

WANDSWORTH BOROUGH FOOTBALL CLUB

ROLE DESCRIPTION: WOMEN'S TEAM MANAGER (Voluntary)

ROLE PURPOSE: To manage all football activities relating to the running of the Club's Women's Team, ensuring that the Club's Rules are observed, and values maintained, while developing a rewarding and enjoyable environment for the team.

Duties

1	Select the starting XI and substitutes for each fixture and communicate same to players. Ensure players have full details about venues, meet and kick-off times.
2	Manage the team and substitutes in all matches, dictating tactics, formation and playing style and making substitutions as necessary.
3	Prepare the team before matches to ensure readiness.
4	Perform any pre-match procedures required by the club or League e.g. welcoming opposition and referee, completion of match sheets. Ensure payments due to officials etc are made in good time.
5	Ensure any equipment necessary for the team or match are available and in place e.g. balls, corner flags, goal nets, first aid, strip etc.
6	Organise and supervise mid-week training at the same time and day each week (8-9 pm Thursday, at Goals Tolworth). Create training routines which are enjoyable, and which develop the players' technical skills and tactical awareness as well as improving and maintaining fitness.
7	Encourage a strong team ethic and mutual responsibility. Organise occasional social events and encourage attendance at wider club events e.g. AGM, Annual Dinner.
8	Liaise with the Women's Team Secretary as necessary to ensure the smooth operation of the team and compliance with all regulations etc.
9	Be a member of the wider Club's Selection & Management Committee and contribute to the development of the wider club.
10	Liaise with the Club Chairman, Honorary Secretary and Treasurer as appropriate during the season.

Note: Some activities may be delegated to an assistant coach / team captain by agreement but remain the responsibility of the Manager/Coach.

If you are interested and would like further information, please contact:

info@wandsworthboroughfootballclub.co.uk