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| **Key Guidance** This section provides a quick overview of some of the key concepts in Army risk assessment. Refer to Notes section for further information. The first line of the risk assessment table, below, shows an illustrative example.  **Hazard** is anything that may cause harm, e.g. working at height on a ladder.  **Risk** is the chance that someone or something could be harmed by the hazard, measured by combining (multiplying) the likelihood of it happening with its impact (severity). For example, there may be a ‘possible’ likelihood that someone that is not competent could fall from a ladder (3 rating – see right) combined with a ‘moderate’ impact of multiple injuries (2 rating), which creates a score of 6 (low risk). However, the risk should be reduced to as low as reasonably practicable (ALARP) through the implementation of control measures, such as ensuring that only trained people climb the ladder.  **Dynamic Risk Assessment** compliments generic and specific risk assessment. Regardless of completing this AF 5010, it is beholden on the person creating the risk to continue to monitor the activity and the control measures. Any changes to the activity (including the environmental conditions) or the control measures, must be addressed via the mechanism of a dynamic risk assessment such that risks remain ALARP.  Note however that persons undergoing training cannot be deemed competent until their capability is properly assessed | | | | **Likelihood (L)** | | **Multiplied by** | **Impact (I)** | **Equals** | |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Risk Score Calculation** | | | | | | | |  | | **Likelihood** | | | | | | **1** | **2** | **3** | **4** | **5** | | **I**  **m**  **p**  **a**  **c**  **t** | **5** | **5** | **10** | **15** | **20** | **25** | | 4 | **4** | **8** | **12** | **16** | **20** | | **3** | **3** | **6** | **9** | **12** | **15** | | **2** | **2** | **4** | **6** | **8** | **10** | | **1** | **1** | **2** | **3** | **4** | **5** | | |
| 1 – Remote / Rare  2 – Unlikely  3 – Possible  4 – Probable  5 – Highly Probable  (Almost Certain) | | 1 – Minor  2 – Moderate  3 – Major  4 – Severe  5 – Critical  *Note: impact number is unlikely to change with control measures* |
| **5 Step Process** | Step 1 – Identify the hazards | Step 2 – Decide who might be harmed and how | Step 3 – Evaluate the risks and decide  on precautions (control measures) | | Step 4 – Record your significant findings and include in Ex / Coord instructions as necessary. Implement control measures | | | | | Step 5 – Review your risk assessment and update as necessary |

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| **Dept / Sub-Unit / Unit / Formation:** | Army Football | **Assessor (No, Rank, Name):** | Steve Stone FDO Army FA |
| **Activity (SSW) / Exercise (SST):** | Army Football Training, coaching and Matches at Aldershot | **Assessor’s signature:** | Electronically Signed |
| **Generic or Specific Risk Assessment:** | Specific for Aldershot | **Assessment Date:** | 5th August 2020 |
| **Relevant Publications / Pamphlets / Procedures:** | JSP 660, AGAI Vol 1 Chapter 5 Sport, ABN 095 2020 – COVID-19 – Resumption of Sport, ACO 2020 -20 dated July 2020, Football association Return to play Guidance and Direction | **Review Date** **for GRA:** | As and when required |

