



# AMATEUR FOOTBALL ALLIANCE

## COURSE EDUCATION TERMS AND CONDITIONS

By enrolling onto our course(s), you (the 'learner') agree to have read and be bound by our Terms and Conditions.

**Furthermore, by enrolling onto our course(s) you agree to attend all modules associated with the course. Failure to do so will result in non-qualification. This is in line with guidance set by The FA.**

### Registration

When booking onto our course(s), you agree to provide true, accurate and complete information about yourself. We reserve the right to cancel your booking and provide no refund if we discover you have provided us with inaccurate information.

If you are under 18 years of age when a course starts, you will need to provide us with consent from your parent or guardian. A copy of the Parental Consent Form, is found [here](#) and should be sent to [courses@amateur-fa.com](mailto:courses@amateur-fa.com), once completed by your parent or guardian. If parental consent is not given, you will not be able to attend the course, but you may transfer to a future one on payment of an additional 10% of the full course cost as an administration fee.

### Medical Conditions and Accessibility

You must declare in writing, any relevant disabilities, injuries, illnesses or medical history that may affect your participation in the course. We must also be advised in writing, if you have any medical issues (including asthma, diabetes, epilepsy or allergies) that the staff running the course may need to be aware of. We pride ourselves on making our courses accessible to all, so please note, that a declaration of any injury or illness does not automatically preclude you from any course. However, should you choose not to disclose this information prior to the course commencing, the Amateur Football Alliance shall not be held liable if you are unable to complete the course.

All learners must follow Covid-19 protocols in place for the course. These will include, but not limited to, completing a self-screening questionnaire the day before each course date and wearing a face mask for all indoor modules.

### Pre-Requisite Qualifications

You can only participate in some courses if you hold the appropriate pre-requisite qualifications. Where applicable, these requirements will be highlighted in the course details on the website. If you register for a course where you do not meet the course pre-requisites, we reserve the right to cancel the booking and issue you with a 50% refund. If you feel there is a reasonable explanation as to why you cannot fulfil the pre-requisite qualifications, you must contact us in writing at least 14 days prior to the course starting and we will determine whether it is an acceptable exemption.

### Course Delivery

All courses will be conducted in English and therefore you are required to be able to communicate effectively in English (this includes listening, speaking, reading and writing).

Course dates and times are subject to change. On the rare occasions this occurs, we will provide as much notice as possible to you. If you are unable to attend the rearranged timings that we provide, you must inform us as soon as possible to identify an alternative opportunity, to which you will not be financially penalised. If the course has not started, you are entitled to claim a full refund of the course fee.

### Booking Procedure and Pricing

All bookings should be completed through the appropriate online platform via the Amateur Football Alliance website, where you will make full payment at the time of booking. Should an issue arise or if you wish to book multiple individuals from one club or organisation, please contact [courses@amateur-fa.com](mailto:courses@amateur-fa.com).

If you are sent an invoice for your course, you must pay this in full prior to the course starting. Failure to do so will prevent you from being able to attend the course and you will still be liable to pay the invoice in full.

All prices are stated in pounds sterling and are valid until the Amateur Football Alliance decides to amend them.

Learners must be a resident in England in order to enrol on our courses. Learners from elsewhere in the United Kingdom and from overseas are not permitted to make a booking.

### **Transfers and No Shows**

If you wish to transfer onto a different course to the one you are enrolled on, you must inform us prior to when the first course starts. If space is available on the alternative course, we will process the transfer and charge you an administration fee of 10% of the full course cost. If you have already transferred courses previously, the administration fee for any future transfers is 50% of the full course cost.

Your booking is for you personally and cannot be used by anyone else. If you would like to transfer your booking to another person, you must let us know at least 14 days before the course starts. Failure to communicate with us will mean the new learner cannot attend the course and you will not be entitled to any refund.

If you fail to attend the first day of your course, you will not be able to attend the remaining course dates. In this scenario, you will not receive a refund, but you will be issued with a credit note for 25% of your payment to be used against a future Amateur Football Alliance course. If you fail to attend any other course modules/blocks, you will be expected to attend these relevant day(s) in order to complete the qualification by attending the dates of another course (subject to availability). You will be charged an administration fee of £10 per transfer day for doing this.

### **Cancellation**

If you cancel your booking at least 28 days from the course start date, you are entitled to a full refund of your course fee. Unless a clear, justified written explanation is provided to, and accepted, by the Amateur Football Alliance, cancelling between 10 and 27 days from the course start date allows you to claim a refund of 50% of your course fee; whilst cancelling your booking with less than 10 days until the course start date, does not entitle you to any refund.

The Amateur Football Alliance reserves the right to cancel courses due to insufficient numbers, or any other reason beyond our control. If this occurs, we will give you as much notice as possible and you will be able to either transfer freely onto another course or receive a full refund.

We reserve the right to cancel or rearrange course dates at any time if a third-party service provider cancels an element(s) of the course or for any other reason, which is outside of our control. If this occurs, we will give you as much notice as possible and provide you with a rearranged date(s). If you are unable to attend the rearranged date(s) that we provide, you must tell us as soon as possible so we can identify an alternative arrangement. In this scenario, you will not be financially penalised. If the course has not started, you are entitled to a full refund of the course fee.

### **Disclaimer of Warranties and Liability**

Nothing in these terms and conditions shall operate to limit or exclude our liability for death or personal injury caused by our negligence. We do not accept liability for loss or damage to your personal possessions whilst you are attending a course. You may wish to take out insurance for any valuable possessions that you bring with you. Except as set out in these terms and conditions, we do not accept any liability for any indirect or consequential loss of any kind in contract, tort or otherwise arising from your booking. We will only be liable for the losses that we have not expressly excluded in these terms and conditions up to the value of your course fee.

These terms and conditions are at the discretion of the Amateur Football Alliance. In accepting the terms and conditions of the course you are confirming that you have understood the above.