**Safeguarding is Everyone’s Responsibility**

Every individual who plays or participates in football should be able to take part in an enjoyable and safe environment and be protected from all forms of abuse.

The AFA Safe Award sets out a framework for the consistent delivery of safeguarding across our grassroots football. It awards clubs for being committed and proactive towards providing safe football environments.

By meeting the requirements it will show that your club:

* Is inclusive
* Have the correct governance in place
* Have safe working practices
* Are aware of safeguarding issues and have policies and people in place to deal with any cases

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| **Club Name:** |  |
| **Club Secretary:** |  |
| **Club Welfare Officer** *(if appointed)*: |  |
| **Number of U18s Registered with the Club:** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Requirement** | **Evidence** | **Useful Resources** | **Achieved** |
| Coaches have Safeguarding Qualifications | All club coaches working with U’18s and/or adults at risk hold an in-date FA Enhanced DBS Check | [FA DBS Checks](https://www.amateur-fa.com/safeguarding/safeguarding-in-open-age-football) |  |
| First Aiders have Safeguarding Qualifications | All club first aiders working with U’18s and/or adults at risk hold an in-date FA Enhanced DBS Check. | [FA DBS Checks](https://www.amateur-fa.com/safeguarding/safeguarding-in-open-age-football) |  |
| Club Committee Members to complete safeguarding training | Club Committee Members have completed the Safeguarding for Committee Members online workshop | [Safeguarding for Committee Members online workshop](https://falearning.thefa.com/enrol/index.php?id=77) |  |
| Safeguarding Children & Adults at Risk Policies | Club has either its own Safeguarding Children & Adults at Risk Policies or adopts and follows that issued by The FA (reviewed annually). | [FA Safeguarding Children Policy](https://www.thefa.com/football-rules-governance/safeguarding/policy-downloads)[FA Adults at Risk Policy](https://www.amateur-fa.com/safeguarding/safeguarding-in-open-aged-football) |  |
| Club Welfare Officer | Club have appointed a Club Welfare Officer who possesses all relevant, in-date qualifications. | Find out more about the role of the welfare officer [here](https://www.thefa.com/football-rules-governance/safeguarding/welfare-officers) |  |
| Reporting Incidents of Abuse | All club members know how to report any incidents of abuse (e.g. listed in club communication channels) | Click [here](https://www.amateur-fa.com/safeguarding/safeguarding-in-open-aged-football) to find out what information you need to give them |  |
| Equality Policy | Club has either its own Equality Policies or adopts and follows that issued by The FA (reviewed annually). | [FA Equality Policy](https://www.amateur-fa.com/clubs-and-competitions/club-management/club-and-league-document-templates) |  |
| Respect Code of Conducts | Club adopts and publishes The FA Respect Code of Conducts for Players, Coaches and Spectators. | [FA Respect Codes of Conduct](https://www.thefa.com/get-involved/respect/play-your-part) |  |
| Qualified Coaches | All coaches working at the club have are qualified to at least The FA Playmaker standard. | The FA Playmaker course can be completed [here](https://www.thefa.com/bootroom/learning/qualifications/the-fa-playmaker) |  |
| Health & Safety | Club have health & safety measures in place, with at least a risk assessment; but ideally a health & safety policy, emergency procedures and incident reporting. | View guidance on health and safety [here](https://www.amateur-fa.com/clubs-and-competitions/club-management/club-and-league-document-templates) |  |
| Club Governance | Club have their own constitution and/or club rules. | [Club Rules](https://www.amateur-fa.com/clubs-and-competitions/club-management/club-and-league-document-templates) |  |
| Club Bank Account | Club have a bank account in their name (with at least two signatories) and makes copies of the accounts available to club members. This protects the club and players financially to ensure funds are not being misused. | [Club Accounts](https://www.amateur-fa.com/leagues-and-clubs/finance/club-accounts) |  |

**Helpful links and contacts:**AFA Designated Safeguarding Officer: Dy Sappleton – safeguarding@amateur-fa.com / 07904649876

[FA Safeguarding Booklet](https://www.amateur-fa.com/about/rules-and-regulations/safeguarding-and-welfare/local-initiatives)

[Full guide to safeguarding in open aged football](https://www.amateur-fa.com/safeguarding/safeguarding-in-open-aged-football)

[FA safeguarding downloads](http://www.thefa.com/football-rules-governance/safeguarding/section-11-the-complete-downloads-directory)

[NSPCC](http://www.nspcc.org.uk)

[Childline](http://www.childline.org.uk)