Berks & Bucks FA 1st Floor Stratton Court Kimber Road Abingdon OX14 1SG

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Job Title:	Chairperson of the BBFA Youth Council		

Job Purpose:

- To help create a range of resources to support the empowerment of young people involved in grassroots football as both players and volunteers
- To contribute to the planning and delivery of a range of FA projects for Young People
- To work as a team member to consult with young people to build a greater understanding of young peoples' needs and points of view
- To proactively promote the work of The FA Youth Council & wider FA work with Young People
- To undertake other specific Young People related projects as agreed by the Youth Council members

Key Accountabilities:

- To organise and facilitate meetings
- Prepare and produce an annual report
- To support Youth Council members to fulfil their duties
- To represent the Youth Council at County events, FA and external as and when required to do so
- Hold the casting vote in the event of any split group decisions
- To be a spokesperson for the BBFA Youth Council
- To co-ordinate allocated projects in accordance with Youth Council processes, to provide a very high level of service to Youth Council members and external stakeholders
- Contribution into team planning including attendance at events and team meetings
- Establish good rapport with all stakeholders, in particular other Youth Council colleagues, FA Youth Council, County FAs and relevant key external partners i.e. Charter Standard Clubs
- To undertake any other Youth Council duties as may be reasonably required

Enhanced CRB Check Required if over	Yes		
18:			













WHAT IS NEEDED TO CARRY OUT THE ROLE?

Person Specification (Key Skills And Experience Required): Essential		Person Specification (Key Skills And Experience Required): Desirable		
•	Passionate about football	•	Event organising experience	
•	Reliable	•	Sound knowledge of PowerPoint	
•	Mentoring experience	•	Ability to review, evaluate	
•	Enthusiastic, confident and helpful nature			
•	Willing to learn and committed to their own personal development			
•	Good written and verbal communication			
•	Organised and able to forward plan			
•	Ability to take on responsibility effectively			
•	Ability to work well as part of a team, and the confidence to contribute to team			
•	Strong leadership skills			
•	Ability to present to different audiences and communicate messages with impact			
•	Ability to facilitate group discussions			

ehaviours required:	:
Proactive – Embraces new thinking in pursuit of continuous improvement.	
Respectful- Sets the standards for respectful behaviour across the game	
 Inclusive – Champions and ensures that football is, and will remain, a game for everyone 	
 Trusted – Tenacious and accountable. Serving the whole game and doing the right thing 	
Inspirational –The very best outcome achieved by sustained excellence in performance	













