**MOD Form 5010a**

Annex A

to AFA 14/07/17

Dated Jul

**Introduced April 2014**

**MOD Risk Assessment Form – Army Football Association – Match Risk Assessment**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Establishment /Unit/Ship:** | | | |  | | | **Assessment No:** | | | **Insert Ref No** | | | **Assessment Date:** | | | **Insert Date** | |
| **Section/Department:** | | Battalion/Regiment | | | | | **Assessment Type**  **(Delete as appropriate; see Note 1)** | | | | | | | | | | |
| **Specific** | | | | **Generic**  **X** | | | | **Record of Dynamic Assessment** | | |
|  | | | | | | | | | | | | | | | | | |
| **Match:**  **(Insert home team) V (Insert away team) on (Insert date)** | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **Assessor** | | | | | | | **Line Manager Acceptance (See Note 2)** | | | | | | | | | | |
| **Name:** | **Insert Football Officers Name** | | | | | | **Name:** | | **Insert Regt / Bn 2 IC or Equivalent** | | | | | | | | |
| **Rank/Grade:** | **Insert Grade** | | | | | | **Rank/Grade:** | | **Insert Grade** | | | | | | | | |
| **Signature:** |  | | | | | | **Signature:** | |  | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **Hazards**  **(Include Hazard Survey Number where applicable)** | | | **Who is at Risk?** | | **Control Measures**  **(Specific existing Control Measures)** | **Risk Rating**  **(Likelihood X Consequence)**  **(See Note 3)** | | **Additional Controls**  **(Each Control Measure is to be specific**  **and managed)** | | | | **Residual**  **Risk**  **Rating**  **(See Note 4)** | | **Management Plan** | | | |
| **Owner** | | **Target Date** | **Completion**  **Date** |
| **Prior to game** | | | Players & Match Officials | | a Pitches and changing facilities are to be inspected prior to matches. In accordance with the FA Laws of the Game, the playing surface is to be level and free from debris likely to cause injury.  b In accordance with the FA Laws of the Game goalposts are to be checked by referees before each match. Portable goals must be anchored to the ground.  c. Objects on or near the pitch that may cause injury are to be removed.  d. All teams are to conduct warm-up and warm down prior to and after matches conducted by adequately experienced or preferably trained personnel.  e In accordance with the FA Laws of the Game players are to have appropriate footwear and are to wear shin guards.  f All match officials are to be appointed by the relevant authority who are responsible for ensuring that they are adequately experienced and trained. |  | | The Match Referee appointed to officiate at the game or in the situation where substantial traveling is involved, a qualified official has the final say as whether or not the pitch is playable.  Ensure posts and nets are in  good condition and correctly assembled.  Battalion/Regiments and are encouraged to have a minimum Level 1 qualified coach. These courses are run by the Army FA  Battalion/Regiments and are encouraged to have a minimum 1 qualified referee. These courses are run by the Army FA | | | |  | | **Football Officer Name** | | **Insert Date** | **Insert Date** |
| **During the Game**  **Minor Injury**  **High Profile Games and competitions organised by the Army Football**  **Injury to Spectators** | | | Players & Match Officials | | a Each team must have a qualified person to administer emergency aid.  b. Non playing personnel to be present with mobile phone or land line close at hand (mobile signal must be available)  c. A designated cleared route for emergency vehicles must be in place.  d. Emergency Aid personnel fully trained to deliver CPR until more qualified personnel arrive.  e. There is a general risk to spectators from slips, falls or other accidents. This is controlled by the maintenance of the stadium. This risk is proportional to the number of spectators |  | | Army Football provides Emergency Aid courses in line with the Governing Body.  Non playing representative should be aware of the nearest A&E  All keys and codes for gates available  Defibrillator and person trained in its use should be readily available  This should be achieved in conjunction with the local contractor. | | | |  | |  | |  |  |
| **Dehydration**  **Exposure to blood.**  **Head Injuries** | | | Players & Match Officials | | a.Water and or alternate hydration must be freely available at all football matches, tournaments and events to players and match officials.  b. Senior personnel, coaches, medical and first aid staff presents are to encourage the intake of fluid in proportion with the intensity of the match/ training session or climatic conditions.  No player is to return to the field of play until any blood flow has been stopped.  Team Managers and Emergency Aid personnel are to familiarise themselves with concussion guidelines. [**www.thefa.com/concussion**](http://www.thefa.com/concussion) |  | |  | | | |  | |  | |  |  |
| **Post-Match** | | | Away Teams | | a All away teams are to have a nominated non-playing driver. Players who have participated in the game are to be aware of the rules regarding driver’s hours. |  | |  | | | |  | |  | |  |  |

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| **Line Manager Assessment Review**  **(See Notes 2 and 5)** | | | | | | | |
| **Review Date:** |  | **Review Date:** |  | **Review Date:** |  | **Review Date:** |  |
| **Name:** |  | **Name:** |  | **Name:** |  | **Name:** |  |
| **Rank/Grade:** |  | **Rank/Grade:** |  | **Rank/Grade:** |  | **Rank/Grade:** |  |
| **Signature:** |  | **Signature:** |  | **Signature:** |  | **Signature:** |  |

**Notes:**

1. If using a ‘Generic’ risk assessment, Assessors and Line Managers are to satisfy themselves that the assessment is valid for the task and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic assessment.

2 Line Managers are to note that they are responsible for production of the risk assessment and that they are signing to indicate that the risk assessment is suitable and sufficient and they consider the risks to be acceptable.

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| --- | --- | --- | --- | --- | --- |
| High | Common, regular or frequent occurrence. | **3** | **3 Med** | **6 High** | **9 High** |
| Medium | Occasional occurrence. | **2** | **2 Low** | **4 Med** | **6 High** |
| Low | Rare or improbable occurrence. | **1** | **1 Low** | **2 Low** | **3 Med** |
| **Likelihood X Consequence** =  **Risk Rating** | | | **1** | **2** | **3** |
| Minor injury or illness.  (Up to med centre/out-patients) | Serious injury or illness.  (Urgent hospital treatment) | Fatalities, major injury or illness.  (Major trauma or death) |
| Low | Medium | High |

3. When recording the Risk Rating ensure that both the Likelihood and Consequence scores are included.

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| **High** | Improve control measures; consider stopping work. Conducting work at this level of risk is to be reported up the Line Management / Command chain. |
| **Medium** | Review control measures and improve if reasonably practicable to do so, consider alternative ways of working. |
| **Low** | Maintain control measures and review if there are any changes. |

4 Record the residual Risk Rating to demonstrate that the risk has been reduced to an acceptable level; record Likelihood and Consequence scores.

5 Risk Assessments are to be reviewed:

* Annually.
* If there is reason to doubt the effectiveness of the assessment.
* Following an accident or near miss.
* Following significant changes to the task, process, procedure or Line Management.
* Following the introduction of more vulnerable personnel.
* If “Generic” prior to use.