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QUICK GUIDE
2023 / 24



COUNTY CUPS

*Your quick guide to the 2023/24 Amateur FA
County Cups.*



WELCOME



Thank you for entering an Amateur FA County Cup competition. In this booklet you will find a copy of our **Quick Rules** for the 2023-24 season.

Please familiarise yourself with this document as this has important information about the administration of the AFA Cup competitions.

If you have any questions, please do not hesitate to contact the Football Services Department on cups@amateur-fa.com.

One notable change we have instituted for the 2023-2024 season is that Clubs are now able (and required) to submit their team sheets, referee marks and other information from AFA Cup Matches on the AFA's FA Full-Time system rather than using the online form.

We hope this will help by substantially cutting down on the amount of time spent on post-Match administration. However, if you encounter any issues with submitting your online result/marks and/or team sheet, please email cups@amateur-fa.com.

Amateur FA Cup Committee

QUICK RULES GUIDE

Pre-Match Administration

1. County Cup matches take precedence over all other matches.
2. Clubs are expected to ensure their Team selection follows generally accepted footballing principles and represents the full playing strength of the club (i.e, any Multi-Team Club shall play its strongest Team in the Senior Cup, its second strongest Team in the Intermediate Cup and so on) with any movement of promoted and demoted Players throughout the Club based solely on their respective playing strength and standards.
3. The home Team must contact the away Team and appointed Match officials at least 6 days prior to the Match to confirm full details of the Match.
4. If there is (or appears to be) a kit clash, the home Team must change.
5. Referees' fees must be paid prior to kick-off and are payable by the home Team.
6. If Assistant Referees (ARs) are appointed, the cost of the 2 ARs are split equally between the home and away Teams.
7. Match Official fees are as follows;
 - a. Referee - £45.00
 - b. Assistant Referee - £40.00
8. Teams are permitted to name 3 substitutes who may be used on a repeat basis during a Match. A substitute, who is named on the Team Sheet but who does not play in the Match, will not be considered to have been a Player in that Match.
9. Captains are required to wear armbands.
10. There is extra time in all AFA County Cup Matches. If the score is level after 120 minutes, then kicks from the penalty mark will take place.

Post-Match Administration

1. The home Team must provide post-match hospitality for the away Team and Match Officials. At least 7 players from the away Team must attend the post0Match hospitality.
2. Match Results must be reported by both Teams by replying to the Fulltime system text message by 6pm on a Saturday, or within 2 hours of the completion of a Match played on any other day.
3. Each Team must ensure that 2 of its Officers have been correctly registered on WGS/the FA's Full Time System to enable them to
 - a. receive and reply to the FA's Full Time SMS text messages.
 - b. complete/submit the online information required by paragraph 4 below.
4. The online Team Sheets (together with the names of the 3 Substitutes – whether they played or not), referee marks and other information required by the Fulltime system must be completed and submitted by both Teams within 72 hours of the Match.
5. If, for whatever reason, a Match is postponed, it is normally played on the following weekend.

Referee Low Mark Reports

When marking match officials on the FA Full Time system you will be required to input a mark out of 100. The average mark for a match official is 70.

Should a match official be marked 60 or lower then the club making this mark **MUST** within the deadline of section 4 above complete the low mark report form that is available below.



Low Mark Report Form