| (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) | (i) | (j) | (k) | (l) | (m) | (n) |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Ref** | **Activity / element**  (Step 1a) | **Hazards identified**  (Step 1b) | **Who or what might be harmed and how**, e.g.  • Military personnel - fatality  • Civ staff / contractors - injury  • General public - injury • Environment - spill(Step 2) | **Existing control measures**  (Step 3a) | **Assessment with  existing controls** | | | **Is residual risk acceptable in the context of risk appetite for the activity?  (Yes / No) – Refer to Risk Score Calculation above** *If Yes, move to column (n). If No, identify  additional controls* (Step 3e) | **Reasonable additional controls that can be implemented to reduce risk  to ALARP** (Step 3f) | **Reassessment with additional  control measures** | | | **List required action(s)  to instigate controls** (Step 3j) |
| **L  (1 to 5)** (Step 3b) | **I (1 to 5)** (Step 3c) | **Score  (L x I)** (Step 3d) | **L  (1 to 5)** (Step 3g) | **I (1 to 5)** (Step 3h) | **Score  (L x I)** (Step 3i) |
| 1 | Football Training, Coaching & Matches | **Match/Training Balls** | Military Personnel – Injuries/Contamination | Common contact point for all players and officials when playing | 3 | 3 | 9 | Yes | Balls to be removed and cleaned when ball goes out of play or other breaks in play. | 3 | 1 | 3 | Cleaning equipment clean replacement balls, referee don’t carry ball. |
| 2 | **Goal Posts** | Contact point for players and officials | 2 | 3 | 6 | Yes | Posts sterilised pre game / training and at intervals during game including half time and full time. | 2 | 1 | 2 | Players instructed to not touch posts cleaning equipment. |
| 3 | **Training equipment**  **bibs – cones – training poles - fitness equipment – corner flag mannequins** | Common contact point for all players | 4 | 3 | 12 | Yes | Only the coach touches equipment when setting up/removing. Use minimal equipment and clean regularly. | 2 | 1 | 1 | Players instructed to not touch posts cleaning equipment. |
| 4 | **Goal Nets** | Not often touched by players as already in place, referee possible checks | 1 | 1 | 1 | Yes | Nets already in place referee to only visually inspect. | 1 | 1 | 1 |  |
| 5 | **Football Coaches and Managers/Tutors** | Social Distancing concerns | 3 | 3 | 9 | Yes | Comply with FA guidelines on ratios of players and coaches.  Handwashing, cleaning, disinfecting.  Self- declaration forms.  Meet up times to be shortened to reduce contact times. | 2 | 3 | 6 | Social distancing signs cleaning equipment masks hand sanitiser. |
| 6 | **Players** | Social Distancing concerns, contact in game | 3 | 3 | 9 |  | Comply with FA guidelines on ratios of players and coaches.  Handwashing, cleaning, disinfecting.  Self -declaration forms.  Players to provide own drinks bottles. | 2 | 3 | 6 | Social distancing signs cleaning equipment masks hand sanitiser. |
| 7 | **Host Club (Match Day)** | Social Distancing concerns | 2 | 2 | 4 |  | - Appointed COVID-19 Officer to control players arrival at the ground and compile a list of names & contact details for NHS Test & Trace.  - The host club are responsible for the implementation of all facility guidelines as well as the provision of hand sanitiser gel.  - The host club are responsible for setting up the goals and flags which should also have been sanitised; the referee or coach in training is responsible for the provision of the balls and equipment.  Social distancing of substitutes and staff should be provided for iaw FA Guidelines. | 1 | 1 | 1 | Social distancing signs cleaning equipment masks, hand sanitiser. |
| 8 | **Players Match Day** | Social Distancing concerns | 3 | 3 | 9 | Yes | All of Ser 6 plus maintain social distance guidelines.  No sharing of equipment. | 2 | 2 | 4 | Social distancing signs cleaning equipment, hand sanitiser. |
| 9 | **Referees and Assistants Match Day** | Social Distancing concerns | 3 | 3 | 9 | Yes | Follow FA, Army FA Guidance as published in the Army FAS SSMP. | 2 | 2 | 4 | Social distancing signs cleaning equipment, hand sanitiser. |
| 10 | **Fourth Official** | Social Distancing concerns | 3 | 3 | 9 | Yes | Follow FA, Army FA Guidance as published in the Army FA SSMP. | 2 | 2 | 4 | Social distancing signs cleaning equipment, hand sanitiser. |
| 11 | **Match Ball** | Common contact point for all players when playing | 1 | 2 | 2 | Yes | Changed and Sanitised when ball out of play.  Subs or appointed ball persons responsible for sanitation.  Ball not to be retrieved by non-participants. | 2 | 1 | 2 | Cleaning equipment, hand sanitiser. |
| 12 | **Changing Rooms** | Social Distancing concerns and contact issues | 3 | 3 | 9 | Yes | Follow FA, Army FA Guidance arrived changed ready to play.  Door handles sanitised.  Showers not used. | 2 | 2 | 4 | Social distancing signs cleaning equipment, hand sanitiser. |
| 13 | **Pavilion / Clubhouse** | Social Distancing concerns and contact issues | 3 | 3 | 9 | Yes | Clubhouses can be reopened in a limited way for operational reasons (e.g. for access to first aid equipment) or for toilet access (see below) **but all communal areas including bar, changing rooms etc. are to remain closed for general use.**  Toilet facilities can be opened if the venue wishes, but particular care should be taken by those using them and those cleaning them. Where they are open, venues must ensure soap and water is provided and they are cleaned regularly. | 2 | 2 | 4 | Social distancing signs cleaning equipment, hand sanitiser.  Regular deep cleaning. |
