SHEET DISTRIBUTION
1 x The FA
1 x Opponents
1 x Retained

STATEMENT OF RECEIPTS & PAYMENTS ANALYSIS OF TICKET SALES AND PAID ADMISSIONS

The FA

PLEASE NOTE: THIS FORM APPLIES TO FA CUP AND FA TROPHY MATCHES ONLY

PLEASE COMPLETE IN BLOCK LETTERS (Please write in ink)

CLUB:	THE FA CUP	THE FA TROPHY

DATE OF MATCH:	ROUND:	MATCH No:	VENUE:

HOME TEAM: v AWAY TEAM:

TICKET SALES AND PAID ADMISSIONS AT EACH PRICE		Number [1]	Price (£) [2]		Receipts (£) [1+2]
ACTUAL SALES / RECEIPTS DUE	[A]			[V]	
SEASON TICKETS SOLD FOR FA CUP/TROPHY MATCH (SEE RULE 20(c)(iv) in Cup and Rule 20(a) in Trophy)					
	[B]			[W]	
EXECUTIVE PACKAGES(SEE Rule 20(c)(v) in Cup and Rule 20(b)(iv) in Trophy)					
TOTAL EXECUTIVE PACKAGES	[C]			[X]	
COMPLIMENTARY TICKETS					
Issued	[D]				
Less: Allowance per Rule 20(a)	[E]				
Excess over allowance	[D]–[E]=[F]				
Any excess to be stated at sales price					
SUB TOTAL	[F]			[Y]	
TOTAL MAXIMUM ATTENDANCE/RECEIPTS	[A]+[B]+[C]+[D]=[G]			[V]+[W]+[X]+[Y]=[Z]	
TICKETS SOLD BUT NOT USED	[H]				
TOTAL ATTENDANCE AND RECEIPTS	[G]–[H]=[I]		TO STATEMENT	[Z]	TO STATEMENT

THE FA COPY

Date. . . . . Signed Director/Football Secretary . . . . . .

Club . . . . . .

This schedule, which forms part of the Statement of Receipts and Payments, must be completed by the home club and be received at The Football Association, 25 Soho Square, London W1D 4FA and the visiting club within FOURTEEN days of the match.

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HOME TEAM:		v AWAY TEAM:	

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Excess over allowance	[D]–[E]=[F]				
Any excess to be stated at sales price					
SUB TOTAL	[F]			[Y]	
TOTAL MAXIMUM ATTENDANCE/RECEIPTS	[A]+[B]+[C]+[D]=[G]			[V]+[W]+[X]+[Y]=[Z]	
TICKETS SOLD BUT NOT USED	[H]				
TOTAL ATTENDANCE AND RECEIPTS	[G]–[H]=[I]		TO STATEMENT	[Z]	TO STATEMENT

OPPONENTS

Date. . . . . Signed Director/Football Secretary . . . . . .

Club . . . . . .

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Excess over allowance	[D]–[E]=[F]				
Any excess to be stated at sales price					
SUB TOTAL	[F]			[Y]	
TOTAL MAXIMUM ATTENDANCE/RECEIPTS	[A]+[B]+[C]+[D]=[G]			[V]+[W]+[X]+[Y]=[Z]	
TICKETS SOLD BUT NOT USED	[H]				
TOTAL ATTENDANCE AND RECEIPTS	[G]–[H]=[I]		TO STATEMENT	[Z]	TO STATEMENT

RETAINED

Date. . . . . Signed Director/Football Secretary . . . . . .

Club . . . . . .

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