTINUOUSLY IMPROVE  
AND BE TRANSFORMATIONAL IN WHAT WE DO**



## **RESPECTFUL**

**SET THE STANDARDS FOR RESPECTFUL  
BEHAVIOUR ACROSS THE GAME**

# CHESHIRE FA

## EQUAL GAME AMBASSADOR



<b>Job Title:</b>	Equal Game Ambassador
<b>Location:</b>	Hartford House, Hartford Moss Recreation Centre, Northwich, CW8 4BG
<b>Closing Date:</b>	Thursday 3rd November 2022
<b>Interview Date:</b>	9th/10th November 2022
<b>Contract Type:</b>	Casual Contract: 50 hours (To be spread across the season)
<b>Salary:</b>	£25.00 per hour

### A BIT ABOUT THE ROLE

Cheshire FA is looking for an enthusiastic and experienced individual(s) with a passion for grassroots football to join the team.

The successful candidate will be responsible for supporting grassroots football clubs to apply their learnings from the Equal Game Training and build their own Equal Game Action Plan; creating more accessible opportunities for women and girls.



### EQUALITY AND DIVERSITY

We would encourage all applicants to complete our voluntary Equality & Diversity Monitoring Form, via this [link](#), as part of the application process. The data we collect will be anonymous and confidential and will not be stored or linked to your application in any way. The data helps Cheshire FA to build a more accurate picture of the diversity of the people applying to join the organisation, and to then monitor progress in this area. The link to complete this is in the application form. You can also read our Equality Policy, [here](#).

Data will be held in accordance with the Data Protection Act 2018 and Cheshire FA's [Privacy Policy](#).

Cheshire FA is committed to, and values the principles of diversity, equality and inclusion. We strive to provide an inclusive and supportive working environment where all our team feel respected and supported in fulfilling their potential. We encourage and welcome applications from all, regardless of background and are particularly interested to hear from individuals belonging to under-represented groups including individuals from minoritised communities, all genders identities, individuals with a disability and LGBTQI+ individuals, people of faith and people of all ages. If you are an applicant with a disability who meets the essential requirements of the job, we will interview you.

Cheshire FA are committed to ensuring recruitment decisions will be based on merit with a focus solely on the skills and experience required for the job. Diversity monitoring data will not be used for selection purposes, but will be used to help ensure that policies, practices and procedures promote equality of opportunity.

Should you need any reasonable adjustments to the recruitment process, at either application or interview stage, please contact us directly via [HR@CheshireFA.com](mailto:HR@CheshireFA.com)



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**Reports to:** Football Development Officer (Women & Girls)

## Responsibilities

- Attend one of the 'Train the Trainer' course dates; Tuesday 29th November @ West Riding FA, Wednesday 30th November @ Leicestershire FA or Tuesday 6th December @ Berks & Bucks FA
- Work with County FA Leads to collaboratively deliver the local 'Equal Game' Training
- Work with England Football Accredited clubs following their completion of the 'Equal Game Training' to support in the creation of a bespoke female football game plan. This outlines new club-based opportunities for female players which may include new playing provisions, coaching development, volunteering roles, and creating safe environments.
- Support with engagement at every level of the club to maximise and sustain these opportunities for female players.
- Signpost and help clubs access relevant support including funding and coach development opportunities via the County FA, and FA Women & Girls Coach Development network.
- Support clubs to build and sustain relationships with relevant local partners such as charitable organisations, educational establishments, alongside other key partners to promote the new opportunities.
- Collaborate with County FA staff, national FA staff, FA Women & Girls Coach Mentors, FA Women & Girls Community Champions, external partners, and wider members of the grassroots delivery team workforce.
- Maintain records of the support being provided to grassroots clubs with the aim of providing clarity on work programmes, development opportunities and sharing of good practice.
- Engage with selected England Football Accredited clubs following their completion of the 'Equal Game Training'
- Signpost and help clubs access relevant support
- Support clubs to build and sustain relationships with relevant local partners
- Collaborate with County FA staff, national FA staff, and other grassroots football stakeholders
- Maintain records of the support being provided to grassroots club



# WHAT WE'RE LOOKING FOR



## Skills & Abilities

### Essential

- Ability to build trust and develop effective working relationships within England Football Accredited Clubs.
- Ability to deliver practical support sessions to a range of club Volunteers.
- Understanding of how an England Football Accredited Club operates.
- An advocate for female football with an understanding of the challenges and barriers that both players and volunteers can face.
- Commitment to attend additional training provided as part of this programme.
- Flexible in approach with willingness to work evenings and weekends, as well as travel across the County.
- IT proficient- confident with setting up and actively taking part in online meetings.

### Desirable

- Knowledge of The FA's strategy for Women & Girls Football; Inspiring Positive Change.
- Knowledge of the England Football Accreditation Framework and the existing support and resources available to Accredited Clubs.



## Knowledge & Experience

### Essential

- Can demonstrate a history of success in developing female grassroots football opportunities and/or an experienced sports development professional.
- Experience of facilitating and engaging with volunteers.
- Experience of engaging with external partners and stakeholders.

### Desirable

- Experience of volunteering within a grassroots football club as a Committee Member.
- Experience of mentoring others.
- Experience of accessing external funding.

Enhanced DBS Check required? YES

Clean, full driving licence? YES

Eligible to work in the UK? YES



# HOW TO APPLY

You can apply via our Online Application Form:

## [CLICK HERE](#)

We would also be very grateful if you can please complete our voluntary Equality & Diversity Monitoring Form, as detailed on page 1, upon submission of your application via this [link](#).

The **closing date** for applications is **THURSDAY 3rd NOVEMBER 2022**

Interviews will take place on 9th/10th November 2022.

*Due to the volume of applications received for most roles, we may only be able to contact candidates if they are shortlisted for interview. If you do not hear from us within five days of the closing date, you should assume your application has not been successful. We aim to provide feedback to shortlisted candidates who are unsuccessful at interview. However, due to the volume of applications received for most roles, we will unfortunately not provide feedback to those candidates who are not shortlisted for interview.*

If you have any questions about the role, please contact [Stephanie.Knott@CheshireFA.com](mailto:Stephanie.Knott@CheshireFA.com) for an informal discussion.

## WHAT WE CAN OFFER

- You will get the chance to work with our nationally recognised leaders and help us to improve the work we do. You'll be part of a forward thinking and progressive County FA.
- Access to high-quality training, networking and personal development opportunities.
- A varied and exciting working life, where you'll learn about all aspects of grassroots football.
- Access to Cheshire FA Kit & Equipment

## SAFEGUARDING

We are committed to safeguarding children and adults at risk. Due to the nature of this role, the successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check through The FA DBS process. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and the information provided. The successful candidate will also be required to undertake a safeguarding induction and safeguarding training as outlined by the FA.

## GOOD LUCK!



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