

The FA Charter Standard ADULT CLUB APPLICATION FORM

Updated Season 2012-13



CHARTER STANDARD
ADULT CLUB



THE FA CHARTER STANDARD ADULT CLUB APPLICATION FORM

NAME OF CLUB:		
NAME OF CHARTER STANDARD COORDINATOR:		
FAN:	DATE OF BIRTH:	
ADDRESS:		
		POSTCODE:
TELEPHONE:	FAX:	MOBILE:
EMAIL(S):		
NAME OF CLUB SECRETARY (IF DIFFERENT FROM ABOVE):		
FAN:	DATE OF BIRTH:	
ADDRESS:		
		POSTCODE:
TELEPHONE:	FAX:	MOBILE:
EMAIL(S):		
COUNTY FA AFFILIATED TO:		
AFFILIATION NUMBER(S):		
CLUB NATIONAL IDENTITY NUMBER(S):		

In completing this form our Club is committing to the requirements of The FA Charter Standard Programme and to raising standards in football. We also confirm that the information provided is correct.

Signed (Chairperson)

If you are filling out this form electronically, please mark this box to sign:

☐

Signed (Secretary)

If you are filling out this form electronically, please mark this box to sign:

☐

Date:

I am happy to receive relevant information from The FA and selected partners:

☐

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Please tick as appropriate:

YES NO

☐ ☐ Has your Club adopted The FA suggested Club Rules?

☐ ☐ If no, does your Club have a constitution?

Does it include:

☐ ☐ Club name

☐ ☐ Committee meetings

☐ ☐ AGM

☐ ☐ Accounts

☐ ☐ Club membership

☐ ☐ Disciplinary procedures

☐ ☐ Equality

☐ ☐ Does your Club have public liability insurance?

☐ ☐ Does your Club follow The FA Respect Codes of Conduct? This is available from www.TheFA.com/leagues/Respect

It must include the following:

☐ ☐ Players

☐ ☐ Coaches/managers

☐ ☐ Team officials

☐ ☐ Spectators

☐ ☐ Does your Club have its own separate bank account?

☐ ☐ If appropriate, will your Club adhere to Safeguarding Children Policies and Procedures?

☐ ☐ Does your Club have first aid kits available at all games/training sessions?

☐ ☐ Is your Club committed to completing an Annual Health Check by 31 March each year?

LIST TEAMS, NAMES AND QUALIFICATIONS OF FIRST AIDER:

TEAM	FAN	FIRST AIDER NAME	FIRST AIDER D.O.B	QUALIFICATION	EXPIRY DATE
E.g. Somerset FA	12345678	Diane Taylor	17/03/79	Club Secretary	07/03/2015

The above details can be viewed and confirmed on Members Services. If the Emergency Aid Certificate is not shown on this Member Services record, a copy of the certificate must be provided.

For Adult teams at least one person per team must have an in-date FA Emergency Aid Certificate or a recognised first aid qualification approved by the Health and Safety Executive. If this person is a player in the adult team an additional person is required as a first aider. This can be another player.

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To be completed by all clubs

With your FA Charter Standard Application Form, please ensure that the following evidence is enclosed.

Please tick as appropriate:

YES NO

- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | Copy of Club Constitution and Rules - only if not using FA model |
| ☐ | ☐ | Set of recent Committee minutes (no more than 3 months old) |
| ☐ | ☐ | Copy of AGM minutes |
| ☐ | ☐ | Copy of annual accounts and balance sheet |
| ☐ | ☐ | Copy of Code of Conduct - only if not using The FA Respect Codes |
| ☐ | ☐ | Copy of Club Equality Policy |
| ☐ | ☐ | Copy of Public Liability Insurance certificate - unless included in CFA Affiliation |
| ☐ | ☐ | Copy of First Aid certificates (if not on their record in Members Services must be recorded) |

What Now?

Send your application form and supporting evidence to your County FA. For support in completing your FA Charter Standard application contact your local County FA

Also see the Frequently Asked Questions document available on www.TheFA.com/YourGame

To find the contact details of your nearest County FA please see: www.TheFA.com

For enquiries with completed and submitted FA Charter Standard applications call: **0845 210 80 80**

Club Links - Please list the youth clubs or other agencies you would work with to recruit new players:

FOR COUNTY FA USE

CAS NATIONAL ID OF LEAD TEAM

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COUNTY FA:

DATE RECEIVED:

FA Charter Standard Adult Club ☐

DISCIPLINARY DEPARTMENT FEEDBACK

LEAGUE FEEDBACK

DATE OF CHARTER STANDARD WORKING PARTY:

NAME:

DATE:

Approved ☐

THANK YOU

Thank you for completing The FA Charter Standard Application. By doing so you are contributing to raising standards within grassroots football. Club development is an integral part of The FA's National Game Strategy with the aim of improving the quality and sustaining the involvement of players, coaches, administrators, volunteers and referees in football.

The FA commend you on your commitment and dedication in supporting this aim and hope that this process will allow you to gain recognition for the service you provide to the local football community.



The Football Association

Wembley Stadium,
Wembley, London
HA9 0WS

Telephone

+44 (0)844 980 8200

Facsimile

+44 (0)844 980 0682

FA Charter Standard enquiries

+44 (0)845 210 80 80

Email

info@TheFA.com

Visit

www.TheFA.com/YourGame



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