| 14 | **Gates** | Common contact point for all players when opening and closing | 2 | 2 | 4 | Yes | Gates will where possible be left open during working hours. Gates will be decontaminated by staff on a regular basis. | 1 | 2 | 2 | Social distancing signs cleaning equipment, hand sanitiser. |
| 15 | **Benches and Seats** | Common contact point for all players as subs | 3 | 3 | 9 | Yes | Taped up to prevent use. | 1 | 1 | 1 | Signs, warning tape. |
| 16 | **Security Locks** | Common point of contact when entering the clubhouse and other areas within the clubhouse | 3 | 3 | 9 | Yes | Where this cannot be achieved essential security doors and locks will be cleaned with disinfectant on a regular basis. | 2 | 2 | 4 | Cleaning equipment, hand sanitiser. |
| 17 | **Other Clubhouse**  **Doors** | Common point of contact when moving through the clubhouse | 3 | 3 | 9 | Yes | The clubhouse and all general public areas will remain closed until further notice.  A clearly visible sign placed at entry points restricting entry only to essential staff for administrative purposes.  Door handles and contact points will be decontaminated on a regular basis. | 2 | 2 | 4 | Cleaning equipment, hand sanitiser. |
| 18 | **Other Players** | Players making contact shaking hands, embracing, standing next to each other  Being in close proximity where one player can contaminate another with exhalation of pathogen bearing droplets | 3 | 3 | 9 | Yes | All players have been issued with strict guidelines on revised football etiquette and social behaviour iaw FA Guidelines and instructions on in game behaviour.  Injuries can be treated adhering to strict guidelines.  Spectators must adhere to instructions and social distancing no more than 6 in a social/family bubble.  See FA & Army FA Return to play guidance. | 2 | 2 | 4 | Social distancing signs cleaning equipment, hand sanitiser. |
| 19 | **Physio** | Players coming into close contact with medical staff | 2 | 3 | 6 | Yes | 2 | 2 | 4 | Social distancing signs, masks, cleaning equipment, hand sanitiser. |
| 20 | **Spectators** | Contact with each other and players | 2 | 2 | 4 | Yes | 1 | 1 | 2 | Social distancing signs cleaning equipment, hand sanitiser. |
| 21 | **Members of the**  **Public** | Players coming into close contact with members of the public around the pitch and general area | 3 | 3 | 9 | Yes | 2 | 2 | 4 | Social distancing signs cleaning equipment, hand sanitiser. |
| 22 |  | **Travel to and from Activities** | Military Personnel – injury / fatality | Routine risk of travel under ‘normal’ circumstances but compounded by COVID-19 and social distancing measures  All personnel are to comply with the extant restrictions on travel arrangements  Where military transport is provided then JSP800 is to be adhered to  Specific details on travel are included in admin instructions for activities | 2 | 2 | 4 | Yes | All personnel are to comply with the extant restrictions on travel arrangements.  Where military transport is provided then JSP800 is to be adhered to.  Individuals should not travel if they or any of their household members are showing coronavirus symptoms or are self-isolating because a household member is showing symptoms.  Individuals should continue to remain vigilant of their own personal safety when travelling. The direction and advice on travelling for Defence activity will be reviewed as HMG advice changes.  Where possible individuals should avoid the use of public transport (i.e. use of buses, minibuses, coaches, trains etc.) and support social distancing rules by travelling using a privately-owned vehicle, bicycle or by walking.  If public transport must be used, individuals should maintain social distancing rules wherever possible and wear a face covering, as required by the operator.  Individuals should minimise the use of shared Defence-owned transport (including MT) where possible and support social distancing rules by travelling using private transport (a privately owned vehicle, bicycle or by walking). Where the use of Defence-owned vehicles is required, it should be subject to a risk assessment and applied mitigation measures to minimise the transmission of COVID-19 for both users and passengers.  The use of civilian company supplied vehicles (e.g. hire vehicles) is to be minimised to help reduce the transmission of COVID-19. If hire vehicles are required, they should be used in accordance with the company policy regarding COVID-19. | 1 | 2 | 2 |  |
| 23. |  | **Accommodation** | Military Personnel |  | 2 | 2 | 4 | Yes | The use of accn will be minimised and, where possible, overnight stays will not be made. Where there is a need for overnight accn then only that accn which complies with social distancing guidelines will be used. For Army teams this will primarily be St Omer Barracks.  Team Managers / OICs will ensure that only suitable accn is used. In cases where daily travel is not possible, if suitable accn cannot be provided then activities will not take place.  Distancing should be implemented min of 2 metres.  Pre-attendance FHP Mandatory workplace brief given and documented for all attendees  Additional FHP Safety brief delivered on site prior to commencement of training.  COVID-19 Health screening done prior to and during attendance of the event.  If personnel suspect they are symptomatic they are to immediately self-isolated and notify the Team Manager who will follow the IA Suspected COVID-19 procedure. | 1 | 2 | 2 | Team Managers and OICs to ensure that (where necessary) accn is considered in planning and contained in respective admin instrs.  Monitor current direction from the MOD and government.  Continue to monitor and if needs be re assess.  All personal to keep an eye on each other for showing of symptoms. |

