



# AMATEUR FOOTBALL ALLIANCE COACHING EDUCATION TERMS AND CONDITIONS

Candidates enrolling onto our course(s) agree to have read and be bound by our Terms and Conditions.

**By enrolling onto our course(s) you agree to attend all dates associated with the course. Failure to attend all dates will result in non-qualification.**

If you are enrolling on our courses as an overseas learner, you may not be eligible for a refund if you decide to cancel a course. We do not help with supporting documentations for applications towards visas', housing/ accommodation and travel.

When enrolling on a course, if candidates are under 18 years of age, parental consent will need to be provided and sent to the Workforce Development Officer on [courses@amateur-fa.com](mailto:courses@amateur-fa.com). If parental consent is not given, the learner will not be able to attend the course.

For a copy of the Parental Consent Form, please click [here](#).

## Course Policy

- If you cancel your booking less than 14 working days, to the date of the course, no refund will be issued.
  - If you cancel your booking more than 14 days working days, to the course date, 50% of your course fee will be refunded.
  - If you wish to transfer on to another course, you must inform the AFA prior to the course start date. You will be charged an additional 25% of the full course cost as part of an administration fee.
  - If you have already transferred on to another course, and wish to transfer courses again, you will be charged an additional 50% of the full course cost as part of an administration fee.
  - If you fail to attend the first day of your FA Level 1 Coaching Football course, you will not be permitted to attend any other course days; you will eligible to be credited 25% of the full course cost to book a future course.
  - If you fail to attend any course day as part of a FA Level 1 Coaching Football course, you will be expected to transfer on to another course day in order for course completion. You will be charged an administration fee of £10.
  - If you fail to attend an emergency aid or safeguarding workshop as part of a FA Level 1 Coaching Football or FA Referee Course, you must pay £15 in order to attend another workshop.
  - If your course is more than one day and if you fail to attend two days of that course, your attendance on that course will not be valid and you must pay 50% of the full course cost in order to attend another course.
- If you are invoiced for your course, you must pay this prior to the course start date, failure to do so will prevent you from attending the course.

- Please note, course times and dates are subject to change, as much notice as possible will be given.
- If you are enrolling on to an FA Referee Course, FA Level 1 Goalkeeping Course, FA Level 2 Goalkeeping Course, FA Level 1 Coaching Futsal Course, FA Level 2 Coaching Futsal Course or FA Level 2 Coaching Football Course you will not be permitted to transfer between days of courses. If you miss a day on any one of these courses, your non-attendance will result in non-qualification of the course and you will not be eligible for a refund.
- Candidates are not permitted to transfer their places between individuals

These terms and conditions are at the discretion of the AFA.

### **Course Specifics**

- You are obliged to declare, in writing, any relevant, current or previous, disabilities, injury or illness that may limit or hinder your participation in the course. We must also be advised, in writing, if you have ever been diagnosed as asthmatic, diabetic or epileptic, or suffer from any allergies that the staff running the course may need to be aware of. Please note that a declaration of any injury or illness does not automatically preclude you from any course. However, should candidates choose not to disclose information, the AFA shall not be held liable for candidates being unable to complete the course.
- All Courses will be conducted in English and therefore candidates are required to be able to communicate effectively in English (this includes listening, speaking, reading and writing).

### **Registration**

When registering or booking Courses, you agree to provide true, accurate and complete information about yourself. We reserve the right to cancel your booking if we discover you have provided us with inaccurate information.

### **Qualification**

You can only participate in some Courses if you hold the appropriate pre-requisite qualifications to do so. Where applicable, this requirement will be highlighted in the course details on the website. Learners registering for a course and do not meet the course pre-requisites will have their booking cancelled.

### **Pricing**

All prices are stated in pounds sterling and are valid until altered by us.

### **Booking Procedure**

All bookings should be completed through the appropriate online platform. Should an issue arise with this, please contact [courses@amatuer-fa.com](mailto:courses@amatuer-fa.com). Priority will be given to those booking via the website. Once we receive a direct request for enrolment on a course, it can take up to a week for your request to be dealt with. We will check the availability on your chosen course and only once payment is received, we shall be able to confirm your booking of the space.

### **Cancellation by us**

The AFA reserves the right to cancel courses due to insufficient numbers. As much notice as possible will be given. The opportunity to transfer on to another course will be given. We reserve the right to cancel or rearrange course dates at any time if a third party service providers cancels elements of the course, or for any other reason which is outside of our control. We will give you as much notice as possible. If you are unable to attend the rearranged date that we provide you with, you must pay an admin fee of £10 to attend another course date.

### **Disclaimer of Warranties and Liability**

Nothing in these terms and conditions shall operate to limit or exclude our liability for death or personal injury caused by our negligence. We do not accept liability for loss or damage to your personal possessions whilst you are attending a course. Learners may wish to take out insurance for any valuable possessions that they bring with them. Except as set out in these terms and conditions, we do not accept any liability for any indirect or consequential loss of any kind in contract, tort or otherwise arising from your booking. We will only be liable for the losses that we have not expressly excluded in these terms and conditions up to the value of your course fee.

In accepting the terms & conditions of the course you are confirming that you have understood the above.

Amateur Football Alliance, Unit 3, 7 Wenlock Road, London N1 7SL

T: +44 (0) 20 8733 2613 F: +44 (0) 20 7250 1338 W: [www.amateur-fa.com](http://www.amateur-fa.com)

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