



## Minutes of the Standing Joint Discipline Committee held on Tuesday, 3 September 2019

S Poole in the Chair

1. The Notice of Meeting was confirmed to all Members

### 2. In Attendance

A Cartwright  
B Cooke  
C Yardley  
C Milburn  
D Miller  
H Baker  
H Hector  
J Hunter  
J Monnes  
M Knowles  
M Duffield  
M Fellows  
S Poole

### BCFA Staff

D Nixon  
J Edwards  
K Shoemake  
P Edwards

### Apologies

A Penn  
M Penn (BCFA Chair) on FA Business  
M Robinson  
N Peck  
S Fernandez  
S Lawrence  
S McCann  
T Angus

### **3. Constitution of Committee**

- 3.1. SP extended a warm welcome to all Committee members
- 3.2. The constitution of the Committee was confirmed as detailed in the meeting pack

### **4. Election of Chair**

- 4.1. M Duffield was formally proposed, seconded and there being no other nominations was elected unanimously
- 4.2. SP thanked MD for his commitment in leading the Discipline Committee
- 4.3. MD took the Chair
- 4.4. MD thanked the Discipline Committee their support

### **5. Election of Vice-Chair**

- 5.1. B Cooke was formally proposed, seconded and there being no other nominations was elected unanimously

### **6. Minutes of the Meeting held on Thursday, 30 August 2018**

- 6.1. The minutes of the meeting had been circulated with the Notice of Meeting and were contained in the meeting pack at Item 6
- 6.2. MD signed the minutes as a true record

### **7. Matters Arising**

- 7.1. There were no matters arising

### **8. Chairs Welcome**

- 8.1. MD welcomed and thanked all Committee members for their endeavours during the last season and commitment to the new season

### **9. Discipline Report for Season 2018-2019**

#### **9.1. BCFA Disciplinary Report**

- 9.1.1. DN advised on the figures contained in the Summary Report
- 9.1.2. DN advised on the figures contained in the Field Offence Analysis and highlighted and reported on the national roll-out of C2 SB to all football at Step 5 of the National League System and below and a discussion ensued
- 9.1.3. DN advised on the figures contained in Misconduct Cases by FA Charge Code and referenced the 'level of input' required from the Team in every misconduct case
- 9.1.4. DN advised on the figures relating to Disciplinary Hearings
  - 9.1.4.1. A discussion was held around 'not-proved' cases
  - 9.1.4.2. ACTION: DN to provide an analysis of hearing results from previous seasons
- 9.1.5. DN reported on the four [4] Appeals to The Football Association in which all four [4] were dismissed
- 9.1.6. DN advised on FA Charge Codes contained in the meeting pack
- 9.1.7. DN advised that a revised Sanctions Guidelines will be issued to Members once confirmation is received from The FA
  - 9.1.7.1. CY raised the question of spitting at a Match Official to which DN responded

- 9.1.8. DN advised the meeting on the revision of BCFA forms used by Commissions
- 9.1.9. MD expressed the thanks of the Discipline Committee to the Team for their efforts in the administration of discipline during the season

**10. Changes to Regulations for Season 2019-2020**

- 10.1. DN referred the meeting to Item 10 in the meeting pack
  - 10.1.1. Temporary Dismissals – Sin Bins – DN advised on the mandatory use of Temporary Dismissals in all competitions at Step 5 of the National League System and below for Season 2019-2020
  - 10.1.2. Young Persons and Venerable Adults at Commissions – DN advised the meeting of the mandatory training that must be undertaken by Commission members

**11. Any other Business**

- 11.1. BCFA Guidance on the Use of Webex – Operating Protocols
  - 11.1.1. DN referred the Members to the document contained in the meeting pack at Item 11
- 11.2. Thanks from the Chief Executive Officer
  - 11.2.1. KS reiterated the complexity of the disciplinary process undertaken by the County
  - 11.2.2. KS thanked the Team and the Committee Members for their efforts in delivering the disciplinary process in Season 2018-2019

There being no other business the Chair closed the meeting at 8.00pm

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**END**