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| **Authorising Officer / Warrant Officer (at unit level)** | **No, Rank, Name** | **Post** | **Date** | **Signature** |
| **Existing and additional controls agreed:**  Where applicable this RA will be supplemented by a Dynamic RA which will be completed on the day by the OIC. | Steven Stone | Army FA FDO | August 2020 | *{electronically}* |
| **Where risk is elevated up the CoC, CO to confirm additional controls implemented** |  |  |  |  |

**NOTES**

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| Risk = Likelihood x Impact   |  |  |  | | --- | --- | --- | | **Likelihood** | | **Definition** | | **5** | **Highly Probable  (Almost Certain)** | Is expected to occur in most circumstances | | **4** | **Probable** | Will probably occur at some time, or in most circumstances | | **3** | **Possible** | Fairly likely to occur at some time, or some circumstances | | **2** | **Unlikely** | Is unlikely to occur, but could occur at sometime | | **1** | **Remote / Rare** | May only occur in exceptional circumstances |  |  |  |  | | --- | --- | --- | | **Impact** | | **Definition (Health Safety and Environment)** | | **5** | **Critical** | * Multiple fatalities or permanent, life changing injuries. * Permanent loss or damage beyond remediation of an important and publicly high-profile natural resource, area or species. * Multiple incidents causing a major environmental impact. | | **4** | **Severe** | * A single death or multiple life-threatening injuries. * Severe damage over a wide area and/or on a prolonged basis to a natural resource, including controlled waters, or geography requiring multi-year remediation. * Single incident causing a major environmental effect or multiple incidents causing significant effect. | | **3** | **Major** | * Single life changing injury or multiple injuries which have a short-term impact on normal way of or quality of life. * Moderate damage to an extended area and/or area with moderate environmental sensitivity (scarce/ valuable) requiring months of remediation. * Single incident causing significant environmental impact. | | **2** | **Moderate** | * Multiple injuries requiring first aid. * Moderate damage to an area, and that can be remedied internally. * Multiple incidents causing minor environmental effect. | | **1** | **Minor** | * An Injury requiring first aid * Limited short-term damage to an area of low environmental significance/ sensitivity * Incidents causing minor environmental impacts | | Step 5 - Review the generic risk assessment and update if necessary - All generic risk assessments should be regularly reviewed at a frequency proportional to the risk prior to any controls being proposed. In practice generic risk assessments should be reviewed at least annually, or more frequently:  • where required by local instructions/procedures;  • if the safe execution of the activity relies on stringent supervision and/or adherence to a safe system of work;  • if there is reason to doubt the effectiveness of the assessment.  • following an accident or near miss.  • following significant changes to the task, process, procedure, equipment, personnel or management.  • following the introduction of more vulnerable personnel (e.g. persons under 18 or pregnant persons).   |  |  |  | | --- | --- | --- | | **Risk Management** | | | | **Risk Rating** | **Authorisation** | **How Risk should be managed** | | **1 – 3 (Very Low)** | **Assurance Offr** | **Review periodically** to ensure conditions have not changed and working within ALARP and risk appetite. | | **4 – 9 (Low)** | **DASCB** | | **10 – 12**  **(Medium)** | **OF5 /  HQ RC** | **Good risk mitigations** to ensure that the impact remains ALARP and tolerable. Re-assess frequently to ensure conditions remain the same. | | **15 – 16 (Medium to High)** | **HQ RC** | **Requires active management** – review of desired outcome with additional resources or change to output requirements. | | **20 (High)** | **3\* – HQ HC & FA** | **Contingency plans** may suffice together with limited risk mitigations to achieve risk ALARP and tolerable. | | **25 (Very High)** | **4\* – CGS, Army HQ** | **Operational capability** where the required outcome impacts on defined military capability. | |

Any player who shows signs of the virus at the venue will be instructed to leave and return home immediately.

In the eventuality of any player or other person being overcome to the extent that they cannot take themselves home, staff or other players will call 111 and take advice from the helpline. If an ambulance has to attend the venue, it will be met and taken to the necessary location by a member of staff.