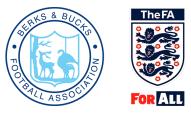
Berks & Bucks FA 1st Floor Stratton Court Kimber Road Abingdon OX14 1SG

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Job Title:	Communications Lead of the BBFA Youth Council		
Job Purpos	e:		

- To help create a range of resources to support the empowerment of young people involved in grassroots football as both players and volunteers
- To contribute to the planning and delivery of a range of BBFA projects for Young People
- To work as a team member to consult with young people to build a greater understanding of young peoples' needs and points of view
- To proactively promote the work of The FA Youth Council & wider FA work with Young People
- To undertake other specific Young People related projects as agreed by the Youth Council members
- Lead on BBFA YC Social Media accounts and communication plan

Key Accountabilities:

- Create a Youth Council marketing & communications plan
- Lead on promoting and raising awareness of The FA Youth Council and related projects
- Communicate and showcase success of the Youth Councils work through different mediums
- Provide content for BBFA website and work closely with Communications Lead at BBFA.
- To support the design and delivery of key high-profile events and projects
- Tasks delivered on time producing work of a very high standard
- Contribution into team planning including attendance at events and team meetings
- Establish good rapport with all stakeholders, in particular other Youth Council colleagues, FA Youth Council the County FA and relevant key external partners i.e. Charter Standard Clubs
- To undertake any other Youth Council duties as may be reasonably required

Enhanced CRB Check Required if over	Yes
18:	







WHAT IS NEEDED TO CARRY OUT THE ROLE?

Person Specification (Key Skills And Experience Required): Essential	Person Specification (Key Skills And Experience Required): Desirable	
Passionate about football	Event organising experience	
Reliable	Ability to review, evaluate	
Good understanding of Social Media		
Enthusiastic, confident and helpful nature		
Willing to learn and committed to their own personal development		
Good written and verbal communication		
Organised and able to forward plan		
Ability to take on responsibility effectively		
• Ability to work well as part of a team, and the confidence to contribute to team		

Behaviours required:		
 Proactive – Embraces new thinking in pursuit of continuous improvement. 		
Respectful- Sets the standards for respectful behaviour across the game		
 Inclusive – Champions and ensures that football is, and will remain, a game for everyone 		
 Trusted – Tenacious and accountable. Serving the whole game and doing the right thing 		
 Inspirational –The very best outcome achieved by sustained excellence in performance 		



#TogetherWeAreFootball

